



PLUMPTON PARISH COUNCIL

Doc No 242508

2nd December 2024

To: The Councillors of Plumpton Parish Council

You are hereby summoned to attend the Parish Council Tuesday 10th December 2024 at 19.45 at the Village Hall for the purpose of transacting the following business.

Members of the Public

Signed *Anita Emery*

Anita Emery (Clerk to Plumpton Parish Council)

The AGENDA is as follows:

1. To accept apologies for absence
2. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.
3. To Approve Minutes from Parish Council meeting held on 12th November 2024
4. Clerk's Report and discuss any Matters Arising from previous meeting.
5. Brief Report from the County and District Councillor on matters affecting this Parish.
6. Questions from Members of the Public – limited to a maximum of 15 minutes in total

7. Planning applications and consider further applications submitted after agenda publication:

LW/24/0685

Downs House, St Helena Lane, Plumpton BN7 3DH

Solar panels on roof of equestrian barns with connecting cable for domestic use.

8. Correspondence
9. Finance Committee
 - a. To adopt expenditure as itemised on the schedules.
 - b. To adopt year to date accounts.
 - c. To adopt combined bank reconciliations
 - d. To approve the 2025/2026 budgets for PPC, VH and PF and the precept request of £94,525 and increase of 12.10%, £1.20 monthly increase on tax band D.
 - e. To approve the Charity Commission accounts for Village Hall and Playing Field for year ending March 2024
 - f. To note the interim audit report by Mulberry & Co

10. Neighbourhood Plan Update
 - (i) Planning Liaison Working Group update



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- (ii) Update regarding LDC Local Plan and PPC appetite to host a local plan engagement event either LDC led or PPC led to help formulate a response.
11. To note and action if necessary monthly RA reports.
12. Update on promotion of parish councillors
13. To discuss condition of bus shelter by The Plough.
14. To note meeting dates for 2025
15. Allotments – Update on plots
16. Committee/Working Group Reports
- i. Transport and Environment/Footpaths/Policing
 - To consider Cllr NDS recommendation to write to the Environmental Agency regarding flooding and request potential investigation to dredge the Bevern.
 - ii. Update regarding the National Nature Recovery Strategy.
- g. Village Hall
- i. Update from Cllr JB regarding works behind Kimber Cottages
 - ii. War Memorial Pediment restoration update
 - iii. To consider/discuss disabled toilet repairs
 - iv. Update from Village Hall Committee
 - v. To discuss quotes for redecorating large and small hall.
- h. Playing Field/Pavilion
- i. To note playpark inspection and action where necessary.
 - ii. To resolve to relinquish to protect the wooded/green space area south of the Village Green by Fields in Trust as replacement land for the pavilion new build and approve legal fees of £2000.
17. Interaction with Plumpton Primary School
18. Communications/Website
- i. New website update
19. Items to be reported by Parish Councillors and/or to be included in future meetings
20. **Public Bodies (Admissions to Meetings) Act 1960.**



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RESOLVED that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion on the following items: Staffing.

Dates of next meetings:

16th December 2025 – Pavilion working group – 11am (VH CR)

14th January 2025 – Finance Committee 19:00/Full Council 19:45

Anita Emery | Parish Clerk 02/12/2024



PLUMPTON PARISH COUNCIL

Doc No 242507

Minutes of the Parish Council Meeting held at the Village Hall on 12th November 2024 at 19:45.

Present: Cllr N Beaumont – Chair (Cllr NB), Cllr Jim Brown (Cllr JB), Cllr N Satchell (Cllr NS), Cllr Paul Burford (Cllr PB) and Cllr N Shefras (Cllr NDS).

Also present: Anita Emery (Clerk & RFO), CCllr S Osborne and District Cllr D Stewart-Roberts

Absent: Cllr G Peacock (Cllr GP)

MOP's: 2

1. To accept apologies for absence
 - Cllr GP tendered his apologies and reason for absence accepted.
 - County Cllr S Osborne was absent from the meeting.
2. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.
 - Cllr NDS declared an interest in agenda item 12.
3. To Approve Minutes from Parish Council meeting held on 8th October 2024
 - Unanimously approved – Chair signed to that effect.
4. Clerk's Report and discuss any Matters Arising from previous meeting.
 - Clerk had circulated the report prior to the meeting and published on the website.
 - The dog bin near to East View Fields – LDC have agreed to move to the opposite side of the bridge and to merge the waste bin to a dual waste and dog bin. Clerk is chasing to find out when this will be done.
5. Brief Report from the County and District Councillor on matters affecting this Parish.
 - Cllr DSR reported – Visited Rectory Meadows along with Mark Slater had photos taken outside the council properties in development which have been handed over. Tenants slowly moving in. Also took him down to the Riddens Lane site.
 - Road narrowing for Nolands – County Council taken on board and priority direction has been reversed.
 - Talking with Paul Stevens about lack of broadband fibre. Talking with LibDem group who are working on that.
 - Local Plan – no news on whether the plan needs to be restarted or continue.
 - ESCC commission of transport study is now commencing.



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- David Brown – complained/reported it to Cllr Osborne about ditches overflowing in Beresford Lane and were cleared the next day. Residents do need to action if it needs to be reported.
 - Leslie Boniface Chair of LDC -any organisation/societies in the village that would like a visit to let Cllr DSR know.
6. Questions from Members of the Public – limited to a maximum of 15 minutes in total
- Cllr NB requested that agenda item 13 and 19fii be brought forward so the member of public could discuss. Duly agreed.
 - Item 13 – Late Ken Beards postcard collection. 2 x quotations had been received by Plumpton Village Society to PPC for £2400-£2500. 200 postcards in collection – proposal is to crowdfund the village to be able to keep all of them in the village and also approach commercial businesses. Proposal – hope to raise a reasonable amount and any shortfall to raise via a grant (PPC grant). Clerk advised that any grant application would be reviewed by the finance committee at the June meeting and not before as all applications are viewed on a case by case basis and a figure cannot be agreed in principle. PVS will go away and raise as much funds as they can and then approach PPC if there is a shortfall.
 - Item 19fii - Update on War Pediment – application to the Repair Shop will be going in in the next week or so. Cllr Peacock has been very helpful with putting the application wording together.
7. Planning applications and consider further applications submitted after agenda publication:
- No applications to consider

Items to ratify

Town Police Clauses Act 1847

Event: Remembrance Day Parade

Date: Sunday, 10 November 2024

Organiser: 1st Plumpton Scout Group

Streets Affected: Rolling Road Closure from the Village Hall Car Park, Westgate to the junction with Station Road, Station Road to All Saints Church, Plumpton Green. Rolling Road Closure returning to the Village Hall Car Park at 12 noon.

- It was agreed prior to the meeting that PPC fully approved. Duly ratified.

8. Correspondence

- List distributed prior to the meeting and published on the website. Nothing to discuss.

9. Finance Committee



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ClIr PB reported that FC approve the expenditure items – PF energy bill was much more reasonable at £392.

Additional items of expenditure

Sean Mannion - £910 and £1120 respectively for PF and VH for the new hinges and fire excluders – this means all actions from fire risk assessment are now completed.

Castle Water – PF £83.54

Viking Stationery - £183.54

Total expenditure therefore is as follows;

PPC - £63,978.65 (of which £58k was transferred to the instant access savings account)

VH - £4703.08

PF - £1965.93

YTD housekeeping issues – **Clerk to action**

Grass cutting bill wrong allocation – **Clerk to action**

VH hire income tracking well

- a. To adopt expenditure as itemised on the schedules.
- b. To adopt year to date accounts.
- c. To adopt combined bank reconciliations
 - Duly adopted items a-c
- d. 2025/26 budget update
 - Budgets are done and agreed by FC – Budget NI changes results in a cost increase of £2077. Based on old tax base the precept request is 12.10% increase £1.20 per month increase on a Band D home.
- e. To agree the extra urban grass cutting costs by ES Highways at £678.39 and to decide whether to contribute to ESALC solicitor fees re ES Highways/Balfour Beatty re challenge on cost of urban cut fees.
 - Clerk advised that the increase in fee for the additional four cuts (two standard and four chargeable to PPC) from last year to this year had risen by 32%. (£513 in 2024 v 678.39 for 2025). A 5-year forecast had been provided by Balfour Beatty which shows a 5% inflation year on year (worse case scenario). Therefore 2026 could have an increase of 29%, 2027 30.1% and 2028 5.79%.
 - Agree to 2025 cuts and 30% year on year increase is too much and to research future years with other contractors. **Clerk to action**
 - Clerk advised that the ESALC solicitor fees was mainly to do with the streetlights contract with ES Highways/Balfour Beatty, PPC not responsible for streetlights. SLR meetings affect PPC but not relevant to the contract.
 - Unanimously agreed to decline. **Clerk to action**



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10. Neighbourhood Plan Update

(i) Planning Liaison Working Group update

- Cllr NB – nothing much to report. Was Asked to write a letter to James MacCleary on behalf of the inter council group but not many parishes replied – East Chiltonton, Streat Parish Meeting and Westmeston PC responded.
- Clerk advised she is attending the LDC Local Plan Steering Committee meeting and will update Council on their plans.

11. To note and action if necessary monthly RA reports.

- Nothing to report. Cllr NS to look at Green 2 and speak to VH Manager.

12. To decide the nature/wildlife management of the pocket park and community use

- Cllr NB – unfortunately cannot lease or rent to any individual as it is a community area. Also, it is protected as a Local Green Space in the Neighbourhood Plan. Duly noted.
- Cllr NB/NDS will meet with the Wildlife Group who have offered to monitor the health of the trees in the area and help manage the wildlife and vegetation.

13. To discuss/consider the valuation/purchase of the late Ken Beards postcard collection of Plumpton (subject to written quotation received from PVS).

- See agenda item 6 above.

14. Update on promotion for parish councillors

- Clerk had made a start on a Facebook promotion with information provided by NALC – to carry on and to share to the more popular FB page in Plumpton. Need to show the parish month by month via the magazine and facebook what the parish council have been doing. **Clerk to action.**

15. ESALC AGM and Conference report

- Clerk had distributed the report provided by ESALC and corresponding presentations. These will be published on the website. Cllr's PB/NB/NS who attended thought it was a well put together event. **Clerk to action.**

16. To respond to enabling remote meeting and proxy voting consultation

- Clerk advised this was a government incentive to enable Cllr's to be able to attend meetings if they are unable to attend in person. It should be noted that to attend in person is far better but having the option especially for bad weather conditions is advantageous for all including the Clerk. PPC support the incentive, however would attend in person unless in extreme circumstances. **Send link to all to respond.**



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17. To discuss condition of bus shelter by The Plough.

- Clerk advised that the handyman had cleared the shelter and advised it was not in good shape. **Cllr JB to have a look and report back.**

18. Allotments – Update on plots

- Handyman had cleared some plots and Clerk is advising the waitlist.

19. Committee/Working Group Reports

- i. Transport and Environment/Footpaths/Policing
- ii. Update regarding the National Nature Recovery Strategy.

Cllr NDS reported a productive meeting with Cllr NB, Wildlife Group and Wild Business co-founder, Dr Christopher J. Sandom who is also Senior Lecturer in Biology (Ecology and Evolution) at Sussex University. The project scope was discussed 1. Data sourcing and information gathering, 2. Recovery opportunity assessment; benefits to the Parish and improved biodiversity, 3. Final report. Dr Christopher J. Sandom was taken through a map of the parish. The Agreement was signed between WB, PPC & PECWG (PPC has a SDNP grant for 50% for the assessments). Once mapping is done, plan to engage local landowners and get community involvement.

f. Village Hall

Cllr NS reported;

Sean Mannion has done all the important hinges and fire seals on the doors.

Disable loo seat has been difficult to find – has to be the toilet manufacturer seat – cost £170.00 – agreed to purchase.

Taps in gent's WC changed

Hot water shutoff has been repaired.

Started to switch heaters on

Aftercare coming on week of the 28th to repair the push bars in the main hall and handle at the pavilion.

i. Update from Cllr JB regarding works behind Kimber Cottages

- Cllr JB – doing some work with Paul (Handyman) – clearing the area where Paul has been cutting back. Cut up the logs and pile for insects and bees. Spoken to the resident and reassured it will be done before the weather gets worse.



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- ii. War Memorial Pediment restoration update –
See agenda 6 above

- g. Playing Field/Pavilion
 - Clerk advised a personal trainer (PT) is using the playing field etc to run their business – PPC advised to speak to the PT and ask for him to advise when he plans to use, as it is a community asset and is parish council land. Don't have a problem but should advise – ask for a copy of public liability insurance. **Clerk to action.**

- i. To note playpark inspection and action where necessary.
 - Cllr JB filled the potholes on the path
 - Paving slabs outside fire exit and saved the sink in the outside toilet and changed the taps.
 - Cllr NS will put up the No commuter signs and will give some leaflets to HB to put on windscreens

- ii. To discuss Quantity Surveyor quotes from George Pottinger.
 - Pavilion QS quote £2-£2.2m to build which is a big ask. Cllr JB reported Charity finance in March. Waiting on planning permission which is due imminently. Clerk to arrange a working group meeting with architect asap. **Clerk to action.**

- iii. Playing Field Committee meeting Update
 - Meeting took place – not much to report, apart from sorting drainage works and to speak to Bourne regarding the shooting area for archery gets boggy. Minutes will be published shortly.

- 20. Interaction with Plumpton Primary School
 - Nothing to report

- 21. Communications/Website
 - i. New website update
 - Meeting with working group on 18th November at 9.30am – resend first draft of website from James to Cllr NDS. **Clerk to action.**

- 22. Items to be reported by Parish Councillors and/or to be included in future meetings

Meeting closed: 21.53



PLUMPTON PARISH COUNCIL

Dates of next meetings:

18th November 2024 – Website Working Group 9.30am

4th December 2024 – Village Hall Committee Meeting – 7pm

10th December 2024 – Finance Committee – 19:00, Full Council 19:45 (Committee Room, VH).

Anita Emery | Parish Clerk 14/11/2024

Correspondence List for Plumpton Parish Council

Received since 8th November onwards

Subject / Type of Correspondence	Communicated to
1. Fields in Trust – pavilion	Clerk/NB/NS/JB/PB
2. J Taylor – Junior Football	Clerk
3. Peter Beeden – Drainage	Clerk
4. John Clark (HB) – plans for pavilion	Clerk
5. Community Match Funding – Station Rd update	Clerk/NB
6. B Mabey – LDC Local Plan steering group	Clerk
7. G Dejonge – network rail contact re paintings	Clerk
8. Jo Owens – OART	Clerk/PPC
9. Mulberry & Co – internal audit	Clerk
10. Stanka Dimovo – Fields in trust replacement land	Clerk
11. George Pottinger – re pavilion plans	Clerk/PPC
12. G Dejonge – NR re paintings	Clerk
13. Jake Burton – allotments	Clerk
14. Michelle Webber – Mulberry audit	Clerk
15. George Pottinger – LDC letter	Clerk
16. Nadeem Dim – Local Plan	Clerk/PPC
17. D Jones – UKPN	Clerk
18. D Shone – Modern Boutique	Clerk
19. L Sheeran – website various	Clerk
20. D Jones – Tennis Club old pavilion	Clerk
21. E Kemp – CIL	Clerk
22. L Ingram – LDC precept	Clerk
23. Stanka Dimova – Fields in Trust	Clerk/NB/PB/NS/JB
24. LDC – yellow waste bin at VH	Clerk/JD
25. \bryn Mabey – LDC Local plan steering group	Clerk/PPC
26.	

PPC T1 Unity Account

List of Payments made between 15/11/2024 and 04/12/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/12/2024	Mulberry & Co	242577	156.00		Mulberry & Co internal audit
03/12/2024	Balcombe Estates (Xmas tree)	242578	300.00		Balcombe Estates (Xmas tree)
03/12/2024	East Sussex ALC Limited	242579	48.00		East Sussex ALC Limited (JM)
03/12/2024	Nick Beaumont	242580	7.50		Nick Beaumont expenses
03/12/2024	Anita Emery Expenses	242581	132.25		Anita Emery Expenses
03/12/2024	HMRC Dec PAYE	242582	589.04		HMRC Dec PAYE
03/12/2024	East Sussex Pension Fund	242583	882.67		East Sussex Pension Fund
03/12/2024	Salaries Dec	242584	3,012.56		Salaries Dec
03/12/2024	ICO	DD	35.00		ICO Data Protection annual fee
03/12/2024	British Legion Poppy Appeal	CHQ	50.00		British Legion Poppy Appeal
03/12/2024	Playing Field a/c	VAT	3,250.39		Playing Field a/c
03/12/2024	Village Hall a/c	VAT1	1,330.70		Village Hall a/c vat reclaim
03/12/2024	Unity Bank charges	CHGS	8.40		Unity Bank charges
Total Payments			<u>9,802.51</u>		

Time: 11:43

Current Account

List of Payments made between 15/11/2024 and 04/12/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
04/12/2024	British Telecom	242560	38.06		British Telecom
04/12/2024	British Gas Lite	242561	790.34		British Gas Lite 4.11-2.12
04/12/2024	J&B Window Cleaning	242562	45.00		J&B Window Cleaning
04/12/2024	Lewes District Council	242563	18.00		LDC Playpark inspect
04/12/2024	Rentokil Initial	242564	65.80		Rentokil Initial
04/12/2024	Unity Trust	CHGS	7.50		Unity Trust
Total Payments			<u>964.70</u>		

Current Account

List of Payments made between 15/11/2024 and 04/12/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
04/12/2024	CASTLE WATER	242574	41.77		CASTLE WATER
04/12/2024	BT	242575	38.06		BT
04/12/2024	Aftercare Fire exit repairs	242576	2,025.95		Aftercare Fire exit repairs
04/12/2024	Jane Donovan	242577	43.62		Jane Donovan Expenses
04/12/2024	J&B window cleaning	242578	43.00		J&B window cleaning
04/12/2024	INITIAL WASHROOM HYGIENE	242579	54.13		INITIAL WASHROOM HYGIENE
04/12/2024	Opus Energy	DD	1,047.53		Opus Energy
04/12/2024	Unity Trust	CHG	10.50		Unity Trust

	Total Payments	<u>3,304.56</u>
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Plumpton Playing Field

Bank - Cash and Investment Reconciliation as at 4 December 2024

Confirmed Bank & Investment Balances

Bank Statement Balances

04/12/2024	Current Account	5,806.86
04/12/2024	Deposit Account	14,267.80
03/10/2024	NSI Investment Account	1,705.59

21,780.25

Unpresented Payments

919.14

20,861.11

Receipts not on Bank Statement

0.00

Closing Balance

20,861.11

All Cash & Bank Accounts

1	Current Account	4,887.72
2	Deposit Account	14,267.80
3	Pavilion Account	0.00
4	NSI Investment Account	1,705.59
5	Unity Current Account	0.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	20,861.11

Plumpton Parish Council

Bank - Cash and Investment Reconciliation as at 4 December 2024

Confirmed Bank & Investment Balances

Bank Statement Balances

04/12/2024	PPC1 Unity	0.00
04/12/2024	PPC Unity Instant Access Saver	125,912.26
11/11/2024	Cambridge Building Society	40,000.00

165,912.26

Unpresented Payments

5,128.02

160,784.24

Receipts not on Bank Statement

0.00

Closing Balance

160,784.24

All Cash & Bank Accounts

1	Current Bank Accounts	2,882.50
4	Unity Bank Instant Access Savi	125,912.26
5	Cambridge Building Society	40,000.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	168,794.76

Plumpton Village Hall

Bank - Cash and Investment Reconciliation as at 4 December 2024

Confirmed Bank & Investment Balances

Bank Statement Balances

04/12/2024	Current Account	10,884.33
04/12/2024	Deposit Account	41,925.18
08/11/2024	Unity Current Account	0.00

52,809.51

Unpresented Payments

2,853.63

49,955.88

Receipts not on Bank Statement

0.00

Closing Balance

49,955.88

All Cash & Bank Accounts

1	Current Account	8,030.70
2	Deposit Account	41,925.18
3	Unity Current Account	0.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	49,955.88

Detailed Receipts & Payments by Budget Heading 04/12/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
1090 Interest Received	247	0	(247)			0.0%	
1110 Grants Received	14,484	14,484	0			100.0%	
1115 Donations Received	64	0	(64)			0.0%	
1130 Hiring Income	9,758	9,168	(590)			106.4%	
1140 Fundraising Income	1,123	1,000	(123)			112.3%	1,123
Income :- Receipts	25,676	24,652	(1,024)			104.2%	1,123
Net Receipts	25,676	24,652	(1,024)				
6001 less Transfer to EMR	1,123						
Movement to/(from) Gen Reserve	24,553						
<u>101 Payments</u>							
4010 Electricity	6,089	5,000	(1,089)		(1,089)	121.8%	
4011 Water	1,392	1,200	(192)		(192)	116.0%	
4015 Pitch Maintenance (Bourne)	8,629	9,000	371		371	95.9%	
4016 Hedges and Trees	120	1,000	880		880	12.0%	
4025 Window Cleaner	135	250	115		115	54.0%	
4050 Telephone/Internet	254	360	106		106	70.5%	
4055 Insurance & Licences	1,247	1,200	(47)		(47)	104.0%	
4065 Bank Charges	47	0	(47)		(47)	0.0%	
4070 Grass Cutting	1,548	4,000	2,452		2,452	38.7%	
4090 Fire Inspection	0	300	300		300	0.0%	
4200 Pavilion	1,615	2,500	885		885	64.6%	
4210 Skatepark	190	900	710		710	21.1%	
4211 Play Park	893	2,645	1,752		1,752	33.8%	
4400 3-5 Year Plan (Pavilion)	0	400	400		400	0.0%	
Payments :- Indirect Payments	22,159	28,755	6,596	0	6,596	77.1%	0
Net Payments	(22,159)	(28,755)	(6,596)				
<u>999 VAT Data</u>							
115 VAT Refunds	3,250	0	(3,250)			0.0%	
VAT Data :- Receipts	3,250	0	(3,250)				0
515 VAT on Payments	3,544	0	(3,544)		(3,544)	0.0%	
VAT Data :- Indirect Payments	3,544	0	(3,544)	0	(3,544)		0
Net Receipts over Payments	(294)	0	294				

Detailed Receipts & Payments by Budget Heading 04/12/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	28,926	24,652	(4,274)			117.3%	
Payments	25,703	28,755	3,052	0	3,052	89.4%	
Net Receipts over Payments	<u>3,223</u>	<u>(4,103)</u>	<u>(7,326)</u>				
less Transfer to EMR	1,123						
Movement to/(from) Gen Reserve	<u>2,100</u>						

Detailed Receipts & Payments by Budget Heading 04/12/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Receipts							
1076 Precept	84,319	84,319	0			100.0%	
1078 Community Infrastructure Levy	70,013	103,637	33,624			67.6%	70,013
1090 Interest Received	1,237	100	(1,137)			1237.4%	
1100 Allotment Rent	165	210	45			78.6%	
1115 APPLE PRESS INCOME	242	0	(242)			0.0%	
1150 Miscellaneous Income	55	0	(55)			0.0%	
1151 ANNUAL INSURANCE	3,412	3,440	28			99.2%	
Receipts :- Receipts	159,443	191,706	32,263			83.2%	70,013
Net Receipts	159,443	191,706	32,263				
6001 less Transfer to EMR	70,013						
Movement to/(from) Gen Reserve	89,431						
101 Payments							
4000 SALARIES	31,848	39,669	7,821		7,821	80.3%	
4001 Handyman	713	3,380	2,668		2,668	21.1%	
4005 PAYE & NIC	1,877	2,749	872		872	68.3%	
4006 Pension	6,270	8,712	2,442		2,442	72.0%	
4010 Office Allowance	1,083	1,250	167		167	86.6%	
4015 Subs & Charges	1,289	1,550	261		261	83.2%	
4025 Stationery & Postage	505	800	295		295	63.1%	
4030 Printing	120	150	30		30	79.8%	
4045 Training and Conference Fees	684	1,250	567		567	54.7%	
4046 Councillor's Expenses	58	150	93		93	38.3%	
4055 Insurance	3,669	3,700	31		31	99.2%	
4060 Community Grants	2,060	3,000	940		940	68.7%	
4061 Charity Grants	14,484	14,484	0		0	100.0%	
4065 Bank Charges	48	50	2		2	95.4%	
4070 Maintenance	2,052	1,800	(252)		(252)	114.0%	
4071 Fixed Asset Maintenance	531	1,000	469		469	53.1%	531
4073 Bins	702	1,000	298		298	70.2%	
4080 Professional Fees	0	750	750		750	0.0%	
4081 IT	340	1,325	985		985	25.7%	
4082 Website	262	0	(262)		(262)	0.0%	
4085 Audit Fees	648	750	103		103	86.3%	
4090 Election Fees	0	300	300		300	0.0%	
4264 APPLE PRESS DEPOSIT RETURNS	225	0	(225)		(225)	0.0%	
4266 PPC Events Committee	0	250	250		250	0.0%	
4268 Pavilion Project exp (CIL)	28,126	0	(28,126)		(28,126)	0.0%	28,126
Payments :- Indirect Payments	97,591	88,069	(9,522)	0	(9,522)	110.8%	28,657
Net Payments	(97,591)	(88,069)	9,522				
6000 plus Transfer from EMR	28,657						

Detailed Receipts & Payments by Budget Heading 04/12/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Movement to/(from) Gen Reserve	(68,934)						
<u>999 VAT Data</u>							
115 VAT Refunds	15,415	0	(15,415)			0.0%	
VAT Data :- Receipts	15,415	0	(15,415)				0
515 VAT on Payments	2,577	0	(2,577)		(2,577)	0.0%	
516 VAT due to VH & PF accs	4,581	0	(4,581)		(4,581)	0.0%	
VAT Data :- Indirect Payments	7,158	0	(7,158)	0	(7,158)		0
Net Receipts over Payments	8,257	0	(8,257)				
Grand Totals:- Receipts	174,858	191,706	16,848			91.2%	
Payments	104,749	88,069	(16,680)	0	(16,680)	118.9%	
Net Receipts over Payments	70,109	103,637	33,528				
plus Transfer from EMR	28,657						
less Transfer to EMR	70,013						
Movement to/(from) Gen Reserve	28,754						

Detailed Receipts & Payments by Budget Heading 04/12/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Income							
1090 Interest Received	572	100	(472)			572.1%	
1130 Hiring Income	21,089	30,500	9,411			69.1%	
1131 HALL HIRE SECURITY RECEIPT	600	0	(600)			0.0%	
1140 Fundraising Income	677	0	(677)			0.0%	677
1141 Jumble Sale Proceeds (User Gro	1,451	0	(1,451)			0.0%	1,451
1150 Miscellaneous Income	2,130	0	(2,130)			0.0%	
1160 FIT Payments	4,105	6,000	1,895			68.4%	
	30,624	36,600	5,976			83.7%	2,128
Income :- Receipts							
	30,624	36,600	5,976				
Net Receipts							
6001 less Transfer to EMR	2,128						
Movement to/(from) Gen Reserve	28,496						
101 Payments							
4001 Holiday Cover	63	150	87		87	41.9%	
4003 VH Manager Expenses	507	800	293		293	63.3%	
4010 Electricity	5,205	7,600	2,395		2,395	68.5%	
4011 Water	526	650	124		124	80.9%	
4015 Village Green Maintenance	2,548	4,000	1,452		1,452	63.7%	
4021 HALL HIRE SECURITY RETURNS	800	0	(800)		(800)	0.0%	
4050 Telephone/Internet	254	600	346		346	42.3%	
4055 Insurance & Licences	2,435	3,000	566		566	81.2%	
4065 Bank Charges	50	0	(50)		(50)	0.0%	
4070 Maintenance	4,759	2,500	(2,259)		(2,259)	190.4%	
4071 Bins	574	1,100	526		526	52.2%	
4076 Miscellaneous Expenditure	105	0	(105)		(105)	0.0%	
4090 Fire Inspection	516	900	384		384	57.3%	
4100 Subscriptions	180	300	120		120	60.0%	
4120 3-5 Year Maintenance	1,868	5,000	3,132		3,132	37.4%	
4400 PWLB	4,302	4,500	198		198	95.6%	
4500 Projects	0	5,500	5,500		5,500	0.0%	
	24,690	36,600	11,910	0	11,910	67.5%	0
Payments :- Indirect Payments							
	(24,690)	(36,600)	(11,910)				
Net Payments							
999 VAT Data							
115 VAT Refunds	1,331	0	(1,331)			0.0%	
VAT Data :- Receipts	1,331	0	(1,331)				0

Detailed Receipts & Payments by Budget Heading 04/12/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
515 VAT on Payments	1,976	0	(1,976)		(1,976)	0.0%	
VAT Data :- Indirect Payments	<u>1,976</u>	<u>0</u>	<u>(1,976)</u>	<u>0</u>	<u>(1,976)</u>		<u>0</u>
Net Receipts over Payments	<u>(645)</u>	<u>0</u>	<u>645</u>				
Grand Totals:- Receipts	31,955	36,600	4,645			87.3%	
Payments	26,666	36,600	9,934	0	9,934	72.9%	
Net Receipts over Payments	<u>5,288</u>	<u>0</u>	<u>(5,288)</u>				
less Transfer to EMR	<u>2,128</u>						
Movement to/(from) Gen Reserve	<u>3,160</u>						


Plumpton Parish Council

Inspection Report

This report shows Findings and Tasks recorded during the Inspection(s) matching the selection criteria set in the Report Wizard. If no Findings or Tasks are shown, none were recorded.

Each Inspection includes a declaration signed by the Inspector stating that no defects were found other than those recorded.

Inspections included in this report


Provider	Lewes District Council	 27/11/2024
Site Name	Plumpton play area	
Actual Date	27/11/2024 10:11:37	
Inspection Type	Playground-Routine Visual	
Inspector	Nicky Soltermann	
Inspection Status	Completed	

Finding Summary

Plumpton play area Findings

Asset	Finding Title	Creation Date	Resolve By Date	Risk Level
Ship Multiplay	Item - Broken	03/09/2024 13:32:25		Medium
Skate park	Surface - Grass, Moss or Weeds	26/09/2024 07:51:50		Medium
Cradle Swing Surface	Surface - Grass, Moss or Weeds	27/11/2024 10:18:49		Medium
Frame & Net	Item - Cap missing	25/01/2024 12:13:28		Low
Frame & Net	Item - Cap missing	29/04/2024 09:43:42		Low
Frame & Net	Delamination of Wood	28/05/2024 12:21:10		Low
Flat Seat Surface	Surface - Encroaching vegetation/trees	26/06/2024 08:36:58		Low
Plumpton Play Area	Grass - Requires Mowing/Cutting	26/09/2024 07:41:16		Low
Skate park	Item - Graffiti - Present	27/11/2024 10:13:59		Low
Skate park - Surface	Autumn leaves need lifting	27/11/2024 10:15:50		Low
Sand	Surface - Poor Drainage	27/11/2024 10:22:04		Low
Cradle Swing Surface	Surface - Grass, Moss or Weeds	27/11/2024 10:27:20		Low
Talk Tubes	Item - Missing	26/09/2024 07:44:59		Very Low

Inspection - Plumpton play area - 27/11/2024 10:11:37

Provider	Lewes District Council	
Site Name	Plumpton play area	
Actual Date	27/11/2024 10:11:37	
Inspection Type	Playground-Routine Visual	
Inspector	Nicky Soltermann	
Inspection Status	Completed	27/11/2024

Site Name	Plumpton play area
Address	
Postcode	
Notes	

Findings reported within the Inspection

Cradle Swing Surface - Findings

Asset	Cradle Swing Surface
Finding Title	Surface - Grass, Moss or Weeds
Finding Group	Maintenance
Cause	
Finding Status	Open
Finding Creation Date	27/11/2024 10:27:20
Resolve By Date	
Finding Resolved Date	
Risk Level	Low
Finding Notes	Remove moss from surface

Finding Photos



Asset	Cradle Swing Surface
Finding Title	Surface - Grass, Moss or Weeds
Finding Group	Maintenance
Cause	
Finding Status	Open
Finding Creation Date	27/11/2024 10:18:49
Resolve By Date	
Finding Resolved Date	
Risk Level	Medium
Finding Notes	Moss on surface - needs removing

Finding Photos



Sand - Finding

Asset	Sand
Finding Title	Surface - Poor Drainage
Finding Group	Maintenance
Cause	
Finding Status	Open
Finding Creation Date	27/11/2024 10:22:04
Resolve By Date	
Finding Resolved Date	
Risk Level	Low
Finding Notes	Sandpit in part deep in water

Skate park - Findings

Asset	Skate park
Finding Title	Item - Graffiti - Present
Finding Group	Maintenance
Cause	Anti Social Behaviour
Finding Status	Open
Finding Creation Date	27/11/2024 10:13:59
Resolve By Date	
Finding Resolved Date	
Risk Level	Low
Finding Notes	

Finding Photos



Skate park - Surface - Finding

Asset	Skate park - Surface
Finding Title	Autumn leaves need lifting
Finding Group	Maintenance
Cause	
Finding Status	Open
Finding Creation Date	27/11/2024 10:15:50
Resolve By Date	
Finding Resolved Date	
Risk Level	Low
Finding Notes	

Finding Photos



Previously Reported Findings (unresolved at time of Inspection)

Flat Seat Surface - Finding

Asset	Flat Seat Surface
Finding Title	Surface - Encroaching vegetation/trees
Finding Group	Maintenance
Cause	Routine
Finding Status	Open
Finding Creation Date	26/06/2024 08:36:58
Resolve By Date	
Finding Resolved Date	
Risk Level	Low
Finding Notes	Weeds coming through surface

Finding Photos



Frame & Net - Findings

Asset	Frame & Net
Finding Title	Delamination of Wood
Finding Group	Maintenance
Cause	Wear and Tear
Finding Status	Open
Finding Creation Date	28/05/2024 12:21:10
Resolve By Date	
Finding Resolved Date	
Risk Level	Low
Finding Notes	Monitor - starting to rot

Finding Photos



Asset	Frame & Net
Finding Title	Item - Cap missing
Finding Group	Maintenance
Cause	
Finding Status	Open
Finding Creation Date	29/04/2024 09:43:42
Resolve By Date	
Finding Resolved Date	
Risk Level	Low
Finding Notes	Cap missing

Finding Photos



Asset	Frame & Net
Finding Title	Item - Cap missing
Finding Group	Maintenance
Cause	Wear and Tear
Finding Status	Open
Finding Creation Date	25/01/2024 12:13:28
Resolve By Date	
Finding Resolved Date	
Risk Level	Low
Finding Notes	Cap missing

Plumpton Play Area - Finding

Asset	Plumpton Play Area
Finding Title	Grass - Requires Mowing/Cutting
Finding Group	Maintenance
Cause	
Finding Status	Open
Finding Creation Date	26/09/2024 07:41:16
Resolve By Date	
Finding Resolved Date	
Risk Level	Low
Finding Notes	Grass needs cutting

Finding Photos



Ship Multiplay - Finding

Asset	Ship Multiplay
Finding Title	Item - Broken
Finding Group	Maintenance
Cause	Wear and Tear
Finding Status	Open
Finding Creation Date	03/09/2024 13:32:25
Resolve By Date	
Finding Resolved Date	
Risk Level	Medium
Finding Notes	Pulley system is not working properly. Scoop is not staying up

Finding Photos



Skate park - Findings

Asset	Skate park
Finding Title	Surface - Grass, Moss or Weeds
Finding Group	Maintenance
Cause	
Finding Status	Open
Finding Creation Date	26/09/2024 07:51:50
Resolve By Date	
Finding Resolved Date	
Risk Level	Medium
Finding Notes	Leaves on surface and ramp

Finding Photos



Talk Tubes - Finding

Asset	Talk Tubes
Finding Title	Item - Missing
Finding Group	Maintenance
Cause	
Finding Status	Open
Finding Creation Date	26/09/2024 07:44:59
Resolve By Date	
Finding Resolved Date	
Risk Level	Very Low
Finding Notes	

Finding Photos

