



PLUMPTON PARISH COUNCIL

FINANCE COMMITTEE

Minutes of the Finance Committee held at the Village Hall on 13th December 2022 at 19.00.

Present: Cllr P Burford (Cllr PB, Chair), Cllr N Beaumont (Cllr NB), Cllr Nick Satchell (Cllr NS) and Cllr Paul Stevens (Cllr PS)

Also in attendance: Anita Emery Clerk and RFO to Plumpton Parish Council

Absent: Cllr Alison Gardiner (Cllr AG)

Signed *Anita Emery*

Anita Emery (Clerk/RFO to Plumpton Parish Council)

Members of the Public welcome.

The AGENDA is as follows:

250. To accept apologies for absence

Cllr AG tendered her apologies and reasons for absence accepted.

251. To approve the minutes of the meeting held on 28th September 2022 (not quorate).

- Agenda item states September – should state 8th November 2022.
- Apart from item typo under item 246 should say 'skate' not 'state' it was unanimously agreed to approve the minutes of the meeting held on 8th November.

252. Declaration of pecuniary and disclosable interests in respect of matters to be discussed.

- None.

253. Clerks Report on any Matters Arising from previous Meetings

- Nothing to report – PB and PS to action agenda item 249

254. To approve and ratify expenditure items as itemised on the schedules.

- a. Report 1 – PPC Expenditure
- b. Report 2 – VH Expenditure
- c. Report 3 – PF Expenditure

- Cllr PB reported two extra expenditure items to be added as follows;
VH - £100 Fred Symes and £60.49 VH manager expenses.
- It was unanimously agreed to approve payments as follows;

PPC - £4582.67

VH - £3531.26 + £160.49 = £3691.75

PF - £1723.49



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Chair signed to that effect.

255. To approve bank statements and reconciliations.

- Unanimously approved.

256. To approve year to date accounts

- d. Report 1 – PPC
- e. Report 2 – VH
- f. Report 3 – PF

- Cllr PB advised VH income tracking well. Maintenance line had gone over and Cllr NS questions some expenditure may be more attributable to PPC. Clerk advised perhaps a walkabout in the new year to set out boundaries. Duly agreed. **Clerk to action.**

257. To discuss costings for playpark and skate park repairs.

- Clerk advised playpark repairs are ongoing maintenance costs and all reports show low risk. Skatepark repair via Eibe based on the two inspection reports would cost £2360 + VAT – Unanimously agreed and to be paid from CIL. **Clerk to action.**

258. To sign off Charity Annual Returns and Trustees Annual Return for VH and PF in order to file with Charity Commission.

- FC had received reports and unanimously agreed to sign off. Cllr PB signed to that effect. Clerk to file with Charity Commission. **Clerk to action.**

259. To discuss/confirm Countrywide Management as playing field grass cutting contractor for 2023/2024 at £3178 + VAT plus £600 + VAT for additional 2 cuts in high season.

- FC confirmed happy with the 2023-2024 cost, however clerk to ask contractor for 36 month costings save having to negotiate every year. **Clerk to action.**

260. To agree to increase the Fidelity Guarantee to £500,000 with BHIB at a cost of £95.00

- Unanimously agreed to increase at a cost of £95. **Clerk to action.**

261. To note overspend on VH Maintenance budget line and consider a virement.

- Overspend noted (see 256 above on comments). No virement required.

262. CIL spend allocations

- Standing agenda item – Cllr PB and PS to formulate the list.

263. Questions from Parish Councillors and items to be added at the next meeting

- None.



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Meeting closed: 19.24

Dates of Next Meetings:

10th January 2023 19:00 PPCFC, 19:45 PPC Meeting

Anita Emery | Parish Clerk | 13/12/2022