



FINANCE COMMITTEE

2232401

Minutes of the Finance Committee held at the Village Hall on 13th June 2023 at 19.00.

Present: Cllr N Beaumont (Cllr NB), Cllr Nick Satchell (Cllr NS Chair) and Cllr Ron Jury (Cllr RJ)

Also in attendance: Anita Emery Clerk and RFO to Plumpton Parish Council

Absent: Cllr P Burford (Cllr PB, Chair)

1. To accept apologies for absence
 - Cllr PB tendered his apologies and reasons for absence accepted. Cllr NS therefore chaired the meeting.
2. To approve the minutes of the meeting held on 14th March 2023
 - Unanimously agreed
3. Declaration of pecuniary and disclosable interests in respect of matters to be discussed.
 - Nothing
4. Clerks Report on any Matters Arising from previous Meetings
 - Nothing to report
5. To approve expenditure items as itemised on the schedules.
 - Clerk advised that there was an additional expenditure item for PF of £342.97 for playpark sand.
 - a. Report 1 – PPC Expenditure
 - b. Report 2 – VH Expenditure
 - c. Report 3 – PF Expenditure
 - It was unanimously agreed to approve the expenditure as itemised on the schedule;
 - PPC £8657.67
 - VH £4747.12
 - PF £3313.90
 - Chair signed to that effect and payments released.
6. To approve bank statements and reconciliations.
 - Cllr NS and NB had received statements and reconciliations and all agreed. Cllr NS signed to that effect.



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7. To approve year to date accounts

- d. Report 1 – PPC
- e. Report 2 – VH
- f. Report 3 – PF

- Unanimously agreed to approve the year to date account. It was noted the insurance figure was showing over budget but this was because VH and PF policies are included and there will be a receipt in the income from VH and PF which will balance out. Duly noted.

8. Update on Castle Water bill received for January.

- Clerk advised that SE Water are claiming that as the leak was inside the old tennis pavilion the leak allowance will be declined. Clerk to try one last attempt advising the building was disused. FC asked if there was another avenue to reclaim – Clerk to look at insurance/tennis club insurance.

9. To consider grant funding budget and virement from general reserves

- Clerk advised as PPC now hold GPC the grant process is more flexible and process slightly different with one application per year rather than the two. It was agreed to increase the donation/grant budget line for 2023-2024 to £2000 with a virement from general reserves. Clerk to advertise in parish mag and contact as many societies/clubs/charities that benefit the community as possible to advise of new process.

10. Update on quotes for passing places along playing field track

- Cllr RJ reported two quotes now received £6100 and £4850. It was agreed that the FC would recommend at the full council July meeting to proceed with £4850 and to use part CIL. Consultation with the tennis club required according to lease and also approach the Bowmen for a contribution. **Clerk to action**

11. To confirm new shed installation cost for use of the Activity Scheme

- Cllr NS reported that he has had trouble sourcing a size to match the slab. Found a company who can build a shed 10ft x 12ft with the doors at the front of 10ft length – cost £2725 + VAT. It was agreed to fund via CIL as PPC owned shed and can be available to other groups. Installation in 3-4 weeks time. Cllr JB & NS to dismantle and dispose of metal shed.

12. To consider costs for Honeybees air conditioning unit

- Due to the nature of the urgency. Chair and Clerk proceeded prior to the meeting at a cost of £767.

13. To consider/discuss pavilion cladding repairs

- Cllr RJ has approached contactor – still waiting for a response.



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14. CIL spend allocations

- Standing agenda item.

15. Questions from Parish Councillors and items to be added at the next meeting

- None

Meeting closed: 19.40

Dates of Next Meetings:

11th July 2023 – Finance Committee 19:00 – Full Council 19:45

Anita Emery | Parish Clerk | 14/06/2023