



PLUMPTON PARISH COUNCIL

FINANCE COMMITTEE

Minutes of the Finance Committee held at the Village Hall on 14th February 2023 at 19.00.

Present: Cllr P Burford (Cllr PB, Chair), Cllr N Beaumont (Cllr NB), Cllr Alison Gardiner (Cllr AG), Cllr Nick Satchell (Cllr NS) and Cllr Paul Stevens (Cllr PS)

Also in attendance: Anita Emery Clerk and RFO to Plumpton Parish Council

Absent: None

Signed *Anita Emery*

Anita Emery (Clerk/RFO to Plumpton Parish Council)

Members of the Public welcome.

The AGENDA is as follows:

273. To accept apologies for absence

- None.

274. To approve the minutes of the meeting held on 10th January 2023

- Unanimously approved – Chair signed to that effect.

275. Declaration of pecuniary and disclosable interests in respect of matters to be discussed.

- None.

276. Clerks Report on any Matters Arising from previous Meetings

- Nothing to report.

277. To approve expenditure items as itemised on the schedules.

- Clerk explained the high water bill was due to the water leak at the old tennis pavilion. A leak allowance has been filed with Castle Water but it will have to be paid in the meantime. Duly noted.
- Cllr NB reported another bracket needed to be purchased for the other site. He had also purchased a lock but that did not fit and therefore £17.36 was to be deducted from his expenditure item.
- Clerk reported there were additional expenditure as follows;

PPC

£2832.00 - Eibe - skatepark (CIL funding)

PhillSigns - £100 - repair of fingerpost

Total expenditure = £9713.81



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VH

Eastwood Plumbing - £156 - new thermostat on immersion heater
B Benson - £20 - fitting of 2x door closures
Ace Alarms - £135.60 - fire alarm service and new smoke detector
Initial Hygiene - £44.74
ECM Platt - £20.00 - cleaning cover

Total expenditure = £1818.00

PF

LDC - £18.00 playpark inspection
Ace Alarms - £90.00 6 monthly fire inspection
Initial Hygiene - £54.37

Total expenditure = £2918.02

- a. Report 1 – PPC Expenditure
- b. Report 2 – VH Expenditure
- c. Report 3 – PF Expenditure

- It was unanimously agreed to release payments for PPC - £9713.81, VH - £1818.00 & £2918.02. Chair signed to that effect.

278. To approve bank statements and reconciliations.

- Cllr PB reported that slight discrepancy on the PF PAV bank rec which wasn't showing the £8 receipt. Clerk updated and reissued now correct. Unanimously approved. Chair signed to that effect.

279. To approve year to date accounts

- d. Report 1 – PPC
- e. Report 2 – VH
- f. Report 3 – PF

- Cllr PB noted VH income tracking well Cllr NS advised it will exceed budget expectations.
- Unanimously approved.

280. To consider grit bin installation at VH and PF plus costs of £328 + VAT per site.

- Unanimously approved – **Clerk to action**

281. To discuss gardener costs for border maintenance at VH (Cllr NS)

- FC had received proposal prior to the meeting. Cllr NS advised the jumble sale proceeds of £1035 would be able to cover 2023-2024 budget expenditure for a gardener and also border tidy up. Going forward Cllr NS to budget for border gardener costs of £550 each year.

282. To consider/approve Countrywide grass cutting quote of £3378 + VAT for 2024 & 2025.



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- Clerk advised there is also 2 additional cuts in place just in case of £600 + VAT in addition to the above quote. Unanimously approved. **Clerk to action.**

283.To discuss Castle Water bill received for January.

- Discussed at item 277.

284.CIL spend allocations

- Cllr PB advised nothing to note. Is good to note that Honeybees now outgrowing the setting and would therefore support a new pavilion project.

285.Questions from Parish Councillors and items to be added at the next meeting.

- Clerk wished to gain approval on two urgent items at the playing field since publication of the agenda.
- The skatepark repair had shown another area which was discovered during the repair that was in need of attention. Cost for the platform to be replaced due to potential historical fire damage of £783 + VAT. Unanimously approved (CIL)
- There was a rotting piece of timber (upon inspection it isn't going to fail any time soon but needs attention). Two quotes received Eibe - £1677 + VAT and Playsafe Playgrounds - £667 + VAT. Unanimously approved to proceed with Playsafe at £667 + VAT. Works to be completed in 4 weeks. **Clerk to action.**

Meeting Closed: 19.30

Dates of Next Meetings:

14th March 2023 19:00 PPCFC, 19:45 PPC Meeting

Anita Emery | Parish Clerk | 14/02/2023