



PLUMPTON PARISH COUNCIL

FINANCE COMMITTEE

Minutes of the Finance Committee held at the Village Hall on 12th July 2022 at 19.00.

Present: Cllr P Burford (Cllr PB, Chair), Cllr Nick Satchell (Cllr NS), Cllr N Beaumont (Cllr NB), Cllr Alison Gardiner (Cllr AG) and Cllr Paul Stevens (Cllr PS)

Also in attendance: Anita Emery Clerk and RFO to Plumpton Parish Council.

Absent: 0

Members of the Public: 0

Signed *Anita Emery*

Anita Emery (Clerk/RFO to Plumpton Parish Council)

Members of the Public welcome.

The AGENDA is as follows:

215. To accept apologies for absence
 - None
216. To approve the minutes of the meeting held on Tuesday 14th June 2022.
 - It was agreed to unanimously approve the minutes of the finance committee meeting held on 14th June. Cllr PS signed to that effect as Cllr PB was absent from that meeting.
217. Declaration of pecuniary and disclosable interests in respect of matters to be discussed.
 - None
218. Clerks Report on any Matters Arising from previous Meetings
 - Clerk had emailed LDC re the CIL query – no response – Clerk to chase.
219. To approve expenditure items as itemised on the schedules.
 - a. Report 1 – PPC Expenditure
 - b. Report 2 – VH Expenditure
 - c. Report 3 – PF Expenditure

Clerk advised a few late invoices to add and approve;

PPC – Cllr PS for fibre stationery - £80.77
Cllr NB for zoom subscription - £86.33
VH - J Allsobrook – VH Green - £200
PF - Cllr JB – posts etc for defib - £58.00



PLUMPTON PARISH COUNCIL

It was unanimously approved therefore to release the payments as follows;

PPC £4290.32 + £167.10 = £4457.42

VH - £3793.76 + £200 = £3993.76

PF - £2447.10 + £58.00 = £2505.10

220. To approve bank statements and reconciliations.
- Cllr PB had checked the statements v reconciliations and all agreed. A tiny adjustment on the combined bank rec of 0.21 on PPC Reserve account v actual bank rec issued. Clerk advised the combined bank rec had been printed before update of the individual bank rec. Duly noted. It was therefore unanimously agreed to approve the bank statements and reconciliations.
221. To approve year to date accounts
- a. Report 1 – PPC
 - b. Report 2 – VH
 - c. Report 3 – PF
- Cllr PB wished to note the Jubilee events spend is all within budget with a wash up meeting on 19th July. Cllr NS will report on half yearly income of the VH in September. It was unanimously agreed to approve the year to date accounts for PPC, VH and PF.
222. Community Infrastructure Levy
- Cllr PB reported that PPC currently hold just under £38k in CIL money. Nothing else to report.
223. To consider adjustment request on stoolball invoice
- Clerk advised Stoolball Club were looking for a small deduction in their annual fee of £175 as they were not able to use the pavilion for part of the season last year due to lockdown and they paid the full amount last year. After a discussion FC unanimously agreed that the admin cost involved does not merit the discussion.
Clerk to advise.
224. To consider funds transfer from Barclays to Unity.
- Clerk advised Unity PPC account has been set up and to transfer £80K from the Barclays PPC 1&2 account to Unity. **Clerk to action.**
225. To consider budget meeting date for October.
- It was agreed to provide a wish list in September and extend the October meeting start at 18:30 to set the budget. **Clerk to action.**
226. Questions from Parish Councillors and items to be added at the next meeting.
- Cllr PS reported that Fairfax have appealed the decision to refuse planning permission for 86 houses on the land at Nolands Farm. The Planning Inspectorate



PLUMPTON PARISH COUNCIL

have decided this will be dealt with at a public inquiry. Under Rule 6 the PPC could elect to present evidence and cross examine witnesses. However barrister representation is recommended. LDC are instructing consultants and legal representation at a combined cost of £60-£80K. If PPC decides they want to be represented the cost would be in the region of £20k. Clerk advised this would have to go to public consultation if PPC thought it was a good use of precept. After much discussion it was decided it was too high risk to spend precept money and trust LDC will obtain appropriate legal representation.

Meeting closed: 19.30

Dates of Next Meetings:

13th September 19:00 PPCFC, 19:45 PPC Meeting

Anita Emery | Parish Clerk | 18/07/2022

DRAFT

Time: 12:56

Current Account

List of Payments made between 08/06/2022 and 05/07/2022

| <u>Date Paid</u> | <u>Payee Name</u> | <u>Reference</u> | <u>Amount Paid</u> | <u>Authorized Ref</u> | <u>Transaction Detail</u> |
|------------------|--------------------------------|------------------|--------------------|-----------------------|--------------------------------|
| 05/07/2022 | Aftercare Repairs | 222313 | 85.58 | | Aftercare Repairs Fire Door re |
| 05/07/2022 | New Leaf Surgery | 222314 | 50.00 | | New Leaf Surgery Playpark prun |
| 05/07/2022 | Lewes District Council | 222315 | 27.14 | | Lewes District Council (Bin) |
| 05/07/2022 | Lewes District Council | 222316 | 280.80 | | LDC Dog bin 1.7-30.9 |
| 05/07/2022 | Lewes District Council | 222317 | 18.00 | | LDC Playpark Inspection |
| 05/07/2022 | J&B Window cleaning | 222318 | 43.00 | | J&B Window cleaning |
| 05/07/2022 | SDF Pest Control moles | 222319 | 144.00 | | SDF Pest Control moles |
| 05/07/2022 | Countrywide Grounds Maintenanc | 222320 | 295.00 | | Countrywide Grounds June |
| 05/07/2022 | PLUSNET | 222321 | 39.36 | | PLUSNET |
| 05/07/2022 | OPUS ENERGY | 222322 | 447.92 | | OPUS ENERGY |
| 05/07/2022 | Plumpton Parish Council | 222323 | 1,011.30 | | Annual Insurance |
| 05/07/2022 | CASTLE WATER | DD | 5.00 | | CASTLE WATER |

| | |
|-----------------------|-----------------|
| Total Payments | <u>2,447.10</u> |
|-----------------------|-----------------|

Time: 11:52

Current Bank Accounts

List of Payments made between 08/06/2022 and 05/07/2022

| <u>Date Paid</u> | <u>Payee Name</u> | <u>Reference</u> | <u>Amount Paid</u> | <u>Authorized Ref</u> | <u>Transaction Detail</u> |
|-----------------------|-----------------------------|------------------|--------------------|-----------------------|--------------------------------|
| 08/06/2022 | Barclays | BANK CHARG | 1.80 | | Barclays bank charge |
| 04/07/2022 | New Leaf Tree Surgery | 222332 | 130.00 | | Allotment ditch strim New Leaf |
| 04/07/2022 | JK Wright Jubilee filming | JUBILEE | 200.00 | | JK Wright Jubilee filming |
| 04/07/2022 | Action in Rural Sussex | 222333 | 96.00 | | Action in Rural Sussex Trainin |
| 04/07/2022 | A Gardiner Jubilee expenses | 222334 | 141.78 | | A Gardiner Jubilee expenses |
| 04/07/2022 | Fields in Trust | 222335 | 65.00 | | Fields in Trust M'Ship |
| 04/07/2022 | HMRC PAYE/NIC Mth 4 | 222336 | 378.32 | | HMRC PAYE/NIC Mth 4 |
| 04/07/2022 | East Sussex Pension Fund | 222337 | 700.52 | | East Sussex Pension Fund |
| 04/07/2022 | Anita Emery expenses | 222338 | 105.24 | | Anita Emery expenses |
| 04/07/2022 | Salaries Mth 4 | 222339 | 2,368.56 | | Salaries Mth 4 |
| 05/07/2022 | Viking Direct | 222340 | 101.30 | | Viking Direct Toners |
| 05/07/2022 | Barclays | BANK CHARG | 1.80 | | Barclays Bank chg |
| Total Payments | | | <u>4,290.32</u> | | |

Time: 12:33

Current Account

List of Payments made between 08/06/2022 and 05/07/2022

| <u>Date Paid</u> | <u>Payee Name</u> | <u>Reference</u> | <u>Amount Paid</u> | <u>Authorized Ref</u> | <u>Transaction Detail</u> |
|-----------------------|------------------------------|------------------|--------------------|-----------------------|---------------------------------|
| 05/07/2022 | New Leaf Surgery | 222321 | 415.00 | | New Leaf Surgery hedge and tre |
| 05/07/2022 | Chubb Fire & Security | 222322 | 538.20 | | Chubb Fire Annual fire extingui |
| 05/07/2022 | Thompson Deposit return | 222323 | 100.00 | | Thompson Deposit return |
| 05/07/2022 | L Oliver deposit return | 222324 | 100.00 | | L Oliver deposit return |
| 05/07/2022 | Opus Energy May-June | 222325 | 143.08 | | Opus Energy May-June |
| 05/07/2022 | Kennington Depsoit return | 222326 | 100.00 | | Kennington Depsoit return |
| 05/07/2022 | LEWES DISTRICT COUNCIL | 222327 | 220.87 | | LEWES DISTRICT COUNCIL Bins |
| 05/07/2022 | Allen Upton cistern linkage | 222328 | 68.00 | | Allen Upton cistern linkage |
| 05/07/2022 | J&B Services window cleaning | 222329 | 43.00 | | J&B Services window cleaning |
| 05/07/2022 | CJS Portsmouth | 222330 | 222.19 | | CJS Portsmouth Cleaning sundri |
| 05/07/2022 | PLUSNET | 222331 | 59.76 | | PLUSNET |
| 05/07/2022 | Jane Donovan | 222332 | 28.75 | | VH Manager expenses |
| 05/07/2022 | Plumpton Parish Council | 222333 | 1,754.91 | | Plumpton Parish Council Insura |
| Total Payments | | | 3,793.76 | | |