



PLUMPTON PARISH COUNCIL

FINANCE COMMITTEE

Doc No: 2232403

Minutes of the Finance Committee held at the Village Hall on 12th September 2023 at 19.00.

Present: Cllr P Burford (Cllr PB, Chair), Cllr N Beaumont (Cllr NB), Cllr Nick Satchell (Cllr NS) and Cllr Ron Jury (Cllr RJ)

Also in attendance: Anita Emery Clerk and RFO to Plumpton Parish Council

Absent: None:

Members of Public: None

1. To accept apologies for absence
 - None
2. To approve the minutes of the meeting held on 11th July 2023
 - Unanimously approved. Chair signed to that effect.
3. Declaration of pecuniary and disclosable interests in respect of matters to be discussed.
 - None
4. Clerks Report on any Matters Arising from previous Meetings
 - Nothing to report
5. To approve expenditure items as itemised on the schedules.
 - Cllr PB noted the EICR reports on expenditure which happens every 3 years and has been budgeted for under the 3-5 year budget line, it was noted £2688.00 was spent on the clearing of the pond – it was agreed how much better it is looking.
 - Extra expenditure for the village hall of £20 to Cllr NS for water jugs
 - a. Report 1 – PPC Expenditure - £18527.69
 - b. Report 2 – VH Expenditure - £3101.79 plus additional £20
 - c. Report 3 – PF Expenditure - £3593.77
 - It was unanimously approved to release payments a-c.
6. To approve bank statements and reconciliations.
 - Cllr PB reported that he had checked the bank statements and reconciliations and they all corresponded. Unanimously approved.



PLUMPTON PARISH COUNCIL

7. To approve year to date accounts

It was noted that the insurance due from VH and PF to PPC was still to be done. **Clerk to action**

PF – Maintenance - Bourne Sport bill still to come in for Verti draining and sanding of the field Pavilion budget line Clerk made aware that it is at 82% of budget spend – likely to go over the budget. Duly noted.

PPC – maintenance line percentage high as pond expenditure allocated here, however this sum has been transferred from EMR to cover the expenditure. Duly noted.

VH – income slightly down by £2k at the moment. Lack of weddings and Cllr NS keeping spend down by the same amount but it the income by the end of the year should be at the expected level.

- d. Report 1 – PPC
- e. Report 2 – VH
- f. Report 3 – PF

- It was therefore unanimously approved.

8. To consider contracting into a 3 year contract with Mulberry & Co

- Unanimously approved to contract in for 3 years. **Clerk to action**

9. To ratify flail mowing expenditure of £675 for new mini pitches at PF.

- Unanimously approved – Bourne Sport providing service at the same time as vertidrainning.

10. To note EICR report and remedial costs for repair for Village Hall and Pavilion

- Cllr PB recommended that MPS to define to FC as to what is urgent remedial action required. and what do we actually need to do against the action plan. **Clerk to action.**

11. CIL spend allocations

- Standing agenda item – existing list in place.

12. To discuss investing funds into a one year fixed bond

- It was agreed that the Clerk should arrange to invest £40k in Cambridge and Counties – **Clerk to action and bring to full council next month for all members signatures on application form.**

13. Questions from Parish Councillors and items to be added at the next meeting

Cllr PB requested that PPC, VH & PF budgets to be presented in electronic format for the Oct meeting.

Cllr NB asked about Unity Bank applications – Clerk advised questions had been returned by Unity and Clerk is in the process of answering.

It was noted that Cllr RJ was not on the finance committee distribution list. **Clerk to action.**



PLUMPTON PARISH COUNCIL

Closed 19.42

Dates of Next Meetings:

9th October 2023 – Finance Committee 19:00 – PPC 19:45 (Note this is a Monday – day change due to Clerk on conference)

Anita Emery | Parish Clerk | 12/09/2023