



PLUMPTON PARISH COUNCIL EVENTS COMMITTEE

Minutes of the meeting of the Parish Council Events Committee held at the Pavilion, Plumpton on Wednesday 16th March at 19.30.

Signed *Anita Emery*

Anita Emery (Clerk to Plumpton Parish Council) – Minutes taken by Cllr Gardiner in the absence of the Clerk.

In attendance: Cllr Alison Gardiner - Chair (Cllr AG), Nick Beaumont (Cllr NB), Lee Stevens (PVS), Rod Owens (PVS), Martin and Beverley Gilbert (PVS)

The AGENDA is as follows:

17. To accept apologies for absence

- Paul Burford, Jim Brown, Anita Emery and reasons accepted.
- It was noted that the meeting was not quorate so any spending decisions would require ratification by PPC.

18. Declarations of pecuniary and disclosable interests in respect of matters to be discussed

- None

19. To approve the minutes of the meeting held on 18th January 2022

- Approved

20. Update report from PVS on Jubilee Celebration weekend

The following was noted

- The overall shape of the programme is pretty firm but there is still scope for movement around some of the details. Celebrations previously scheduled for Friday 3rd June have now moved to Thurs 2nd to take account of Village Hall availability.
- Plans are progressing well but there have been some difficulties in getting Racecourse catering vans to commit to attending the Big Event. PVS is considering other options.
- Initial interest in the soapbox race hasn't translated into many entries. The race needs a minimum of around 10 entries to be viable so it will be promoted at the Spring Market in April.



PLUMPTON PARISH COUNCIL EVENTS COMMITTEE

- The Risk assessments are generally in good shape and will need only minor finessing. Southern rail has agreed to have a member of staff on call to enhance safety measures at the level crossing during the pageant and the pageant risk assessment will be updated accordingly.
- There has been initial engagement with Streat Parish council regarding a possible Tug-of-war with Plumpton at the Big Event and Streat Parish Council will discuss at their next meeting.

Please see full report attached. Appendix 1.

21. Action points from January meeting

1. Station Road closure from East Sussex Highways and Notice to National Rail - Completed. Police have asked to see the risk assessment as part of the Road Closure application (**New Action – Cllr NB to forward updated Pageant risk assessment**).
2. Comms - It was agreed that PVS can manage the comms and publicity as they deem necessary. Completed. (**New action – Cllr NB to contact Hamsey Parish Council about publicising the Big Event there provided it doesn't clash with their own celebrations**)
3. Use of PVS logo is agreed by PC. Completed
4. To review the Diamond Jubilee Programme, June Parish Mag centre fold and post event souvenir brochure approach - Discussed under item 22
5. Engagement with the schools at Plumpton and Chailey/PTFA's - AG and LS met Plumpton Head of School and the chair of the PPTFA on 8 February to discuss their ideas for the school's Jubilee celebrations. (**New Action – Cllr AG to ask Jon Hughes for details of all the school's planned jubilee activities so PVS can incorporate into the jubilee programme/publicity**). LS contacted Chailey School but they were still considering involvement in activities across their catchment area.
- 6 It was suggested that the Rev Godfrey Broster should be added to the list - Completed. PVS discussed with Church Wardens.
7. To gain firm commitments from local organisations for Pageant and Stall entries and Soap Box entries - (**Ongoing action PVS**)

22. To discuss the possibility of a Jubilee brochure and costs.

- Plumpton and East Chilmington News has agreed to absorb the cost of a 4 page colour programme in the centre of the May edition of the magazine. Additional copies of the programme will be produced for distribution in the shop, station etc. at a cost of £75 (inc VAT) which has been built into expenditure calculations. The copy deadline for the May magazine is 11 April so the programme for the jubilee weekend must be finalised by then. The final version of the programme will be circulated to PPCEC by email in early April for sign off. (**New Action - PVS to circulate final programme for sign off before 11 April**)



PLUMPTON PARISH COUNCIL EVENTS COMMITTEE

A souvenir brochure will be created after the event and will be made available digitally. A printed run of 125 copies will also be produced provided there are sufficient funds left in the agreed budget to meet the printing costs (£264 inc VAT).

23. Update on current income v expenditure to date

- Income and expenditure figures to 1.3.22 were agreed. Spend is being tracked and total expenditure is currently forecast to be within budget, though there may be some movement between individual lines of expenditure.
- No provision was made in the budget for the costs of hiring the Village Hall on 2 June. Estimated charges would be up to £122, depending on timings. It was agreed that, subject to PPC ratification, hire charges should be waived because the Jubilee celebrations are Parish Council-led events.
- It was noted that PPCEC's budget includes provision to fund 7 trees for Plumpton School to commemorate the jubilee but this is outwith PVS's budget for the Jubilee weekend. AG is liaising with the school to establish their requirements.

24. Items to be added to future PPC Events Committee agenda

- Final risk assessments to be approved at May meeting

Meeting Closed:

Date of next meeting 11th May 7.30pm.

Appendix 1.

PLUMPTON VILLAGE SOCIETY

QUEEN'S PLATINUM JUBILEE UPDATE 16 March 2022

Agenda Item 20: PVS Jubilee Weekend Summary Report (for minutes)

The weekend programme is going well, and villagers and organisations are now getting engaged and working out how to get involved. The publicity has focussed on the Big Event on the Racecourse so far and there is a lot of interest in the Pageant through the Village and stalls on the Racecourse, however, we have yet to see much progress of the initial interest in the soap box race into firm intentions to participate. 4 soap box entries are anticipated at this point. To further publicise the weekend, the following activities are planned:



PLUMPTON PARISH COUNCIL EVENTS COMMITTEE

- A Jubilee information point on the bandstand at the PVS Pop Up Market on 9 April (noon til 2.30) to promote the entire weekend events and to have an example soap box cart on display to generate more interest
- Publicity of the events over the weekend via Posters, PPC and PVS Website updates, Facebook, and word of mouth:
 - o Pre-weekend activities
 - o Thursday 2 June at the Village Green/Hall from 4pm til 8.30pm, moving to the Half Moon to walk up to the lighting of the Beacon at 10pm, with drinks back at the Half Moon afterwards.
 - o Friday 3 June starting with a flower trail around the 5 churches under the wing of Rev Anne Dunlop in the morning and a Service of Thanksgiving at 2.30pm followed by refreshments
 - o Saturday 4 June a day off for village celebrations for families and friends to get together and watch on TV the National events.
 - o Sunday 5 June the Big Event from 11am til 6.30pm, including the Pageant through the village to the Racecourse, fun fair and stalls, soap box race and a band with dancing.
- Other events on 5 June, such as street parties are to be discouraged in favour of the village wide Big Event at the Racecourse. Should other events be proposed on 2 and 3 June then these can be included in the Programme.
- Below is the current version of the Programme of Events, which are not yet fully firm. The May edition of the Plumpton & East Chiltington News deadline is 11 April, so it is proposed that the final version of the Programme is circulated to all PPEC members by email for sign off.

Before the Jubilee Weekend – by combination of stated organisers

- o School to do a village litter pick project 'Clean for the Queen'
- o Station Jubilee Planting by the Station Partnership
- o Plumpton 2022 Exhibition around the Village by Lars Pederson with support from Catherine Jackson (details awaited)

Thursday 2 June – by combination of stated organisers

- o **4.00 pm:** Gathering at the Village Green for the unveiling of the Jubilee Tree by PPC. Possibly toast to the Queen with fizz by School PPTFA (tbc)
- o **4.30 pm:** Entertainment on the Bandstand by the Panto, Wings Youth Group and the School Choir
- o **6.00 pm:** 'Bake a Cake Fit for the Queen' competition judging (or possibly at the Annex on 3 June)
- o **6.00 – 8.30 pm:** Refreshments – cheese and wine refreshments (still to be agreed)
- o **6.30 pm:** Camera Club Book launch in Village Hall with School 'Portraits of the Queen' on display
- o **8.30 pm:** End of Village Hall events
- o **9.00 pm:** Torchlight procession to Beacon from Half Moon (dusk at 9.10 pm)
- o **10.00 pm:** National Lighting of the Beacons
- o **10.30 pm:** Drinks available in the Half Moon field

Friday 3 June – by Church PCC

- o **Morning:** Flower Trail around the 5 Churches under the wing of Rev Anne Dunlop with Plumpton Flower Club decorating All Saints
- o **2.30 pm:** Service of Thanksgiving at All Saints Church by Rev Anne Dunlop
- o **3.30 pm:** Refreshments (venue tbc possibly Rectory Garden) and camera club stand and a selection of Portraits of the Queen in the Annex



PLUMPTON PARISH COUNCIL EVENTS COMMITTEE

Sunday 5 June – by Plumpton Village Society

- **11.00 am:** Pageant through the Village with distribution of fun fair vouchers to children on entry into the Racecourse.
- **Noon:** Family Fun Fair and local Clubs and Societies Stalls on the Centre of the Racecourse, with picnics and hopefully refreshment vans. Possible tug of friendship with Streat Village (per Coronation programme – see below)
- **2.30 pm:** Soap box race (timing depending on number of entrants)
- **4.30 pm:** Band with dancing
- **6.30 pm:** End of Celebrations

Risk Assessments

Three risk assessments have been created for the Big Event – the Pageant, the Centre of the Racecourse, and the Soap Box Race. These are attached, with Martin Gilbert to enhance the Soap Box risk assessment once he has built the additional fun obstacles (see saw, chicane etc). These are to be reviewed at the Events Committee meeting and any enhancements made ahead of the final sign off at the May meeting.

The Village Hall activities on 2 June are by the Parish Council, Pantomime Society, Wings Youth Group, School Choir, the Primary School, the Camera Club and whoever is able to do the refreshments. Clarity is to be sought on whether this Jubilee combined event can come under the Parish Council's Public Liability Insurance and who should do the risk assessment.

Agenda Item 21: High Level Actions from January 2022 Meeting

1. Station Road closure from East Sussex Highways and Notice to National Rail - Completed
2. Comms - It was agreed that PVS can manage the comms and publicity as they deem necessary - Completed
3. Use of PVS logo is agreed by PPC - Completed
4. To review the Diamond Jubilee Programme, June Parish Mag centre fold and post event souvenir brochure approach - Completed
5. Engagement with the schools at Plumpton and Chailey/PTFA's. AG had met with Head of School, Jonathan Hughes. He was supportive and keen for the school to get involved and suggested a further meeting before half term. LS has contacted Chailey School, and they are still considering how to get involved in all the activities across the catchment area. East Chiltington will be doing the Beacon Lighting with Hamsey Parish Council and they will be holding their annual Parish Party on 4 June, a little earlier than normal. East Chiltington have asked that their Parish Party is not part of the Jubilee Programme.
- 6 It was suggested that the Rev Godfrey Broster should be added to the list – with the Church Wardens. Completed
7. To gain firm commitments from local organisations for Pageant and Stall entries and Soap Box entries – Ongoing PVS action from the online forms



PLUMPTON PARISH COUNCIL EVENTS COMMITTEE

New Actions

- A. The Plumpton 1953 Coronation Programme (attached) showed the strong links between Plumpton and Streat. Streat Parish Council are meeting on 17 March, and they will consider any Jubilee Plans for Streat including a possible tug of war/friendship with Plumpton at the Big Event.
- B. Now that the Jubilee Tree has been planted on the Village Green, a discussion is needed on how the unveiling will happen on 2 June and whether PPC would like LS to order a plaque to match the Diamond Jubilee Tree.

Agenda item 22: Jubilee Brochure

It is now proposed that publicity is achieved in three ways:

1. The main Jubilee Weekend publicity to be a four page colour programme in the centre of the May edition of the Plumpton & East Chilton News (PECN). The PECN Committee have kindly agreed to cover the cost of this from their budget. A folded A4 page leaflet to mirror the centre of the PECN programme is to be created for distribution at the Shop, Station, Pubs and Village Hall. For 250 copies a quote of £75 (inc VAT) has been obtained and this amount is included as a new expenditure line in the budget
2. A Souvenir Brochure be created after the event to record the weekends activities for posterity. A pdf (and if possible a video) will be added to the PVS website for all to see and 125 copies are to be printed at a cost of £264 (inc VAT) in a A5 booklet with 32 colour pages. This amount is included in the mid case summary. These booklets are to be handed out at the PVS Apple Day on 17 September and any spare left in the Shop to pick up. Should anymore be required, a re-print run will be done. The plan would be that these will be sold at £3-4 each with the expectation that they will be sold at the shop, with the shop to retain a fee for selling them.
3. A Village Handbook for New and Existing Residents. It remains the intention for a booklet to be published for all residents later in the year to provide information on what is happening in the village and there is an expectation that this will mostly or entirely covered by advertising income. Should a small S137 grant be required to cover any shortfall, this will be submitted to the Parish Council in the normal way. The Village Handbook is now to be taken off the Events Committee agenda/responsibility.

Agenda item 23: Budget Review

The budget is on track and now has greater clarity in some of the costings. The PVS view of the income to date and expenditure paid out exactly matches the PPC income and expenditure summary circulated with the agenda. A best case (cutting costs), mid case (realistic) and worst case pessimistic) summary of the final position is attached. The mid case provides a position where the income and expenditure statement balances.

- Soap Box entry fees, as stated above, firm interest is lower than anticipated and the current view is that a minimum of 10 carts are required to make the event worthwhile. Therefore the expected income from the soap box fees has been reduced from £160 to £100 (£10 per cart).



PLUMPTON PARISH COUNCIL EVENTS COMMITTEE

- Pageant prizes (floats, tractors, bicycles, walkers, classic cars, motorcycles) will be a certificate and handmade rosettes and possibly a trophy award, given the winners will be any number of individuals involved. It is the accolade of winning rather than the prize itself.
- PA System to be ordered as neither the Racecourse or Nick Satchell routes have been successful. A local quote has been obtained for £80 compared to the budget line of £50.
- Miscellaneous expenses of £150 are likely to be split into £50 for 4 radio handsets for the Big Event for good communications/to minimise the risks and the remainder will be spent on bunting/flags to create atmosphere for each event. Bunting will be red, white and blue, allowing it to be used for a variety of future events.

Agenda item 24 – items for future PPCEC agenda

1. The Final Programme of the Jubilee Events to be signed off early April by email, to include an update on the response from Streat Parish Council from their meeting on 17 March and any further updates from Plumpton and Chailey Schools
2. The Final Risk Assessments to be approved at the next meeting in May.

Appendices below

1. Risk Assessments
2. Updated Budget Summary
3. 1953 Coronation Programme

Appendix 1 – Risk Assessments

Plumpton Green Jubilee Celebration Pageant 2022 - Risk Assessment

Event Information 5th June 2022 at Plumpton Green

There will be a procession of floats, cyclists, motor bikes, tractors, pedestrians, classic cars and motor cycles through Plumpton Green to the Racecourse. The floats, cyclists, motor bikes and tractors will start off from David Westgate's field opposite the Old Police House at about 11.0. The classic cars and motor bikes starting from The Plough a little later on.



PLUMPTON PARISH COUNCIL EVENTS COMMITTEE

Event Team - Pageant Director with Marshalls positioned at the start, along the route, by the railway crossing and at the Race Course

First Aid - Suitably qualified First Aiders will be stationed at the Racecourse.

Communications/Incident Management Plan - Short wave radios will be used to ensure there is clear communication between members of the Event Team, Marshals and the First Aiders.

Station Road will be closed between 11.0 am and 1.0 pm. Southern Rail have confirmed that there are no maintenance works planned for the level crossing that weekend.

Public Liability Insurance: Plumpton Parish Council policy cover

Hazard	Risks	Party at Risk	Mitigating Measures
Collision between floats or participants	Death or Injury (M)	Participant and general public	Floats will be allowed to enter the procession gradually. They will be asked to proceed at no more than walking pace.
Participant falling off a float	Death or Injury (M)	Participant	All participants will be required to either remain seated whilst the float is moving or if they are standing, have something secure to hold on to.
Collision between float or vehicle and member of the public	Death or Injury (M)	Participant and general public	Members of the public will be asked to stay on the pavements along Station Road.
One of the floats having mechanical problems and causing an obstruction	None known	None known	If the float cannot be repaired quickly it will be manoeuvred off Station Road to avoid congestion
Barriers at the railway crossing coming down whilst a float is crossing	Death or Injury (M)	Participants	The Marshall stationed at the crossing will be aware of the timing of the closure of the crossing and will ensure that floats avoid crossing when they are due to come down



PLUMPTON PARISH COUNCIL EVENTS COMMITTEE

Hazard	Risks	Party at Risk	Mitigating Measures
Heat	Dehydration, sunburn, heat stroke (L)	Participant	Participants will be advised to bring water and use sun cream if weather necessitates this. The event will not be carried out over a long period of time.

Plumpton Green Jubilee Celebration 2022 Fun Fair and Stalls, Picnic and Food Concessions and Band- Risk Assessment

Event Information: 5th June 2022 at Plumpton Racecourse

The Fun Fair will be run by Ridleys Family Fun Funfair which is a long established company. They are members of the Showman's Guild of Great Britain. All the equipment is independently tested to comply with the Health and Safety and Amusement Device Inspection Procedures Scheme standards. They will be asked to provide a risk assessment for the event, and they hold Public Liability Insurance of £10m cover.

Local Clubs and Societies will be asked whether they wish to run a stall and if so, they will be asked to provide a risk assessment.

Members of the public will be allowed to bring their own cars onto the site between 8.30 am and 10.0 am and after 1.0 pm so that they can have a picnic.

The Zane Wild Band will play between 4.30 pm and 6.30 pm in a marquee provided and erected by the Scouts. The Band would provide their own PA equipment and the Society would provide the staging and marquee, in case of inclement weather.

First Aid - Suitably qualified First Aiders will be stationed at the Racecourse and short wave radios will be used for the Marshalls to communicate with them.

Public Liability Insurance: unless organisations have their own cover, it will be covered under the Plumpton Parish Council insurance policy.



PLUMPTON PARISH COUNCIL EVENTS COMMITTEE

Hazard	Risks	Party at Risk	Mitigating Measures
Collision between a member of the public's car and pedestrian	Death or Injury (M)	General Public	Cars will enter the Racecourse from the gates by the level crossing where they will be greeted by a marshall who will direct them to the parking area, and ask them to proceed with extreme caution.
Guy Ropes to Marquee presenting a trip hazard	Injury (M)	General Public	All guy ropes will be marked with ribbons to increase their visibility. The event will be taking place during daylight hours
Trip hazard from electric wires running to marquee	Injury (M)	General Public	The wires would either be run overhead or, if they are on the ground would be covered and clearly marked
Injury from dancing on uneven ground	Injury (M)	General Public	If an injury occurred first aiders would be available to deal with this.
Entrance being blocked by vehicles when emergency services need to get to site	Death or Injury (M)	General Public	Emergency services would be directed to use the main access to the Racecourse to avoid this.
Heat	Dehydration, sunburn, heat stroke (L)	General Public	Participants will be advised to bring water and use sun cream if weather necessitates this. The event will not be carried out over a long period of time.
Scalding or burns from food or beverages served from concessions	Injury (M)	General Public	The concession operators will be familiar with these hazards and will mitigate them as far as possible. First Aiders will be on hand in the event of injury.



PLUMPTON PARISH COUNCIL EVENTS COMMITTEE

Plumpton Green Jubilee Celebration Soap Box Race 2022 - Risk Assessment

Event Information - 5th June 2022 at Plumpton Racecourse

Course - The track is a service road within the racecourse and it is proposed to use about 500 metres of this. It is about 4 metres wide and for the majority of its length it is asphalt. There are a couple of bends, one slight and the other more acute. There are also three shallow 'speed bumps'. On the first section there is a narrow grass verge with fencing behind. The second section after the main bend has a very wide grass verge.

The track for junior participants will avoid the acute bend.

Event Team - Race Director

- Scrutineers (2)
- Start Marshall
- Finish Marshall
- Track Marshalls (5)

First Aid - Suitably qualified First Aiders will be stationed close to the track. They are used to dealing with many types of incidents when the racecourse is used.

Communications/Incident Management Plan - Short wave radios will be used to ensure there is clear communication between members of the Event Team, First Aiders and Volunteers.

Public Liability Insurance: to come under the Plumpton Parish Council policy cover, with each driver to have their own specialist insurance cover in place.

Hazard	Risks	Party at Risk	Mitigating Measures
Participant's lack of fitness	Death or Injury (M)	Participant	Participant's will be asked to make a written declaration when registering for the event. They will also be asked to take out specialist soap box personal insurance cover (cost c£10) and provide evidence before racing.



PLUMPTON PARISH COUNCIL EVENTS COMMITTEE

Hazard	Risks	Party at Risk	Mitigating Measures
Participant's lack of experience	Death or Injury (M)	Participant and general public	Members of the public will be kept behind barriers away from the track. All competitors will be asked to attend a pre-race briefing to make them aware of the hazards on the course. They will also be required to walk the course before a practice run.
Spectators on track	Death or Injury (M)	Participant and general public	Members of the public will be kept behind barriers away from the track. Marshalls will ensure that they do not cross the barriers
Unroadworthy carts, ineffective brakes or steering	Death or Injury (M)	Participant and general public	Carts will be scrutinised before they are allowed onto the track.
Lack of PPE	Death or Injury (M)	Participant	Participants will be required to wear a suitable helmet and gloves
Damage to carts which compromise their safety	Death or Injury (M)	Participant and general public	Carts will be subject to a safety inspection after any significant collision or at any other time.
Collision with barriers	Death or Injury (M)	Participant	In front of the steel barriers on the bends we will place straw bales and in front of these will be used tyres. If there is a collision, they will be checked and where necessary, repositioned. The track for junior participants will avoid the acute bend.
Collisions	Death or Injury (M)	Participants	Only one cart will be allowed to use the track at any time.



PLUMPTON PARISH COUNCIL EVENTS COMMITTEE

Hazard	Risks	Party at Risk	Mitigating Measures
Debris on track	Injury (M)	Participant	A visual check will be made before each run by the Track Marshalls who will confirm there are no obstacles to the Start Marshall
Uneven road surface	Injury (M)	Participant	Drivers will be required to walk the course to familiarise themselves with it
Navigating over additional obstacles	Injury (M)	Participant	Still to be assessed
Cart leaving the track	Death or Injury (M)	Participant and general public	There is a fairly wide grass verge from the edge of the track to where the spectators will be standing. There will be barriers to keep them away from the track.
Heat	Dehydration, sunburn, heat stroke (L)	Participant	Participants will be advised to bring water and use sun cream if weather necessitates this. The event will not be carried out over a long period of time.



PLUMPTON PARISH COUNCIL EVENTS COMMITTEE

Appendix 2 – Budget Summary

Jubilee PPCEC Budget Summary as at 12.03.2022									
				Original					
Income				Budget £	Actual £	Best Case £	Mid Case £	Worst Case £	
Jubilee Funds transferred to PPCEC				540.00	540.00	540.00	540.00	540.00	Banked
Jubilee Funds transferred to PPCEC				173.00	173.00	173.00	173.00	173.00	Banked
Spring Market (April 2022)				170.00	0.00	170.00	170.00	170.00	On track
Soapbox Entry Fee (16/10/0 entries)				160.00	0.00	160.00	100.00	0.00	Awaiting entries
Publicity Brochure Sponsorship no longer proceeding				200.00	0.00	0.00	0.00	0.00	Separate Handbook
Parish Council Funding Approved				1820.00	1820.00	1820.00	1820.00	1820.00	Approved 11/21
				3063.00	2533.00	2863.00	2803.00	2703.00	
Expenditure				Paid out					Terms/Detail
	Gross	Less Vat	Net						
First Aiders			290	290.00	0.00	290.00	290.00	290.00	Post Event
Music			1199	1200.00	599.00	1200.00	1200.00	1200.00	£600 1m prior
Race Course Hire		?	50	50.00	0.00	50.00	50.00	50.00	At cost
Float Prizes		?	12	60.00	0.00		12.00	60.00	cert/rosette
Classic Car Prizes		?	12	60.00	0.00		12.00	60.00	cert/rosette
Soap Box Prizes		?	30	80.00	0.00	30.00	30.00	60.00	£10/£20 prize
Fun Fair - £300 Vouchers					0.00				Ridleys Free
PA System		?	80	50.00	0.00	80.00	80.00	80.00	NS or Starfish
Stage Provision	348	58	290	250.00	29.00	290.00	290.00	290.00	£261 to pay prior
Marquee			350	400.00	0.00	350.00	350.00	350.00	Scouts post event
Parish Mag Jubilee Edition					0.00	0.00	0.00	0.00	PECN covering cost
Publishing Separate Programme	62	13	75	450.00	0.00	75.00	75.00	75.00	250 programmes
Souvenir Brochure post event	220	44	264				264.00	410.00	125/250 copies
Miscellaneous Expenses				150.00	0.00	50.00	50.00	50.00	radio handsets
						100.00	100.00	100.00	bunting
				3040.00	628.00	2515.00	2803.00	3075.00	
Surplus /Deficit (-)				23.00	Info only	348.00	0.00	-372.00	
					Talleys with				
					Parish Clerk				
					I&E to date				



PLUMPTON PARISH COUNCIL EVENTS COMMITTEE

Appendix 3 – 1953 Coronation Programme

DRAFT



PLUMPTON PARISH COUNCIL EVENTS COMMITTEE

PROGRAMME

Plumpton and



Streat Parishes

Commemoration of the Coronation OF Her Majesty Queen Elizabeth II

AT

King George's Field, Plumpton

SUNDAY, MAY 31st, 1953.

**United Coronation Service at 3 p.m., followed by
Planting of an Oak.**

TUESDAY, JUNE 2nd, 1953.

- | | |
|--------------------|---|
| 3 p.m. | Breaking the Flag. |
| 3.10 p.m. | Children's Sports. |
| 4 p.m. | Presentation of Prizes for Children's Sports,
followed by Children's Tea in Memorial Hall
and Presentation of Coronation Souvenirs. |
| 4—5.30 p.m. | Stoolball Match. Plumpton Stoolball Club v.
Streat Cricket Club. |
| 4—6 p.m. | Adults' Tea. |
| 6.10 p.m. | Adults' Sports with Tug-of-War, Plumpton v.
Streat. |
| 7.10 p.m. | Presentation of Adult Sports Prizes. |
| 8—9 p.m. | Old Folks' Concert at British Legion Hall. |
| 9 p.m. | Broadcast by Her Majesty The Queen. |
| 9.15 p.m. | Torchlight Procession to Lighting of Bonfire on
Plumpton Plain at 10 p.m.
(Assemble at Half Moon at 9 p.m.) |
| 9—12 | Dance at British Legion Hall. |

BURNETTS PRINTING WORKS, BURGESS HILL.