



PLUMPTON PARISH COUNCIL

FINANCE COMMITTEE

7th September 2021

To: The Councillors of Plumpton Parish Council Finance Committee

You are summoned to attend a Finance Committee Meeting of Plumpton Parish Council to be held at the Village Hall, Plumpton on Tuesday 14th September 2021 at 19:00.

Signed *Anita Emery*

Anita Emery (Clerk/RFO to Plumpton Parish Council)

Members of the Public welcome.

The AGENDA is as follows:

97. To accept apologies for absence
98. Declaration of pecuniary and disclosable interests in respect of matters to be discussed.
99. To Approve Minutes from the Finance Committee meeting held on 10th August 2021.
100. Clerks Report on any Matters Arising from previous Meetings
101. To approve expenditure items as itemised on the schedules.
 - a. Report 1 – PPC Expenditure
 - b. Report 2 – VH Expenditure
 - c. Report 3 – PF Expenditure
102. To approve bank statements and reconciliations.
103. To approve year to date accounts.
 - a. Report 1 – PPC YTD
 - b. Report 2 – VH YTD
 - c. Report 3 – PF YTD
104. Community Infrastructure Levy
105. Discuss moving bank accounts from Barclays to Unity Trust
106. Update on PPC credit/debit card.
107. Update on review of fixed asset list
108. To discuss feasibility of electric car charger at VH car park.
109. To discuss and consider S137 grant applications.
110. To start discussions on 2022/2023 budget setting.
111. Questions from Parish Councillors and items to be added at the next meeting

Dates of Next Meetings:

12th October 2021 – Parish Council Finance Committee 19:00 at Village Hall

12th October 2021 – Parish Council Meeting 19:45 at Village Hall

Anita Emery | Parish Clerk | 07/09/2021



PLUMPTON PARISH COUNCIL

FINANCE COMMITTEE

Minutes of the Finance Committee held at the Village Hall on 10th August 2021 at 19.00.

Present: Cllr P Stevens (Cllr PS), Cllr N Beaumont (Cllr NB), Cllr Alison Gardiner (Cllr AG) and Cllr Nick Satchell (Cllr NS).

Also in attendance: Anita Emery (Clerk & RFO).

Absent: Cllr P Burford (Cllr PB, Chair).

Members of the Public: 0

Signed *Anita Emery*

Anita Emery (Clerk/RFO to Plumpton Parish Council)

Members of the Public welcome.

The AGENDA is as follows:

86. To accept apologies for absence

- Cllr Burford tendered his apologies and reasons were accepted. It was agreed that Cllr Stevens would chair the meeting.

87. Declaration of pecuniary and disclosable interests in respect of matters to be discussed.

- None

88. To Approve Minutes from the Finance Committee meeting held on 20th July 2021.

- Proposed Cllr NB and seconded Cllr NS, unanimously agreed to approved the Finance Committee minutes of 20th July 2021.

89. Clerks Report on any Matters Arising from previous Meetings

- Clerk reported frustrations of contacting Barclays ongoing, she had received a letter from them advising she had to call them as they would not act on her letter. She will put on next months agenda discussions to change banks. **Clerk to action.**

90. To approve expenditure items as itemised on the schedules.

- a. Report 1 – PPC Expenditure
 - b. Report 2 – VH Expenditure
 - c. Report 3 – PF Expenditure
- Clerk advised there were some additional expenditure as follows;

VH - £100 hall hire deposit return



PLUMPTON PARISH COUNCIL

£85.81 Viking Direct
PPC - £70.00 – Site assessment for community orchard.

- It was unanimously agreed to release the following expenditure;

PPC £3749.55
VH - £629.18
PF - £1478.77

91. To approve bank statements and reconciliations.

- Cllr NB confirmed he had seen the bank statements and reconciliations and Cllr PB would sign at the next meeting. All Cllr's confirmed site of the combined bank reconciliations.

92. To approve year to date accounts.

- a. Report 1 – PPC YTD
- b. Report 2 – VH YTD
- c. Report 3 – PF YTD

- Unanimously agreed to approved the year to date accounts.

93. Community Infrastructure Levy

- Nothing to report

94. Update on PPC credit/debit card.

- See Clerks report.

95. Update on review of fixed asset list

- Cllr NS advised that the list is nearly complete bar a couple of items. The Pavilion needs to be done and Cllr NS will do with Cllr RJ. Cllr NS to report back.

96. Questions from Parish Councillors and items to be added at the next meeting.

- FC wish to start early investigations on a new pavilion project. Clerk to put on October agenda on receipt of first tranche of Sigma Homes CIL money.
- Cllr NS asked if stage lights would come under CIL.
- Cllr PS asked for electric charging point at VH to be put onto the next agenda. **Clerk to action.**

Meeting closed: 19:15.

Dates of Next Meetings:

14th September 2021 – Parish Council Finance Committee 19:00 at Village Hall

14th September 2021 – Parish Council Meeting 19:45 at Village Hall

Anita Emery | Parish Clerk | 13/08/2021

Time: 18:30

Current Bank Accounts

List of Payments made between 21/07/2021 and 04/08/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
04/08/2021	Nick Beaumont	212244	14.39		ZOOM EXPENSES
04/08/2021	Viking Direct	212245	125.92		STATIONERY
04/08/2021	NICK SATCHELL	212246	100.00		D HOLMES GIFT CARD EXPENSES
04/08/2021	PKF LITTLEJOHN	212247	360.00		EXTERNAL AUDIT FEE
04/08/2021	CHURCHILL & CHURCHILL LTD	212248	150.00		PLANNING ADVICE
04/08/2021	Anita Emery	212249	69.25		CLERK EXPENSES
04/08/2021	SALARIES	212250	2,076.49		SALARIES
04/08/2021	HMRC	212251	173.31		PAYE NIC MTH 5
04/08/2021	East Sussex Pension Fund	212252	608.39		MTH 5 PENSION CONTRIBUTIONS
04/08/2021	Barclays	BANK CHARG	1.80		BANK CHARGES

Total Payments 3,679.55

Current Account

List of Payments made between 21/07/2021 and 04/08/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
04/08/2021	ADLITIL LTD	212228	93.00		ANNUAL PAT TESTING
04/08/2021	FAUST	212229	100.00		DEPOSIT RETURN
04/08/2021	Jane Donovan	212230	115.26		VH MGR EXPENSES
04/08/2021	Opus Energy	212231	135.11		ELECTRIC TO 8.7.2021

Total Payments 443.37

Time: 19:17

Current Account

List of Payments made between 21/07/2021 and 04/08/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
04/08/2021	ADLITIL LTD	212248	41.00		ANNUAL PAT TESTING
04/08/2021	ACE ALARMS	212249	72.00		REPAIR FIRE ALARM CALL POINT
04/08/2021	Lewes District Council	212250	18.00		PLAYPARK INSPECTION
04/08/2021	Glyn Wells	212251	1,011.70		KGV GRASS CUT
04/08/2021	JIM BROWN EXPENSES	212252	229.20		BEACON FENCING
04/08/2021	CASTLE WATER	212253	96.91		JUNE WATER
04/08/2021	CASTLE WATER	DD	5.00		WATER CHARGES
04/08/2021	CLLR JURY	212242	4.96		MISPOSTED

Total Payments	<u>1,478.77</u>
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Current Bank Accounts

List of Payments made between 05/08/2021 and 09/09/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
09/09/2021	SLCC	212253	185.00		ANNUAL CLERK SUBS
09/09/2021	Surrey Hill Solicitors	212254	750.00		FEES RE POSSESSORY TITLE
09/09/2021	East Sussex Pension Fund	212255	608.39		SEPT PENSION
09/09/2021	SALARIES	212256	2,069.89		SEPT SALARIES
09/09/2021	HMRC	212257	179.91		SEPT PAYE/NIC
09/09/2021	Anita Emery	212258	63.25		CLERKS EXPENSES
09/09/2021	Barclays	1.80	1.80		BANK CHARGES
09/09/2021	Playing Field a/c	PF	7,242.00		2ND TRANCHE GRANT
Total Payments			<u>11,100.24</u>		

Current Account

List of Payments made between 05/08/2021 and 09/09/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
11/08/2021	LUCY RAWCLIFFE	212232	100.00		HALL DEPOSIT RETURN
11/08/2021	VIKING DIRECT	212233	85.81		STATIONERY
09/09/2021	Jane Donovan	212234	17.50		VH MANAGER EXPENSES
09/09/2021	INITIAL WASHROOM HYGIENE	212235	38.36		HYGIENE UNIT 1.6.21-31.8.21
09/09/2021	INITIAL WASHROOM HYGIENE	212236	38.36		HYGIENE UNIT 1.3.21-31.5.21
09/09/2021	INITIAL WASHROOM HYGIENE	212237	36.19		HYGIENE UNIT 1.6.20-31.8.20
09/09/2021	INITIAL WASHROOM HYGIENE	212238	36.19		HYGIENE UNIT 1.3.20-31.5.20
09/09/2021	INITIAL WASHROOM HYGIENE	212239	38.36		HYGIENE UNIT 1.12.20-28.2.21
09/09/2021	INITIAL WASHROOM HYGIENE	212240	36.19		HYGIENE UNIT 1.12.19-29.2.20
09/09/2021	MALCOLM BEARD	212241	542.00		MALCOLM BEARD VH WINDOWS
09/09/2021	CJS Portsmouth	212242	139.54		CLEANING SUPPLIES
09/09/2021	ROB WESTGATE	212243	1,764.00		NEW POST AND RAILS
09/09/2021	ALLEN UPTON	212244	475.00		LADIES TOILETS TAP MAINTENAN
09/09/2021	PLUSNET	212245	30.00		BROADBAND
09/09/2021	Opus Energy	212246	144.80		E;ECTRIC 9.7-8.8.21
09/09/2021	Business Stream	212247	62.76		WATER SUPPLY

Total Payments 3,585.06

Time: 14:19

Current Account

List of Payments made between 05/08/2021 and 09/09/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
11/08/2021	Brighton Permaculture Trust	212254	70.00		Site assessment for Com orchar
09/09/2021	CASTLE WATER	212255	0.90		WASTE WATER
09/09/2021	Lewes District Council	212256	18.00		PLAYPARK INSPECTION
09/09/2021	FRED SYMES	212257	1,480.00		TREE WORK & FENCE AT PLAYPARK
09/09/2021	A CHRISTIE	212258	350.00		REPAIR TO PAV ENTRANCE FLOOR
09/09/2021	OPUS ENERGY	212259	58.89		ELECTRIC
09/09/2021	PLUSNET	212260	32.38		BROADBAND
09/09/2021	PLUSNET	212261	54.67		BROADBAND
09/09/2021	CASTLE WATER	CASTDD	5.00		MONTHLY DD WATER

Total Payments 2,069.84

Detailed Receipts & Payments by Budget Heading 09/09/2021

REPORT 3

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
1090 Interest Received	1	6	5			11.3%	
1110 Grants Received	14,484	14,484	0			100.0%	
1115 Donations Received	40	0	(40)			0.0%	
1130 Hiring Income	2,913	7,933	5,020			36.7%	
1140 Fundraising Income	0	1,000	1,000			0.0%	
Income :- Receipts	17,438	23,423	5,985			74.4%	0
Net Receipts	17,438	23,423	5,985				
<u>101 Payments</u>							
4010 Electricity	1,972	3,713	1,741		1,741	53.1%	
4011 Water	435	350	(85)		(85)	124.4%	
4015 Grass & Pitch	4,239	8,000	3,761		3,761	53.0%	
4025 Window Cleaner	43	200	157		157	21.5%	
4050 Telephone/Internet	173	350	177		177	49.3%	
4055 Insurance & Licences	913	950	37		37	96.1%	
4070 Maintenance	1,677	3,000	1,323		1,323	55.9%	
4076 Miscellaneous Expenditure	166	0	(166)		(166)	0.0%	
4090 Fire Inspection	0	250	250		250	0.0%	
4200 Pavilion	2,070	0	(2,070)		(2,070)	0.0%	1,850
4210 Skatepark	0	400	400		400	0.0%	
4211 Play Park	5,804	3,000	(2,804)		(2,804)	193.4%	
4400 3-5 Year Plan (Pavilion)	0	3,000	3,000		3,000	0.0%	
Payments :- Indirect Payments	17,493	23,213	5,720	0	5,720	75.4%	1,850
Net Payments	(17,493)	(23,213)	(5,720)				
6000 plus Transfer from EMR	1,850						
Movement to/(from) Gen Reserve	(15,643)						
<u>999 VAT Data</u>							
115 VAT Refunds	1,802	0	(1,802)			0.0%	
VAT Data :- Receipts	1,802	0	(1,802)				0
515 VAT on Payments	1,414	0	(1,414)		(1,414)	0.0%	
VAT Data :- Indirect Payments	1,414	0	(1,414)	0	(1,414)		0
Net Receipts over Payments	389	0	(389)				

Detailed Receipts & Payments by Budget Heading 09/09/2021

REPORT 3

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	19,240	23,423	4,183			82.1%	
Payments	18,907	23,213	4,306	0	4,306	81.4%	
Net Receipts over Payments	<u>333</u>	<u>210</u>	<u>(123)</u>				
plus Transfer from EMR	1,850						
Movement to/(from) Gen Reserve	<u>2,183</u>						

Detailed Receipts & Payments by Budget Heading 09/09/2021

REPORT 1

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Receipts</u>							
1076 Precept	62,172	62,172	0			100.0%	
1090 Interest Received	4	100	96			4.3%	
1100 Allotment Rent	188	180	(8)			104.2%	
1115 APPLE PRESS INCOME	125	0	(125)			0.0%	
1150 Miscellaneous Income	55	0	(55)			0.0%	
1151 ANNUAL INSURANCE	2,498	0	(2,498)			0.0%	
Receipts :- Receipts	65,043	62,452	(2,591)			104.1%	0
Net Receipts	65,043	62,452	(2,591)				
<u>101 Payments</u>							
4000 SALARIES	12,419	28,314	15,895		15,895	43.9%	
4005 PAYE & NIC	1,205	1,271	66		66	94.8%	
4006 Pension	3,661	6,324	2,663		2,663	57.9%	
4010 Office Allowance	405	1,100	695		695	36.8%	
4015 Subs & Charges	989	1,365	376		376	72.5%	
4025 Stationery & Postage	355	960	605		605	37.0%	
4030 Printing	95	0	(95)		(95)	0.0%	
4045 Training and Conference Fees	30	750	720		720	4.0%	
4046 Councillor's Expenses	113	100	(13)		(13)	113.3%	
4050 Telephone	58	0	(58)		(58)	0.0%	
4055 Insurance	2,686	300	(2,386)		(2,386)	895.5%	
4060 S137 Grants	0	1,500	1,500		1,500	0.0%	
4061 Charity Grants	14,484	14,484	0		0	100.0%	
4065 Bank Charges	11	50	39		39	21.6%	
4070 Maintenance	807	2,587	1,780		1,780	31.2%	
4071 Fixed Asset Maintenance	286	870	585		585	32.8%	
4073 Litter Bins	156	850	694		694	18.4%	
4076 Misc Expenditure	100	0	(100)		(100)	0.0%	
4080 Professional Fees	(500)	750	1,250		1,250	(66.7%)	
4081 IT	390	1,240	850		850	31.5%	
4085 Audit Fees	450	650	200		200	69.2%	
4090 Election Fees	0	1,000	1,000		1,000	0.0%	
4150 Speed Limit Community Match	0	500	500		500	0.0%	
4200 Contingency	0	1,000	1,000		1,000	0.0%	
4201 LEGAL FEES	1,225	0	(1,225)		(1,225)	0.0%	
Payments :- Indirect Payments	39,425	65,965	26,540	0	26,540	59.8%	0
Net Payments	(39,425)	(65,965)	(26,540)				

Detailed Receipts & Payments by Budget Heading 09/09/2021

REPORT 1

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
999 VAT Data							
115 VAT Refunds	3,948	0	(3,948)			0.0%	
VAT Data :- Receipts	3,948	0	(3,948)				0
515 VAT on Payments	602	0	(602)		(602)	0.0%	
516 VAT due to VH & PF accs	2,550	0	(2,550)		(2,550)	0.0%	
VAT Data :- Indirect Payments	3,152	0	(3,152)	0	(3,152)		0
Net Receipts over Payments	796	0	(796)				
Grand Totals:- Receipts	68,990	62,452	(6,538)			110.5%	
Payments	42,577	65,965	23,388	0	23,388	64.5%	
Net Receipts over Payments	26,413	(3,513)	(29,926)				
Movement to/(from) Gen Reserve	26,413						

Detailed Receipts & Payments by Budget Heading 09/09/2021

REPORT 2

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
1090 Interest Received	1	0	(1)			0.0%	
1110 Grants Received	4,000	0	(4,000)			0.0%	
1130 Hiring Income	5,662	27,320	21,658			20.7%	
1131 HALL HIRE DEPOSIT	100	0	(100)			0.0%	
1140 Fundraising Income	0	1,500	1,500			0.0%	
1150 Miscellaneous Income	100	0	(100)			0.0%	
1160 FIT Payments	2,727	5,250	2,523			52.0%	
Income :- Receipts	12,590	34,070	21,480			37.0%	0
Net Receipts	12,590	34,070	21,480				
<u>101 Payments</u>							
4002 VH Manager	72	0	(72)		(72)	0.0%	
4003 VH Manager Expenses	401	1,000	599		599	40.1%	
4010 Electricity	1,355	3,500	2,145		2,145	38.7%	
4011 Water	98	580	482		482	16.9%	
4015 Village Green Maintenance	931	3,800	2,869		2,869	24.5%	
4021 HALL DEPOSIT RETURNS	200	0	(200)		(200)	0.0%	
4050 Telephone/Internet	125	350	225		225	35.7%	
4055 Insurance & Licences	1,585	2,500	915		915	63.4%	
4070 Maintenance	3,738	1,500	(2,238)		(2,238)	249.2%	
4071 Bins	442	850	408		408	52.0%	
4077 Sundries	307	1,200	893		893	25.6%	
4090 Fire Inspection	596	1,155	559		559	51.6%	
4400 PWLB	2,364	4,900	2,536		2,536	48.3%	
4500 Projects	0	6,000	6,000		6,000	0.0%	
Payments :- Indirect Payments	12,213	27,335	15,122	0	15,122	44.7%	0
Net Payments	(12,213)	(27,335)	(15,122)				
<u>999 VAT Data</u>							
115 VAT Refunds	748	0	(748)			0.0%	
VAT Data :- Receipts	748	0	(748)				0
515 VAT on Payments	816	0	(816)		(816)	0.0%	
VAT Data :- Indirect Payments	816	0	(816)	0	(816)		0
Net Receipts over Payments	(68)	0	68				

Detailed Receipts & Payments by Budget Heading 09/09/2021

REPORT 2

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	13,337	34,070	20,733			39.1%	
Payments	13,029	27,335	14,306	0	14,306	47.7%	
Net Receipts over Payments	<u>309</u>	<u>6,735</u>	<u>6,426</u>				
Movement to/(from) Gen Reserve	<u>309</u>						

Plumpton Playing Field

Summary Receipts and Payments for Year Ended 31st March 2021

Last Year Ended 31st March 2020		Current Year Ended 31st March 2021
	Operating Income	
21,915.23	Income	17,437.68
3,402.49	VAT Data	1,802.33
<u>25,317.72</u>	Total Receipts	<u>19,240.01</u>
	Running Costs	
27,017.52	Payments	17,493.02
4,270.59	VAT Data	1,413.57
<u>31,288.11</u>	Total Payments	<u>18,906.59</u>
	Receipts and Payments Summary	
<u>36,423.72</u>	Opening Balance	<u>30,453.33</u>
25,317.72	Add Total Receipts(As Above)	19,240.01
61,741.44		49,693.34
31,288.11	Less Total Payments(As Above)	18,906.59
<u>30,453.33</u>	Closing Balance	<u>30,786.75</u>
	These cumulative funds are represented by:	
13,893.27	Current Account	14,186.01
13,655.32	Deposit Account	13,656.00
1,199.15	Pavilion Account	1,239.15
1,705.59	NSI Investment Account	1,705.59
<u>30,453.33</u>		<u>30,786.75</u>
	Reserve Balances are represented by:	
-5,970.39	Current Year Fund	333.42
30,423.72	General Reserves	26,303.33
4,000.00	EMR 3-5 YEAR PROJECT	4,000.00
2,000.00	EMR - Maintenance	150.00
<u>30,453.33</u>		<u>30,786.75</u>

Signed : _____ (Chairman) _____ (RFO)

Plumpton Parish Council

Summary Receipts and Payments for Year Ended 31st March 2021

Last Year Ended 31st March 2020		Current Year Ended 31st March 2021
	Receipts	
60,953.00	Precept	62,172.00
60,953.00	Sub Total	62,172.00
	Operating Income	
24,971.03	Receipts	2,870.67
11,910.97	VAT Data	3,947.80
97,835.00	Total Receipts	68,990.47
	Payments	
700.00	S137 Grants	0.00
14,484.00	Charity Grants	14,484.00
15,184.00	Sub Total	14,484.00
	Running Costs	
68,838.77	Payments	24,940.74
12,468.42	VAT Data	3,152.28
96,491.19	Total Payments	42,577.02
	Receipts and Payments Summary	
72,430.26	Opening Balance	73,774.07
97,835.00	Add Total Receipts(As Above)	68,990.47
170,265.26		142,764.54
96,491.19	Less Total Payments(As Above)	42,577.02
73,774.07	Closing Balance	100,187.52
	These cumulative funds are represented by:	
48,748.34	Current Bank Accounts	74,660.52
25,025.73	Reserve Account	25,027.00
73,774.07		99,687.52
	Reserve Balances are represented by:	
1,343.81	Current Year Fund	26,413.45
32,381.59	General Reserves	33,725.40
5,693.00	EMR - The Band Stand Fund	5,693.00
3,000.00	EMR - VAP Money	3,000.00
4,000.00	EMR - Contingency	4,000.00
4,600.00	EMR - Speed Limit Community Ma	4,600.00
8,000.00	EMR - Neighbourhood Plan	7,500.00
2,000.00	EMR - Elections	2,000.00
4,894.13	EMR - CIL MONEY 19/20	4,894.13
1,000.00	EMR - S137 GRANTS 19/20	1,000.00
2,800.00	EMR - GENERAL MAINTENANCE	2,800.00
1,720.00	EMR - FIXED ASSET MAINTENANCE	1,720.00
100.00	LITTER BINS EMR	100.00

Plumpton Parish Council

Summary Receipts and Payments for Year Ended 31st March 2021

Last Year Ended
31st March 2020

490.00

1,751.54

73,774.07

EMR - IT

CIL MONEY 20/21

Current Year Ended
31st March 2021

490.00

1,751.54

99,687.52

Signed : _____ (Chairman) _____ (RFO)

Plumpton Village Hall

Summary Receipts and Payments for Year Ended 31st March 2021

Last Year Ended 31st March 2020		Current Year Ended 31st March 2021
	Operating Income	
25,450.34	Income	12,589.75
1,115.93	VAT Data	747.71
<u>26,566.27</u>	Total Receipts	<u>13,337.46</u>
	Running Costs	
22,159.56	Payments	12,212.96
1,863.64	VAT Data	815.76
<u>24,023.20</u>	Total Payments	<u>13,028.72</u>
	Receipts and Payments Summary	
<u>32,362.04</u>	Opening Balance	<u>34,905.11</u>
26,566.27	Add Total Receipts(As Above)	13,337.46
58,928.31		48,242.57
24,023.20	Less Total Payments(As Above)	13,028.72
<u>34,905.11</u>	Closing Balance	<u>35,213.85</u>
	These cumulative funds are represented by:	
20,324.33	Current Account	20,632.35
14,580.78	Deposit Account	14,581.50
<u>34,905.11</u>		<u>35,213.85</u>
	Reserve Balances are represented by:	
2,543.07	Current Year Fund	308.74
20,874.18	General Reserves	23,417.25
1,500.00	EMR - CONTINGENCY	1,500.00
2,287.86	EMR - JUMBLE SALE PROCEEDS	2,287.86
1,700.00	EMR - VH GREEN	1,700.00
6,000.00	EMR - PROJECTS	6,000.00
<u>34,905.11</u>		<u>35,213.85</u>

Signed : _____ (Chairman) _____ (RFO)

Plumpton Playing Field

Bank - Cash and Investment Reconciliation as at 9 September 2021

Confirmed Bank & Investment Balances

Bank Statement Balances

09/09/2021	Current Account	16,034.91	
09/09/2021	Deposit Account	13,656.00	
09/09/2021	Pavilion Account	1,239.15	
31/03/2018	NSI Investment Account	1,705.59	
			32,635.65

Unpresented Payments

1,848.90

30,786.75

Receipts not on Bank Statement

0.00

Closing Balance

30,786.75

All Cash & Bank Accounts

1	Current Account	14,186.01
2	Deposit Account	13,656.00
3	Pavilion Account	1,239.15
4	NSI Investment Account	1,705.59
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	30,786.75

Plumpton Parish Council

Bank - Cash and Investment Reconciliation as at 9 September 2021

Confirmed Bank & Investment Balances

Bank Statement Balances

09/09/2021	PPC 2	74,305.94
09/09/2021	PPC1	4,311.02
09/09/2021	Reserve Account	25,027.00

103,643.96

Unpresented Payments

3,956.44

99,687.52

Receipts not on Bank Statement

0.00

Closing Balance

99,687.52

All Cash & Bank Accounts

1	Current Bank Accounts	74,660.52
2	Reserve Account	25,027.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	99,687.52

Plumpton Village Hall

Bank - Cash and Investment Reconciliation as at 9 September 2021

Confirmed Bank & Investment Balances

Bank Statement Balances

09/09/2021	Current Account	24,339.20
09/09/2021	Deposit Account	14,581.50

38,920.70

Unpresented Payments

3,806.85

35,113.85

Receipts not on Bank Statement

100.00

Closing Balance

35,213.85

All Cash & Bank Accounts

1	Current Account	20,632.35
2	Deposit Account	14,581.50
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	35,213.85



Plumpton Parish Council
Application for Small Grants

Name of Club/Organisation	Plumpton Flower Club
Contact Details	
Contact name:	Sue Akers
Contact telephone:	01273 891701
Contact e-mail:	sueakers@hotmail.com
Funds required for:	
Please include information as to what potential funds would be used for e.g. new equipment, transport costs, training costs, help towards maintenance of facilities etc.	Plumpton Flower Club has been a thriving Club in the Village for 54 Years. Unfortunately, it now finds itself in financial difficulties. The Club relies heavily on the annual jumble sale, which could not take place last year because of restrictions and will not be holding one this year due to member's concerns regarding Covid.
Please include details of quotes or estimates received to support your application. These may be separately attached.	Potential funds would be used to pay for one or more flower demonstrations. The cost of which is in the region of £250 per demonstration, which includes the flowers, the demonstrators' travelling expenses and hire of Village Hall. We hold 8 meetings a year and use the large hall. We have approximately 40 members each paying a £20 yearly subscription.
Please continue a separate sheet if necessary.	
Accounts enclosed?	To follow if required
Signed:	S A Akers (Committee member)
On behalf of	Plumpton Flower Club
Date:	1.9.21



Plumpton Parish Council
Application for Small Grants

Name of Club/Organisation	Plumpton Support Group for St Peter and St James Hospice
Contact Details	
Contact name:	Sue Akers
Contact telephone:	01273 891701
Contact e-mail:	sueakers@hotmail.com
Funds required for:	
Please include information as to what potential funds would be used for e.g. new equipment, transport costs, training costs, help towards maintenance of facilities etc.	Each year the Support Group organises the Festive Fair to raise funds for St Peter and St James Hospice – a vital facility in our community. Due to restrictions, we were unable to hold this event last year which meant that the Hospice did not benefit from the funds we would normally raise, which is in the region of £5,000.
Please include details of quotes or estimates received to support your application. These may be separately attached.	To maximise the profit made on the day I am applying for the cost of the Large and Small Hall hire from 8.00 a.m til 5.00 p.m on 27 November 2021.
Please continue on a separate sheet if necessary.	
Accounts enclosed?	N/A
Signed:	S A Akers (Secretary)
On behalf of	Plumpton Support Group of St Peter and St James Hospice
Date:	1.9.21