



1<sup>st</sup> May 2022

To: The Councillors of Plumpton Parish Council

You are hereby summoned to attend the Parish Council to be held at the Village Hall on Tuesday 10<sup>th</sup> May 2022 at 19.45 for the purpose of transacting the following business.

Members of the Public Welcome – please contact the clerk to advise of your attendance.

Signed *Anita Emery*

Anita Emery (Clerk to Plumpton Parish Council)

## **The AGENDA is as follows:**

### **Annual Statutory Meeting**

377.

- a. Election of Chairman for the year 2022/2023
- b. Election of Vice Chair for the year 2022/2023
- c. Receive Chair Declaration of Acceptance of Office

378. Appointment of Committees

- a. Finance (5 members)
- b. Village Hall Committee (3 members)
- c. Playing Field and Pavilion Committee (3 members)
- d. Planning Committee (All members)
- e. Transport, Environment and Policing (4 members)
- f. Communications Working Group (2 members)
- g. Personnel Committee (3 members)

379. Representatives to Outside bodies

- a. ESALC (2 members)
- b. LDALC (2 members)

380. To review and approve the following governing documents;

- a. Standing Orders
- b. Finance Regulations including any direct debits
- c. Code of Conduct
- d. Data Protection Policy
- e. Retention Policy
- f. Risk Management Policy
- g. General Privacy Notice
- h. Freedom of Information
- i. Equality and Diversity
- j. Clerk as Proper Officer and Responsible Finance Officer



## Main Meeting

- 381. To accept apologies for absence
- 382. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.
- 383. To Approve Minutes from Parish Council meeting held on 12<sup>th</sup> April 2022
- 384. Clerk's Report and discuss any Matters Arising from previous meeting.
- 385. Brief Report from the County and District Councillor on matters affecting this Parish.
- 386. Questions from Members of the Public – limited to a maximum of 15 minutes in total
- 387. Planning applications:

### **LW/22/0269**

#### **Asby Cottage, Station Road, BN7 3DE**

Variation of condition number 1 plans relating to approval LW/20/0469 – amendment to retain glass balustrade.

### **LW/22/0242**

#### **9 Chapel Road Plumpton BN7 3DD**

Removal of existing rear conservatory and replacement two-storey rear extension with pitched roof 2 no. rear double height windows, 2no. side windows and single storey front extension to form entrance lobby with 3no. rooflights.

- 388. Correspondence
- 389. Finance Committee
  - a. To ratify the Finance Committee minutes of 12<sup>th</sup> April 2022
  - b. To adopt expenditure as itemised on the schedules.
  - c. To adopt year to date accounts.
  - d. To adopt combined bank reconciliations
  - e. To approve BHIB Insurance for 2022-2023 of £2944 for PPC, VH & PF.
  - f. To approve the Annual Governance Statement for 2021-2022
  - g. To approve the Annual Accounting Statement for 2021-2022
  - h. To note the internal audit report for year ending 2022
  - i. To confirm Mulberry & Co as internal auditors for 2022-2023
- 390. Neighbourhood Plan Update
  - (i) Planning Liaison Working Group update
- 391. To note and action if necessary monthly RA reports.
- 392. To discuss broadband fibre optic community scheme and actions.
- 393. To revisit defib and first aid training sessions
- 394. Committee/Working Group Reports
  - a. Transport and Environment/Footpaths/Policing



## PLUMPTON PARISH COUNCIL

---

- i. Allotments update
  - ii. Community Orchard Update.
- b. Village Hall
- i. Management of pond – vegetation and wild area between pond and footpath.
- c. Playing Field/Pavilion
- i. To note playpark & skatepark inspection and action where necessary
  - ii. To consider memorial bench application
- d. Events Committee
- i. Jubilee Celebrations update.

395. Interaction with Plumpton Primary School

396. Communications/Website

397. Items to be reported by Parish Councillors and/or to be included in future meetings

### **Dates of next meetings:**

17<sup>th</sup> May 19:30 Annual Parish Meeting

14<sup>th</sup> June 19:00 PPCFC, 19:45 PPC

Anita Emery | Parish Clerk 01/5/2022