



# PLUMPTON PARISH COUNCIL

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## FINANCE COMMITTEE

5<sup>th</sup> March 2024

2232407

To: The Councillors of Plumpton Parish Council Finance Committee

You are summoned to attend a Finance Committee Meeting of Plumpton Parish Council to be held at the Village Hall, Plumpton on Tuesday 12<sup>th</sup> March 2024 at 19:00.

Signed *Anita Emery*

Anita Emery (Clerk/RFO to Plumpton Parish Council)

### **Members of the Public welcome.**

#### **The AGENDA is as follows:**

1. To accept apologies for absence
2. To approve the minutes of the meeting held on 13<sup>th</sup> February 2024
3. Declaration of pecuniary and disclosable interests in respect of matters to be discussed.
4. Clerks Report on any Matters Arising from previous Meetings
5. To approve expenditure items as itemised on the schedules.
  - a. Report 1 – PPC Expenditure
  - b. Report 2 – VH Expenditure
  - c. Report 3 – PF Expenditure
6. To approve bank statements and reconciliations.
7. To approve year to date accounts
  - d. Report 1 – PPC
  - e. Report 2 – VH
  - f. Report 3 – PF
8. CIL spend allocations
9. To approve fire door repair/replacements at VH
10. Questions from Parish Councillors and items to be added at the next meeting

#### **Dates of Next Meetings:**

16<sup>th</sup> April 2024 – Finance Committee 19:00 – PPC 19:45

7<sup>th</sup> May VH Committee – 19:00

14<sup>th</sup> May PPC Annual Meeting 19:45 followed by full council (inc finance) meeting

21<sup>st</sup> May Annual Parish Meeting – 19:30

Anita Emery | Parish Clerk | 05/03/2024



# PLUMPTON PARISH COUNCIL

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## FINANCE COMMITTEE

2232406

**Minutes of the Finance Committee held at the Village Hall on 13<sup>th</sup> February 2024 at 19.00.**

**Present: Cllr P Burford (Cllr PB, Chair), Cllr N Beaumont (Cllr NB) and Cllr J Brown (Cllr JB)**

**Also in attendance: Anita Emery Clerk and RFO to Plumpton Parish Council**

**Absent: Cllr Nick Satchell (Cllr NS)**

**Members of Public: None**

1. To accept apologies for absence
  - Cllr N Satchell tendered his apologies and reason for absence accepted.
2. To approve the minutes of the meeting held on 12<sup>th</sup> December 2023
  - Unanimously approved. Chair signed to that effect.
3. Declaration of pecuniary and disclosable interests in respect of matters to be discussed.
  - None
4. Clerks Report on any Matters Arising from previous Meetings
  - Nothing to report
5. To approve expenditure items as itemised on the schedules.
  - a. Report 1 – PPC Expenditure – note Foster Landscapes for the new planters and AiRS part payment for the Housing Needs Survey which has been part paid for by Groundwork UK grant. Additional expenditure - Monday Group £90 for the new gate at Percys Patch.
  - b. Report 2 – VH Expenditure – VH electric bill high again and noted that electric has gone over budget. (check kilowatt hour on previous year bills)
  - c. Report 3 – PF Expenditure additional expenditure to note - Allan Upton £192 for works at the pavilion.

Total expenditure for the month to approve therefore is;

PPC - £12070.55 plus £90 to the Monday Group

VH - £2099.11

PF - £2747.97 plus £192 to Allan Upton

- Unanimously approved to release the above payments. Chair signed to that effect.



## PLUMPTON PARISH COUNCIL

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6. To approve bank statements and reconciliations.
  - Cllr PB had cross checked all statements and reconciliations – still waiting on two closed accounts with Barclays.
  - Unanimously approved.
7. To approve year to date accounts
  - d. Report 1 – PPC – nothing to report
  - e. Report 2 – VH – nothing to comment apart from electricity over budget – Clerk to investigate kWh year on year.
  - f. Report 3 – PF – nothing to add – extra playground work to be spent by CIL.
- Unanimously agreed.
8. CIL spend allocations
  - Nothing to note – standing agenda item.
9. Questions from Parish Councillors and items to be added at the next meeting
  - Ken Beard who was a councillor 16 years had passed away – agreed to donate £50 in total half to Cats Protection League and half to Cystic Fibrosis. **Clerk to action.**

Meeting Closed: 19.31

### **Dates of Next Meetings:**

12<sup>th</sup> March 2023 – Finance Committee 19:00 – PPC 19:45

Anita Emery | Parish Clerk | 14/02/2024

## Clerk Report – March 2024

1. Draft Community emergency plan drawn up – thanks to Paul
2. Confirmed work schedule with Bourne – meeting Peter Beeden in a couple of weeks to discuss work schedule as depends on state of playing field.
3. Playpark paint and new swing seats now installed plus a couple of general repairs
4. Working on the new pavilion project mainly – see below
5. Appraisals took place on 11<sup>th</sup> March
6. Attended playing field committee meeting on 11<sup>th</sup> March
7. New pavilion working group meeting arranged for 19<sup>th</sup> March 5pm at the pavilion
8. Louise has been doing research on a new website build – will be on a future agenda
9. No application requests for the handyperson role – discuss potential increase in hourly rate to attract? Currently advertised at £13.06 for 5 hours per week.
10. Opus Energy bills – looked at year on year comparison and basically the £ per KWH has doubled since last year as out of contract and usage is the same on average.
11. Account has been opened with Cambridge Building Society and £40k deposited.
12. New defib pads installed in the VH and Fountain defibs and The Circuit notified
13. Drains at pavilion blocked (first time was HB with blue paper towels etc – bill sent direct to HB to settle). Coastal drains came to jet wash and report as follows:  
'carried out high pressure water jetting and CCTV works on 100mm UPVC drainage around building, removing blue paper towel in system. No guarantee this will not re-block due to high water levels throughout system due to negative fall on drainage'.

### New Pavilion Project – Update –

Clerk has contacted;

Modular building – Springfield.co.uk – contacted with details twice 25.1.2023 & 28.2.2024 no response

Boutique Modern – Newhaven – 28.2.2024 – no response

Modulek – Bournemouth = 28.2.2024 – quick teams call on 29.2.2024 to discuss requirements and sqm figure provided.

Elite Classrooms – advised of ball park figure per sqm

LM Associates Lindfield (Architects) – contacted 29.2.2024 – no response

MIX Architects – contact made – site visit arranged for 11<sup>th</sup> March to discuss initial requirements

George Pottinger Design – met on site on 6<sup>th</sup> March – George will put together a schedule/estimate of costs

Drawing up surveys for residents/users/neighbours to be published in April/May and to be discussed at the annual parish meeting

Time: 10:20

## Current Account

## List of Payments made between 14/02/2024 and 11/03/2024

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
14/02/2024	Rentokil Initial	232480	59.82		Rentokil Initial
14/02/2024	Allen Upton	232481	192.00		Allen Upton
04/03/2024	OPUS ENERGY	232482	2,326.13		OPUS ENERGY
11/03/2024	Coastal Drains	232478	126.00		Coastal Drains - drain jetting
11/03/2024	Countrywide Grounds Maintenanc	232479	312.79		Countrywide Grounds Maintenanc
<b>Total Payments</b>			<u>3,016.74</u>		

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## PPC T1 Unity Account

## List of Payments made between 14/02/2024 and 07/03/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
06/03/2024	Nick Beaumont exp (Nplan)	2324108	39.07		Nick Beaumont exp (Nplan)
06/03/2024	Viking Direct	2324109	67.22		Viking Direct Toners
06/03/2024	Viking Direct	2324110	165.10		Viking Direct stamps pens pape
06/03/2024	The Defib Pad Co	2324111	329.71		defib pads VH and Fountain
06/03/2024	Anita Emery expenses	2324112	126.25		Anita Emery expenses
06/03/2024	Salaries March	2324113	2,699.19		Salaries March
06/03/2024	HMRC March	2324114	427.46		HMRC March
06/03/2024	East Sussex Pension Fund	2324115	768.79		East Sussex Pension Fund
06/03/2024	Foster Landscapes	2324116	1,543.22		Foster Landscapes playpark rep
06/03/2024	Charity Donation	2324117	50.00		Charity Donation K Beard
06/03/2024	Monday Group Percys Patch	2324118	90.00		Monday Group Percys Patch
07/03/2024	to cambridge BS	TRANS	40,000.00		to cambridge BS
07/03/2024	Village Hall a/c	TRANS	1,531.23		Village Hall a/c barclays clos
07/03/2024	Village Hall a/c	TRANS	43.13		Village Hall a/c barclays clos
07/03/2024	Playing Field a/c	TRANS	59.53		Playing Field a/c barclays clo
<b>Total Payments</b>			<u>47,939.90</u>		

## Current Account

## List of Payments made between 14/02/2024 and 07/03/2024

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
07/03/2024	Business Stream	232475DD	76.39		Business Stream
07/03/2024	Jane Donovan	232477	36.11		Jane Donovan exp
07/03/2024	Viking Direct	232478	120.60		Viking Direct cleaning sundrie
07/03/2024	MPS ELECTRICS	232479	504.00		MPS ELECTRICS emergency lighti
07/03/2024	Butler security dep return	232480	100.00		Butler security dep return
07/03/2024	Woodhams Security dep returns	232481	100.00		Woodhams Security dep returns
07/03/2024	CASTLE WATER	232482	81.67		CASTLE WATER
07/03/2024	Opus Energy	232483	2,367.77		Opus Energy
07/03/2024	BT	232484	34.74		BT
07/03/2024	Rentokil Initial	232485	49.21		Rentokil Initial

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**Total Payments**      3,470.49

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## Plumpton Playing Field

Bank - Cash and Investment Reconciliation as at 11 March 2024

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### Confirmed Bank & Investment Balances

#### Bank Statement Balances

07/03/2024	Current Account	102.89
07/03/2024	Deposit Account	16,478.88
07/03/2024	Pavilion Account	0.00
31/03/2018	NSI Investment Account	1,705.59
11/01/2023	Unity Current Account	0.00

**18,287.36**

#### Unpresented Payments

**438.79**

**17,848.57**

#### Receipts not on Bank Statement

**0.00**

#### **Closing Balance**

**17,848.57**

#### All Cash & Bank Accounts

1	Current Account	-335.90
2	Deposit Account	16,478.88
3	Pavilion Account	0.00
4	NSI Investment Account	1,705.59
5	Unity Current Account	0.00
	Other Cash & Bank Balances	0.00

**Total Cash & Bank Balances**

**17,848.57**

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## Plumpton Parish Council

### Bank - Cash and Investment Reconciliation as at 7 March 2024

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#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

07/03/2024	PPC1 Unity	1,828.92
07/03/2024	Reserve Account	0.00
07/03/2024	PP1 Barclays	0.00
07/03/2024	PPC Unity Instant Access Saver	65,186.70

**67,015.62**

##### Other Cash & Bank Balances

**40,000.00**

**107,015.62**

##### Unpresented Payments

**5,926.97**

**101,088.65**

##### Receipts not on Bank Statement

**45.00**

##### **Closing Balance**

**101,133.65**

##### All Cash & Bank Accounts

1	Current Bank Accounts	-4,053.05
2	Reserve Account	0.00
3	Unity Trust Bank	0.00
4	Unity Bank Instant Access Savi	65,186.70
5	Cambridge Building Society	0.00
	Other Cash & Bank Balances	40,000.00
	<b>Total Cash &amp; Bank Balances</b>	<b><u>101,133.65</u></b>

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**Plumpton Village Hall**

**Bank - Cash and Investment Reconciliation as at 7 March 2024**

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**Confirmed Bank & Investment Balances**

**Bank Statement Balances**

07/03/2024	Current Account	4,785.11
07/03/2024	Deposit Account	41,066.75
10/01/2024	Unity Current Account	0.00

**45,851.86**

**Unpresented Payments**

**1,427.26**

**44,424.60**

**Receipts not on Bank Statement**

**0.00**

**Closing Balance**

**44,424.60**

**All Cash & Bank Accounts**

1	Current Account	3,357.85
2	Deposit Account	41,066.75
3	Unity Current Account	0.00
	Other Cash & Bank Balances	0.00

**Total Cash & Bank Balances**

**44,424.60**

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## Detailed Receipts &amp; Payments by Budget Heading 11/03/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Income</b>							
1090 Interest Received	89	0	(89)			0.0%	
1110 Grants Received	14,484	14,484	0			100.0%	
1115 Donations Received	140	0	(140)			0.0%	
1130 Hiring Income	8,004	9,168	1,164			87.3%	
1140 Fundraising Income	1,099	1,000	(99)			109.9%	1,099
1150 Miscellaneous Income	133	0	(133)			0.0%	
1151 Income due to PPC	1,992	0	(1,992)			0.0%	
	<b>25,941</b>	<b>24,652</b>	<b>(1,289)</b>			<b>105.2%</b>	<b>1,099</b>
Income :- Receipts							
<b>Net Receipts</b>	<b>25,941</b>	<b>24,652</b>	<b>(1,289)</b>				
6001 less Transfer to EMR	1,099						
<b>Movement to/(from) Gen Reserve</b>	<b>24,842</b>						
<b>101 Payments</b>							
4010 Electricity	5,280	5,000	(280)		(280)	105.6%	
4011 Water	1,211	940	(271)		(271)	128.8%	
4015 Grass & Pitch	3,396	4,000	604		604	84.9%	
4016 Hedges and Trees	700	1,000	300		300	70.0%	
4025 Window Cleaner	129	200	71		71	64.5%	
4050 Telephone/Internet	413	360	(53)		(53)	114.8%	
4055 Insurance & Licences	1,151	1,100	(51)		(51)	104.6%	
4065 Bank Charges	9	0	(9)		(9)	0.0%	
4070 Maintenance	7,780	8,750	970		970	88.9%	
4076 Miscellaneous Expenditure	83	0	(83)		(83)	0.0%	
4090 Fire Inspection	250	300	50		50	83.3%	
4200 Pavilion	2,520	1,000	(1,520)		(1,520)	252.0%	
4210 Skatepark	190	900	710		710	21.1%	
4211 Play Park	2,219	3,000	781		781	74.0%	
4400 3-5 Year Plan (Pavilion)	2,597	3,000	403		403	86.6%	
	<b>27,927</b>	<b>29,550</b>	<b>1,623</b>	<b>0</b>	<b>1,623</b>	<b>94.5%</b>	<b>0</b>
Payments :- Indirect Payments							
<b>Net Payments</b>	<b>(27,927)</b>	<b>(29,550)</b>	<b>(1,623)</b>				
<b>999 VAT Data</b>							
115 VAT Refunds	3,032	0	(3,032)			0.0%	
VAT Data :- Receipts	<b>3,032</b>	<b>0</b>	<b>(3,032)</b>				<b>0</b>
515 VAT on Payments	4,273	0	(4,273)		(4,273)	0.0%	
VAT Data :- Indirect Payments	<b>4,273</b>	<b>0</b>	<b>(4,273)</b>	<b>0</b>	<b>(4,273)</b>		<b>0</b>
<b>Net Receipts over Payments</b>	<b>(1,241)</b>	<b>0</b>	<b>1,241</b>				

## Detailed Receipts &amp; Payments by Budget Heading 11/03/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	28,973	24,652	(4,321)			117.5%	
Payments	32,200	29,550	(2,650)	0	(2,650)	109.0%	
<b>Net Receipts over Payments</b>	<u>(3,227)</u>	<u>(4,898)</u>	<u>(1,671)</u>				
less Transfer to EMR	1,099						
<b>Movement to/(from) Gen Reserve</b>	<u>(4,326)</u>						

**Plumpton Parish Council**

**Summary Receipts and Payments for Year Ended 31st March 2024**

Last Year Ended 31st March 2023		Current Year Ended 31st March
	<b>Receipts</b>	
63,885.00	Precept	73,273.00
	Sub Total	
	<b>Operating Income</b>	
56,815.86	Receipts	11,474.32
6,897.74	VAT Data	11,759.33
	Total Receipts	
	<b>Payments</b>	
1,442.50	Community Grants	1,348.50
14,484.00	Charity Grants	14,534.00
	Sub Total	
	<b>Running Costs</b>	
63,110.57	Payments	93,645.05
5,701.57	VAT Data	10,044.88
	Total Payments	
	<b>Receipts and Payments Summary</b>	
<b>81,339.47</b>	<b>Opening Balance</b>	<b>124,199.43</b>
127,598.60	Add Total Receipts(As Above)	96,506.65
208,938.07		220,706.08
84,738.64	Less Total Payments(As Above)	119,572.43
<b>124,199.43</b>	<b>Closing Balance</b>	<b>101,133.65</b>
	<b>These cumulative funds are represented by:</b>	
19,186.29	Current Bank Accounts	-4,053.05
25,065.67	Reserve Account	0.00
79,947.47	Unity Trust Bank	0.00
0.00	Unity Bank Instant Access Savi	65,186.70
0.00	Cambridge Building Society	40,000.00
0.00	Cambridge Building Society	0.00
<b>124,199.43</b>		<b>101,133.65</b>
	<b>Reserve Balances are represented by:</b>	
42,859.96	General Reserves	-23,065.78
-11,091.11	EMR - The Band Stand Fund	58,892.39
5,693.00	EMR - VAP Money	2,712.36
1,264.20	EMR - Pond Project	660.93
4,000.00	EMR - Speed Limit Community Ma	0.00
2,776.81	EMR - Neighbourhood Plan	2,776.81
7,500.00	EMR - Elections	7,460.93
4,000.00	EMR - 3-5 YEAR MAINTENANCE	4,000.00
4,400.00	EMR - FIXED ASSET MAINTENANCE	4,400.00
2,220.00	LITTER BINS EMR	2,220.00
850.00	EMR - IT	850.00
500.00		500.00

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**Plumpton Parish Council**

**Summary Receipts and Payments for Year Ended 31st March 2024**

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Last Year Ended 31st March 2023		Current Year Ended 31st March
58,526.57	EMR - CIL MONEY SIGMA HOMES 21	38,729.05
700.00	Coronation events committee	0.00
0.00	NPG-13777 Grant	996.96
<hr/> <b>124,199.43</b> <hr/>		<hr/> <b>101,133.65</b> <hr/>

Signed : \_\_\_\_\_ (Chairman) \_\_\_\_\_ (RFO)

## Detailed Receipts &amp; Payments by Budget Heading 07/03/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Receipts</b>							
1076 Precept	73,273	73,273	0			100.0%	
1090 Interest Received	480	50	(430)			959.7%	
1100 Allotment Rent	210	230	20			91.3%	
1113 WALK BOOKS DONATIONS	198	0	(198)			0.0%	
1115 APPLE PRESS INCOME	243	180	(63)			135.0%	
1116 VILLAGE SOCIETY JUBILEE FUNDS	53	0	(53)			0.0%	
1126 Groundwork NPG-13777 Grant	3,944	0	(3,944)			0.0%	3,944
1150 Miscellaneous Income	111	0	(111)			0.0%	
1151 ANNUAL INSURANCE	3,147	0	(3,147)			0.0%	
1175 Barclays acc closure due 2 oth	3,089	0	(3,089)			0.0%	
	<b>84,747</b>	<b>73,733</b>	<b>(11,014)</b>			<b>114.9%</b>	<b>3,944</b>
Receipts :- Receipts							
<b>Net Receipts</b>	<b>84,747</b>	<b>73,733</b>	<b>(11,014)</b>				
6001 less Transfer to EMR	3,944						
<b>Movement to/(from) Gen Reserve</b>	<b>80,803</b>						
<b>101 Payments</b>							
4000 SALARIES	37,181	35,318	(1,863)	(1,863)		105.3%	
4005 PAYE & NIC	2,405	2,175	(230)	(230)		110.6%	
4006 Pension	7,160	6,923	(237)	(237)		103.4%	
4010 Office Allowance	1,208	1,100	(108)	(108)		109.8%	
4015 Subs & Charges	1,241	1,425	184	184		87.1%	
4025 Stationery & Postage	774	700	(74)	(74)		110.6%	
4030 Printing	115	100	(15)	(15)		115.0%	
4040 Travel	79	0	(79)	(79)		0.0%	
4045 Training and Conference Fees	851	1,050	199	199		81.0%	
4046 Councillor's Expenses	0	150	150	150		0.0%	
4055 Insurance	3,384	275	(3,109)	(3,109)		1230.5%	
4060 Community Grants	1,349	1,250	(99)	(99)		107.9%	
4061 Charity Grants	14,534	14,484	(50)	(50)		100.3%	
4065 Bank Charges	56	35	(21)	(21)		159.4%	
4070 Maintenance	9,039	1,803	(7,236)	(7,236)		501.4%	6,981
4071 Fixed Asset Maintenance	329	1,000	671	671		32.9%	329
4073 Bins	936	920	(16)	(16)		101.7%	
4080 Professional Fees	0	750	750	750		0.0%	
4081 IT	738	1,325	587	587		55.7%	
4082 Website	225	0	(225)	(225)		0.0%	
4085 Audit Fees	724	750	26	26		96.6%	
4090 Election Fees	188	1,350	1,162	1,162		13.9%	

## Detailed Receipts &amp; Payments by Budget Heading 07/03/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4100 Neighbourhood Plan	2,986	0	(2,986)		(2,986)	0.0%	2,986
4150 Speed Limit Community Match	39	500	461		461	7.8%	
4262 CIL EXPENDITURE	19,798	0	(19,798)		(19,798)	0.0%	19,798
4264 APPLE PRESS DEPOSIT RETURNS	75	0	(75)		(75)	0.0%	
4265 DEFIB EXPENDITURE	275	0	(275)		(275)	0.0%	275
4266 PPC Events Committee	752	350	(402)		(402)	214.9%	700
4267 Due to PF PAV acc barclays acc	3,089	0	(3,089)		(3,089)	0.0%	
<b>Payments :- Indirect Payments</b>	<b>109,528</b>	<b>73,733</b>	<b>(35,795)</b>	<b>0</b>	<b>(35,795)</b>	<b>148.5%</b>	<b>31,068</b>
<b>Net Payments</b>	<b>(109,528)</b>	<b>(73,733)</b>	<b>35,795</b>				
6000 plus Transfer from EMR	31,068						
<b>Movement to/(from) Gen Reserve</b>	<b>(78,460)</b>						
<u>999 VAT Data</u>							
115 VAT Refunds	11,759	0	(11,759)			0.0%	
VAT Data :- Receipts	<b>11,759</b>	<b>0</b>	<b>(11,759)</b>				<b>0</b>
515 VAT on Payments	5,084	0	(5,084)		(5,084)	0.0%	
516 VAT due to VH & PF accs	4,961	0	(4,961)		(4,961)	0.0%	
VAT Data :- Indirect Payments	<b>10,045</b>	<b>0</b>	<b>(10,045)</b>	<b>0</b>	<b>(10,045)</b>		<b>0</b>
<b>Net Receipts over Payments</b>	<b>1,714</b>	<b>0</b>	<b>(1,714)</b>				
<b>Grand Totals:- Receipts</b>	<b>96,507</b>	<b>73,733</b>	<b>(22,774)</b>			<b>130.9%</b>	
Payments	<b>119,572</b>	<b>73,733</b>	<b>(45,839)</b>	<b>0</b>	<b>(45,839)</b>	<b>162.2%</b>	
<b>Net Receipts over Payments</b>	<b>(23,066)</b>	<b>0</b>	<b>23,066</b>				
plus Transfer from EMR	31,068						
less Transfer to EMR	3,944						
<b>Movement to/(from) Gen Reserve</b>	<b>4,058</b>						



## Detailed Receipts &amp; Payments by Budget Heading 07/03/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b><u>100 Income</u></b>							
1090 Interest Received	136	0	(136)			0.0%	
1130 Hiring Income	27,011	29,000	1,989			93.1%	
1131 HALL HIRE SECURITY RECEIPT	900	0	(900)			0.0%	
1150 Miscellaneous Income	73	0	(73)			0.0%	
1160 FIT Payments	4,534	5,000	466			90.7%	
Income :- Receipts	<b>32,654</b>	<b>34,000</b>	<b>1,346</b>			<b>96.0%</b>	<b>0</b>
<b>Net Receipts</b>	<b>32,654</b>	<b>34,000</b>	<b>1,346</b>				
<b><u>101 Payments</u></b>							
4001 Holiday Cover	38	150	112		112	25.5%	
4003 VH Manager Expenses	544	790	246		246	68.8%	
4010 Electricity	9,249	6,700	(2,549)		(2,549)	138.0%	
4011 Water	502	650	148		148	77.2%	
4015 Village Green Maintenance	2,000	4,000	2,000		2,000	50.0%	
4021 HALL HIRE SECURITY RETURNS	600	0	(600)		(600)	0.0%	
4050 Telephone/Internet	519	360	(159)		(159)	144.1%	
4055 Insurance & Licences	2,176	2,200	24		24	98.9%	
4065 Bank Charges	9	0	(9)		(9)	0.0%	
4070 Maintenance	4,306	2,500	(1,806)		(1,806)	172.2%	
4071 Bins	1,320	850	(470)		(470)	155.3%	
4076 Miscellaneous Expenditure	118	0	(118)		(118)	0.0%	
4090 Fire Inspection	849	450	(399)		(399)	188.6%	
4100 Subscriptions	221	250	29		29	88.3%	
4120 3-5 Year Maintenance	3,795	4,500	705		705	84.3%	
4400 PWLB	4,433	4,600	167		167	96.4%	
4500 Projects	0	6,000	6,000		6,000	0.0%	
Payments :- Indirect Payments	<b>30,679</b>	<b>34,000</b>	<b>3,321</b>	<b>0</b>	<b>3,321</b>	<b>90.2%</b>	<b>0</b>
<b>Net Payments</b>	<b>(30,679)</b>	<b>(34,000)</b>	<b>(3,321)</b>				
<b><u>999 VAT Data</u></b>							
115 VAT Refunds	1,929	0	(1,929)			0.0%	
VAT Data :- Receipts	<b>1,929</b>	<b>0</b>	<b>(1,929)</b>				<b>0</b>
515 VAT on Payments	3,337	0	(3,337)		(3,337)	0.0%	
VAT Data :- Indirect Payments	<b>3,337</b>	<b>0</b>	<b>(3,337)</b>	<b>0</b>	<b>(3,337)</b>		<b>0</b>
<b>Net Receipts over Payments</b>	<b>(1,409)</b>	<b>0</b>	<b>1,409</b>				

## Detailed Receipts &amp; Payments by Budget Heading 07/03/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	34,583	34,000	(583)			101.7%	
Payments	34,016	34,000	(16)	0	(16)	100.0%	
<b>Net Receipts over Payments</b>	<u>567</u>	<u>0</u>	<u>(567)</u>				
<b>Movement to/(from) Gen Reserve</b>	<u>567</u>						

**Sean Mannion**  
carpentry & joinery

**Quote PVH27022024**

Jane Donovan – Village Hall Manager

Plumpton Village Hall

**Job specification:**

**Replacing Double Fire Doors, Hinges and Panic Bar mechanism – Main Hall**

**Ease Single Door – Small Hall**

**Description:**

**Supply and fit 2 new external fire doors with new hinges and LH/RH Double Door Panic Bolt & Latch in main hall.**

**Ease single fire door in small hall and seal raw timber edge.**

**Dispose of old doors.**

**Total –**

**£850**

**Sean Mannion**  
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**Total –**

**£850**