



## PLUMPTON PARISH COUNCIL VILLAGE HALL COMMITTEE

Doc. VH232406

### **Minutes of the Village Hall Committee Meeting held at the Village Hall on 4<sup>th</sup> September 2024 at 19:00.**

**Present: Cllr N Satchell (Cllr NS) – Chair, Cllr N Beaumont (Cllr NB), Cllr Jim Brown (Cllr JB), Sue Akers, Lee Stevens and Jane Donovan (VH Manager).**

**Absent: Cllr J Morecroft (Cllr JM), Anita Emery (Clerk to Council)**

**MOP's: 0**

**In the absence of the Clerk these minutes were taken by the VH Manager.**

1. Apologies for absence.
  - Cllr JM tendered his apologies and also Anita Emery Clerk to Council
2. Declaration of pecuniary and disclosable interests in respect of matters to be discussed.
  - None
3. To approve the minutes of the of the meeting held on Tuesday 4<sup>th</sup> June 2024
  - Unanimously approved but to note surname should be Beard. Duly accepted.
4. Matters arising and reporting from previous meeting.

Cllr NS reported

7.8 Wedding photos to go to new website when up and running C/F

7.11 Fred has cleared the area to the side of Kimber Cottages

7.12/13 JED is chasing Painter for a quote to paint SH, agreed to paint the hatch wall a different colour to the rest in washable paint to disguise teas stains, colour yet to be decided. JB to pass on his painter's number.

11.1 patio and path to SH- deferred till the spring

11.3 Rotovating on wild area: JB will do in October

5. Village Hall Managers report.

Yearly fire extinguisher test done.

6 monthly fire alarm done.

Map of how to stack chairs in the south store completed.

New cigarette box installed.

2<sup>nd</sup> life aid obstructed by weeds, Handyman to strim on 6/9/2024.

Weed spraying of paths and car park completed.

Missing crockery has been replaced.

King's coronation tree has died and needs replacing, agreed to replace NS to order.



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JED & Parish Clerk has done yearly Fire risk assessment; actions identified to be completed by JED.

Storm Guard is needed on the back doors in the LH, agreed for JED to order and see if Handyman can fit.

### 6. 2023/4 Maintenance Plan.

Some cupboard doors in the kitchen need adjusting, JED to ask AE if Handyperson could look at them.

Re decoration on going.

SA asked if doors could be installed to the notice board on the Green/Station Road as notices keep blowing off. NS to take to PPC.

New ditch and bridge will be dug and installed to eliminate the flooding behind \Kimber cottages in October. JB

SA asked when the yearly hedge cutting either end Kimber cottage/along track will be done as overgrown. JED to consult Parish Clerk.

### 7. 3-5 Year Maintenance Plan.

Replacement of kitchen. To consider options when funds allow.

### 8. PVS – Update

21<sup>st</sup> September Apple pressing and Hort Soc Autumn show to tun together, if weather is bad stalls will be cancelled as there will be no room inside the VH.

There are two apple juice barrels which are no longer needed, agreed to try and sell at apple pressing and go towards apple press maintenance.

Apple press has had its yearly maintenance check, no maintenance work needed this year.

PVS have been donated a set of limited addition Plumpton plates, suggested they could be displayed in the kitchen when re-furbish completed.

LS will update the PPC on the pediment at the next PPC meeting.

### 9. Gardener/Handyperson recruitment update.

Lots of work has been done around the VH, looking a lot neater.

Parish Clerk to be contacted if anything is noted that needs doing, if appropriate she will schedule. Remove from agenda.

### 10. Items to be added to future PPC Village Hall Committee agenda.

None

Meeting closed: 19:50

Date of next meeting: 4<sup>th</sup> December 2024 – 19:00 VH