



PLUMPTON PARISH COUNCIL

FINANCE COMMITTEE

7th November 2023

2232405

To: The Councillors of Plumpton Parish Council Finance Committee

You are summoned to attend a Finance Committee Meeting of Plumpton Parish Council to be held at the Village Hall, Plumpton on Tuesday 14th November 2023 at 19:00.

Signed *Anita Emery*

Anita Emery (Clerk/RFO to Plumpton Parish Council)

Members of the Public welcome.

The AGENDA is as follows:

1. To accept apologies for absence
2. To approve the minutes of the meeting held on 9th October 2023
3. Declaration of pecuniary and disclosable interests in respect of matters to be discussed.
4. Clerks Report on any Matters Arising from previous Meetings
5. To approve expenditure items as itemised on the schedules.
 - a. Report 1 – PPC Expenditure
 - b. Report 2 – VH Expenditure
 - c. Report 3 – PF Expenditure
6. To approve bank statements and reconciliations.
7. To approve year to date accounts
 - d. Report 1 – PPC
 - e. Report 2 – VH
 - f. Report 3 – PF
8. CIL spend allocations and to discuss plan after CIL presentation.
9. 2024-2025 draft budgets
10. Questions from Parish Councillors and items to be added at the next meeting

Dates of Next Meetings:

12th December 2023 – Finance Committee 19:00 – PPC 19:45

Anita Emery | Parish Clerk | 07/11/2023



FINANCE COMMITTEE

2232404

Minutes of the Finance Committee held at the Village Hall on 9th October 2023 at 19.00.

Present: Cllr P Burford (Cllr PB, Chair), Cllr N Beaumont (Cllr NB) and Cllr Ron Jury (Cllr RJ)

Also in attendance: Anita Emery Clerk and RFO to Plumpton Parish Council

Absent: Cllr Nick Satchell (Cllr NS)

Members of Public: None

1. To accept apologies for absence
 - Cllr NS tendered his apologies for absence and reason for absence accepted.
2. To approve the minutes of the meeting held on 12th September 2023
 - Unanimously approved. Chair signed to that effect.
3. Declaration of pecuniary and disclosable interests in respect of matters to be discussed.
 - None
4. Clerks Report on any Matters Arising from previous Meetings
 - Nothing to report
5. To approve expenditure items as itemised on the schedules. Clerk confirmed the outstanding insurance fees from VH and PF to PPC had been transferred.
 - a. Report 1 – PPC Expenditure - £4908.97
 - b. Report 2 – VH Expenditure - £3179.42 + £180 for Aquacare
 - c. Report 3 – PF Expenditure - £16463.80 + Bourne Sport + £190 skatepark clearance
 - Unanimously approved. Chair signed to that effect.
6. To approve bank statements and reconciliations.
 - Unanimously approved. Chair signed to that effect.
7. To approve year to date accounts
 - d. Report 1 – PPC – transfer passing places and manhole to be paid for by CIL. Clerk to transfer. Clerk advised invoice has gone to tennis club for 1/3 of the work.



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- e. Report 2 – VH – Hiring income down and half way through the year and £3k down which equates to 10%. Panto income still to factor in. It was noted that there had been less weddings so far this year.
- f. Report 3 – PF – nothing to note

- Unanimously approved.

8. To discuss EICR remedial costs for repair for Village Hall and Pavilion

- Work has gone ahead due to urgency of the work now for finance committee to ratify the work at a cost of £1060 + VAT for VH and £1415 + VAT for the Pavilion. Duly ratified.

9. CIL spend allocations

- Standing agenda item.

10. Update on one year fixed bond

- Clerk arranging for the form to be signed by all Cllrs.

11. To consider/approve the community grant applications.

- Five applications received and were considered and approved as follows;
- Activity Scheme requested £225 for equipment – unanimously approved.
- Plumptonfest to cover insurance and hall hire - £200 unanimously approved.
- Wild East Chiltington – ongoing materials/equipment, amount requested £230. FC wanted to know if East Chiltington PC contributed?
- St Peters and St James Hospice – for annual hall hire for the jumble sales/fund raising events - unanimously approved £413.50
- Good Neighbours Scheme – pre approve £150 but need a more details on what the money will be supporting.

12. To discuss/approve fencing costs at the pond

- Rob Westgate - £3065.00 ex VAT – need access, and removable posts better for access for machinery.
- Dene Fencing £3450 plus £550 for 5 bar gate plus stock fencing.
- Unanimously agreed to proceed with Rob Westgate. **Clerk to action.**

13. 2024-2025 draft budgets

- VH – Cllr NS to provide a breakdown of the expenditure/projects
- PPC – good start
- PF – to discuss notes around reserves and what project expenditure is.
- Clerk to arrange a separate meeting. **Clerk to action**

14. Questions from Parish Councillors and items to be added at the next meeting

- None



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Meeting closed: 19:45

Dates of Next Meetings:

14th November 2023 – Finance Committee 19:00 – PPC 19:45

Anita Emery | Parish Clerk | 17/10/2023