



## PLUMPTON PARISH COUNCIL VILLAGE HALL COMMITTEE

**Minutes of the Parish Council Village Hall Committee Meeting held on 1st June 2021 at 19:00.**

**Present:** Cllr Nick Satchell (Chair) (Cllr NS), Cllr Jim Brown (Cllr JB), Cllr Alison Gardiner (Cllr AG), Mrs Sue Akers (SA), Mrs Lee Stevens (LS) and Village Hall Manager Jane Donovan (JD).

**Absent:** Gill Wells, Karen Beard, Malcolm Beard

**Members of the Public:** None

### The AGENDA is as follows:

1. Cllr Nick Satchell was unanimously re-elected as chairman
2. To accept apologies for absence
  - Malcolm Beard, Karen Beard, Gill Wells
3. Face to face meetings CV-19 risk assessment duly noted.
4. Declarations of pecuniary and disclosable interests in respect of matters to be discussed
  - None
5. To Approve Minutes from Parish Council Village Hall Committee meeting held on 16<sup>th</sup> February 2021.
  - These were unanimously agreed.
6. Approved VH CV-19 risk assessment and health and safety policy.
7. Matters arising and reporting from previous meeting.
  - None.
8. Village Hall Managers Report
  - Emergency lighting x 6 fixed.
  - Main door fob entry fault fixed.
  - FIT readings all submitted up to date
  - Sticking taps in both toilets need to be replaced (£500.00) but will depend on when the toilet refurbishment is approved.
  - All windows/doors require re varnishing, approval for £542.00 quote to be approved.
  - Mowing schedule agreed to tie in with VH bookings.
  - Quotes for gutters, pigeon guards and heaters received.
  - Quotes for floor varnishing received.
  - Awaiting quotes to repair leak on flat roof above kitchen.
  - Awaiting quotes to remark car park bays.
9. 3-5 Year Maintenance Plan
  - New Kitchen £10,000
  - New Heaters £ 3,000
  - New Toilets £ 8,000
  - Hall revarnish of floors £500pa
  - External revarnishing £350pa
  - Decoration £500pa
  -

#### 10. Plumpton Village Society update

- A summary of the first-year report was included in the 2021 Annual Parish Meeting document, which is now available on the Parish Council website. The Society is now preparing for the Strawberry Fair on 26 June. The Governments final stage of easing restrictions will be announced on 14 June and a meeting will be held with NS/JD/AE shortly thereafter to go through the final arrangements to ensure that the event is held to the current rules and all risk assessments will be sent to the Parish Clerk for the records. A S137 grant application will be submitted for the 2021/2 year. The next event is the Apple Day on 2 October which will incorporate the apple pressing, which is just before the next meeting and once again, the Society will work with NS/JD/AE to ensure that all the necessary guidance is followed.

#### 11. Queen's Jubilee Celebrations June 2022

- The Society will share the outline plans with the village at a Jubilee stall at the fair and seek further views. A full proposal for Jubilee funding will be submitted to the Parish Council by the Village Society in September. This will be pre-circulated to the VH Committee members.
- At the last full Parish Council meeting, Paul and Carole Nicholson presented a paper on the climate change crisis which included the Queen's Green Canopy initiative for the Jubilee. An action was taken to bring together discussions with the College and the Climate Change Crisis under a joint Parish Council proposal, with identified areas around the village green pond and the playing field to be explored. NS requested details of how a community orchard/commemorative Jubilee fruit trees and a wildflower area for the Jubilee could be achieved. A working group will be formed over the summer including members of the VH Committee, College, the Village Society and other interested local groups, with Cllr AG being the link councillor. The aim will be to present the joint proposal to the Parish Council meeting in October/November.
- It was agreed that a commemorative tree should be planted at the village green, location/tree type to be agreed.

#### 12. Village Green Development

- A meeting between Cllr Satchell, Cllr Gardiner, The Village Hall Manager and Alex Waterfield, from Plumpton College was held to discuss various improvements to the green that the college could support.

#### 13. Eaton signages

- Cllr Jim Brown expressed his concerns regarding "No Eaton New Town" signage throughout the village and was keen that any signage at the Village Hall should be time limited. This was agreed by all and will be meeting closed: 20:32

**Date of next meeting: 5<sup>th</sup> October 2021 @ 19:00 – Village Hall.**