



PLUMPTON PARISH COUNCIL

FINANCE COMMITTEE

Minutes of the Finance Committee held at the Village Hall on 14th June 2022 at 19.00.

Present: Cllr N Beaumont (Cllr NB), Cllr Alison Gardiner (Cllr AG) and Cllr Paul Stevens (Cllr PS)

Also in attendance: None

Absent: Cllr Nick Satchell (Cllr NS) and Cllr P Burford (Cllr PB, Chair),

Members of the Public: 0

Members of the Public welcome.

The AGENDA is as follows:

207. To accept apologies for absence
 - Cllr Burford and Cllr Satchell tendered their apologies and reasons accepted. It was agreed that Cllr Stevens would chair the meeting.
208. To approve the minutes of the meeting held on Tuesday 10th May 2022.
 - Unanimously approved that the minutes of the meeting held on 10th May 2022 were an accurate account of that meeting.
209. Declaration of pecuniary and disclosable interests in respect of matters to be discussed.
 - None
210. Clerks Report on any Matters Arising from previous Meetings
 - Clerk advised Unity Trust bank account had been opened. Signatures should have received their internet banking information. Cllr NB asked for the security word required to set up. **Clerk to action.**
211. To approve expenditure items as itemised on the schedules.
 - a. Report 1 – PPC Expenditure
 - b. Report 2 – VH Expenditure
 - c. Report 3 – PF Expenditure
 - Clerk reported further invoices had been received since publication of the expenditure items as follows;
 - PPC – New Leaf Surgery – allotment ditch strim - £130.00
 - PPC Events - £200 for jubilee filming and £141.78 for flowers and refreshments
 - PF – New Leaf surgery – prune of mixed hedge at playpark - £50
 - VH – 2 x £100 deposit returns
 - VH – Allan Upton - £68 tap replacement
 - VH – Chubb - £538.20 annual fire extinguisher contract



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- Total expenditure for June
 - PPC - £20,749.17
 - PF - £9245.36
 - VH - £5561.72
- Unanimously approved to release the payments – Chair signed to that effect.

212. To approve bank statements and reconciliations.

- Unanimously approved – Chair signed to that effect.

213. To approve year to date accounts

- a. Report 1 – PPC
- b. Report 2 – VH
- c. Report 3 – PF

- It was noted that under PF the grass and pitch had been allocated the Bourne Sport invoice of £6880 – Clerk advised she had moved to the correct budget line of maintenance.
- The corresponding charge for the insurance to PF and VH by PPC had been actioned but after the YTD had been published. Duly noted.

214. Community Infrastructure Levy

- Cllr PS asked the Clerk to obtain clarification on whether the CIL money received should be adhered to what was stated in the neighbourhood plan. Clerk advised this has never been mentioned at the CIL training meetings but will report back. **Clerk to action.**

215. Questions from Parish Councillors and items to be added at the next meeting.

- None

Meeting closed: 19.15

Dates of Next Meetings:

12th July 19:00 PPCFC, 19:45 PPC Meeting

Anita Emery | Parish Clerk | 14/06/2022

Current Account

List of Payments made between 06/05/2022 and 07/06/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
07/06/2022	CASTLE WATER	DD	39.35		CASTLE WATER
07/06/2022	Lewes District Council	222308	18.00		Playpark inspection
07/06/2022	Bourne Sport PF works	222309	8,256.00		Bourne Sport PF works
07/06/2022	PLUSNET	222310	39.36		PLUSNET
07/06/2022	Lewes District Council	222311	93.60		Dog Bins LDC
07/06/2022	Countrywide Grounds Maintenanc	222312	295.00		Grounds Maintenanc May
07/06/2022	OPUS ENERGY	DD	449.05		OPUS ENERGY
07/06/2022	CASTLE WATER	DD	5.00		CASTLE WATER

	Total Payments		<u>9,195.36</u>		
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Current Bank Accounts

List of Payments made between 06/05/2022 and 07/06/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
07/06/2022	PLUMPTON VILLAGE SOCIETY	JUBILEE	80.00		JUBILEE EXPENSES STARFISH
07/06/2022	SLCC	222320	564.80		SLCC CONFERENCE CLERK
07/06/2022	BHIB INSURANCE ANNUAL	222321	2,974.42		BHIB INSURANCE ANNUAL
07/06/2022	LONDON HEARTS DEFIB BOX	222322	432.00		LONDON HEARTS DEFIB BOX
07/06/2022	ANITA EMERY APM EXPENSES	222323	41.77		ANITA EMERY APM EXPENSES
07/06/2022	LDALC ANNUAL SUBS	222324	20.00		LDALC ANNUAL SUBS
07/06/2022	SOUTHERN EVENTS GROUP	JUBILEE1	313.20		SOUTHERN EVENTS GROUP JUBILEE
07/06/2022	A GARDINER SCHOOL TREES	JUBILEE2	316.81		A GARDINER SCHOOL TREES
07/06/2022	PLUMPTON & EC NEWS	222325	350.00		PLUMPTON & EC NEWS ANNUAL SUBS
07/06/2022	East Sussex Pension Fund	222326	700.52		East Sussex Pension Fund June
07/06/2022	SALARIES JUNE	222327	2,368.56		SALARIES JUNE
07/06/2022	HMRC PAYE/NIC JUNE	222328	378.32		HMRC PAYE/NIC JUNE
07/06/2022	ANITA EMERY JUNE	222329	63.25		ANITA EMERY JUNE EXPENSES
07/06/2022	KISMET JUBILEE FIRST AID	JUBILEE3	290.00		KISMET JUBILEE FIRST AID
07/06/2022	Rialtas Business SUBS	222330	154.80		Rialtas Business SUBS
07/06/2022	Viking Direct	222331	38.69		Viking Direct stationery
07/06/2022	Playing Field a/c	VAT	1,033.57		VAT refund
07/06/2022	Village Hall a/c	VAT	2,912.88		vat refund village hall
07/06/2022	Playing Field a/c	GRANT	7,242.00		1st tranche annual grant PF
07/06/2022	Barclays	CHGS	1.80		Bank Charges
Total Payments			<u>20,277.39</u>		

Current Account

List of Payments made between 06/05/2022 and 07/06/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
07/06/2022	VIKING DIRECT	222311	47.64		STATIONERY VH MANAGER
07/06/2022	Jane Donovan EXPENSES	222312	24.36		VH MANAGER EXPENSES
07/06/2022	CJS Portsmouth	222313	334.39		CLEANING SUNDRIES
07/06/2022	BARE ROOT VH GREEN 12.4	222314	200.00		BARE ROOT VH GREEN 12.4
07/06/2022	INITIAL WASHROOM HYGIENE	222315	40.67		INITIAL WASHROOM HYGIENE
07/06/2022	EASY EQUIPMENT NEW	222316	101.63		EASY EQUIPMENT NEW CROCKERY
07/06/2022	AM Skips	222317	378.00		AM Skips
07/06/2022	CB Winter & Sons Turf	222318	242.00		CB Winter & Sons Turf
07/06/2022	Bare Root VH Green 1.6.22	222319	200.00		Bare Root VH Green 1.6.22
07/06/2022	PLUSNET	222320	59.76		PLUSNET
07/06/2022	turf mispost	222318A	0.40		turf mispost
07/06/2022	Public Works Loan Board	LOAN	2,298.65		Public Works Loan Board
07/06/2022	Opus Energy	DDOPUS	413.02		Opus Energy

Total Payments	<u>4,340.52</u>
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