



PLUMPTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at the Village Hall on 10th August 2021 at 19:45.

Present: Cllr N Beaumont – Chair (Cllr NB), Cllr P Stevens (Cllr PS), Cllr A Gardiner (Cllr AG), Cllr N Shefras (Cllr NDS), Cllr Jim Brown (Cllr JB), Cllr Nick Satchell (Cllr NS).

Absent: Cllr P Morgan (Cllr PM), Cllr P Burford (Cllr PB), Cllr R Jury (Cllr RJ), District Councillor R Banks (Cllr RB) and County Councillor S Osborne (Cllr SO).

Also present, Anita Emery (Clerk & RFO).

MOP's: 2

Signed *Anita Emery*

Anita Emery (Clerk to Plumpton Parish Council)

The AGENDA is as follows:

209. To accept apologies for absence
- Cllrs Morgan, Burford and Jury tendered their apologies and reasons were accepted. District Cllr Banks and County Councillor Osborne also tendered their apologies.
210. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.
- Cllr NS declared he would leave the meeting after item 224. Cllr NB recommended to move item 225 to item 219 and Cllr NS could stay in the room but make no comment. This was duly agreed.
211. To Approve Minutes from Parish Council meeting held on 20th July 2021
- Clerk advised Cllr PM wished it note that item 204 c second paragraph stated cost was £300 leaving £100 donation to Ladybirds and Activity Club when it should state 'cost £250 with honeybees donation of £100 leaving £150 to come out of Racecourse donation of £250 which in turn leaves £100 donation with £50 donation to Ladybirds and Activity Scheme. This was duly accepted. Cllr PM also wished it note via the Clerk that the Honeybees gate had cost £50 less and therefore only £50 donation from Honeybees was now required. This was duly noted.
 - Clerk advised Cllr RJ wished it note that item 204 c first paragraph last sentence that the £1200 and £300 quotes relate to the pavilion roof only and not the front door entrance floor which is a separate matter and is currently being investigated with a quote from contractor being supplied at the next meeting. A third quote is being obtained for the pavilion roof repair. This was duly noted.
 - It was unanimously agreed therefore that after the above amendments the minutes of 20th July were approved. Cllr NB to sign at next months meeting after changes made.
Clerk to action.



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212. Clerk's Report and discuss any Matters Arising from previous meeting.
- Clerk had nothing to report.
213. Brief Report from the County and District Councillor on matters affecting this Parish.
- Cllr Banks had provided a report prior to the meeting which was duly noted (see appendix 1).
214. Questions from Members of the Public – limited to a maximum of 15 minutes in total
- None received.
215. To discuss how the Village Society and PPC could work together on Village events and form a working group for the Platinum Jubilee celebrations.
- Mrs Stevens and Ms Jackson from the Village Society wished to speak to Council about working together for the Platinum Jubilee celebrations and to talk about financial support, including PPC being guarantors to the Racecourse commercial food stall entities for the main event which the Racecourse had kindly offered to stage, and to work under PPC's public liability insurance. Mrs Stevens presented Council with a presentation of celebration ideas, including those not directly under the Village Societies control. It was confirmed that PPC cannot be a guarantor for the commercial entities seeking minimum numbers at the Racecourse, and PPC felt that this was not appropriate in any case. In order for the Village Society to work under PPC's public liability insurance, PPC will need to form an Events Committee which consisted of a minimum of 4 Cllrs (one being Chair) with a working group formed alongside which will wholly consist of members of the public who report back to the PPC Events Committee. Terms of Reference need to be decided by full Council for the Committee regarding the Committees designated authority to spend. PPC asked Mrs Stevens to come back next month with a budget for the weekend events, ideally including those not directly under the Village Societies control, for PPC to consider. In order to meet the likely minimum cost of the celebration, Mrs Stevens advised the Village Society will be requesting an S137 application in September for the maximum £250 and again in March 2021 (£250) to supplement the monies raised at previous events. This was duly noted. Clerk to put formation of Events Committee on Sept agenda. **Clerk to action.**

216. Planning applications

The following application arrived after agenda publication and needed comment before the next full council meeting.

LW/21/0503

Land Adjacent to The Old Brickworks, Station Road, Plumpton Green East Sussex.

Equestrian facility for the treatment and recuperation of race/sports horses.

It was unanimously agreed to submit the following comments:

- If LW/21/0503 were to be regarded in isolation, then Plumpton Parish Council would support on the basis that this is commercial development adjacent to existing



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commercial usage, and outside the developed village of Plumpton Green. It is regarded as especially complementary to the existing equestrian activities at Plumpton race course and Plumpton College that are clearly supported in the Neighbourhood Plan. One query relates to the proposed building under LW/08/0165 which appears not to have been erected, so is that permission still valid?

However, Plumpton Parish Council wishes to comment that this application makes clear that the site is adjacent to that allocated to LDC plan policy GT01. PPC regarded GT01 as inappropriate and not fit for purpose, a point partially acknowledged by LDC and ESCC at inspection (but ignored by the inspector) in admitting the site 'was the least bad option, being the only potential site' rather than meeting minimum requirements and complying with equality law. The residents deserve clarity on the intentions regarding the site in respect of this aspect.

LW/21/0554

Sunnyside, Station Road, BN7 3BY

Demolition of existing rear conservatory, replace uPVC rear windows with timber and partial conversion of garden at the front of property to a driveway with a dropped kerb.

- Unanimous decision to Support.

Clerk to action

Decisions to note:

None

217. Correspondence

- Nothing to report.

218. Finance Committee

- In Cllr PB's absence Cllr PS chair the finance committee meeting. Cllr PS advised Council that there was nothing to draw their attention to, with the exception that there was a proposal to start a working group for the replacement of the pavilion as the first significant tranche of CIL money will be received from Sigma shortly so it was appropriate to start planning for this major project.

- - a. To ratify the Finance Committee minutes of 20th July 2021
 - b. To adopt expenditure as itemised on the schedules
 - c. To adopt year to date accounts
 - d. To adopt combined bank balances

- It was unanimously agreed to ratify item 218 a and to adopt item 218 b-d.

e. Community Infrastructure Levy Update

- Nothing to report apart from the proposal to form a pavilion working group.

f. To accept the External auditors report and notice of conclusion of audit.



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- Item 218 f was unanimously accepted.

219. Neighbourhood Plan Update.

- As noted at above it was agreed to move item 225 to be discussed under 219.
- Cllr NB advised the Issues and Options document needed to be read by full Council. It is a high level document from LDC asking residents what they want from the new local plan. Cllr PS advised Councillors to make comments on PPC's response and to take particular note of 3.1 & 3.2 and the questions at the top of the document. The response will evolve, but consultation ends on 3rd September and the planning liaison group would like to issue the document via website to residents by 16th August at the latest. Due to his knowledge on the subject, Cllr PS has been invited to support the Campaign for the Protection of Rural England on its response, and that would inevitably help the quality of the PPC submission. Clerk advised the document will need to be ratified and will put this on the September agenda. **Clerk to action.**
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220. To note and action if necessary monthly RA reports.

- Clerk advised Cllr RJ asked the VH manager to add the legend of severity to the RA's problem tab – this could be found at the bottom of the page. Cllr PS advised that there was a broken paving slab at the VH which the RA stated as a trip hazard but never made the action column – he was unsure if repaired. Clerk advised it had been repaired. More consistency in the reporting is required.

221. Committee/Working Group Reports

a. Transport and Environment/Footpaths/Policing

i. Allotments update

- Clerk advised Cllr RJ advised the allotments were badly flooded and the fence has captured some compost bins etc and therefore the fence is doing its job.

ii. Update on the Community Woodland/Orchard

- A site assessment of the proposed area north of the Playpark was carried out by Brighton Permaculture Trust and Cllr NB had distributed the report. The ground was confirmed as suitable for 10 - 20 fruit trees depending on vigour chosen. Brighton Permaculture Trust offers a package of services to include supply, helping the community plant the trees, some management and training.
- Cllr NB will engage with the Wildlife Group, Village Society and other interested parties with a view to forming a working group to progress the project. This was duly agreed. **Cllr NB to organise and report back.**

iii. Update on the registering of the Fountain Inn as a community asset.

- Clerk had completed the registration form and it was with Cllr PS to confirm a couple of factual items and then it could be sent off. **Cllr PS and Clerk to action.**



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iv. To discuss the feasibility of installing an electric car charging point at the VH.

- Cllr PS requested PPC if they would consider an electric vehicle point(s) at the VH. The first stage would be to assess the costs and implications to PPC? Cllr NS happy to investigate and report back. **Cllr NS to action.**

b. Village Hall

Cllr NS reported;

- Gutters will be replaced by the end of the month, weather and bookings permitting.
- Looking at a major clear out of old equipment, meeting with Panto Society to look at old lighting and to draw up a plan to replace with LED.
- Looking at building a storage cupboard in VH Mgr's Office to store apple press and PC papers.
- Malcolm is looking for a date to start painting outside window frames.
- Working with VH Mgr on a calendarised projection on all expenses and revenues for the rest of the financial year and the budget for 2022/2023. Will be complete prior to September PC Meeting.

i. Management of pond – vegetation and wild area between pond and footpath.

- Nothing to report

ii. To adopt the Village Hall Committee Minutes of 1st June 2021.

- Unanimously agreed to adopt the VH Committee Minutes of 1st June 2021.

c. Playing Field/Pavilion

i. To note playpark & skatepark inspection and action where necessary

- Report received is not correct. Clerk asked LDC to update.

ii. Grant of easement and substation at tennis courts update

- Clerk advised UPKN have withdrawn legal representation for the time being until they have a suitable solution for the substation. Clerk is working with solicitors on the unregistered land. HM Land Registry advised 1936 conveyance when converted to electronic form in 2012 was correct. Solicitor now following possessory title route. **Clerk to report back.**

iii. To discuss return of senior football and pitch allocation.

- Clerk advised Cllr PM had emailed junior football about rates if seniors were to return. Junior FC willing to pay £2000 which in turn remaining costs to be charged to Senior football of £500. However, junior football wanted a claw back clause on bad weather. PPC of the opinion they cannot be held responsible for weather and pitch fees are heavily subsidised by PPC and fees fixed regardless of weather. By allowing a claw back this could affect the grounds maintenance work on the playing field



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and therefore have a knock-on effect to the remaining sports clubs. **Clerk to speak with Cllr PM.**

- iv. Update on the child safety recommendation within playing field car park
 - Cllr JB reported along Cllr RJ and parents they had looked at options of where a path could go. Most feasible option was behind the hedge on LHS of car park from entrance. Cllr JB recommended using a self binding path gravel which is all weather. Cllr JB to price up with PPC paying for materials only and work completed by volunteer workforce and Cllr JB happy to donate his time and equipment to complete the job.
- v. To approve double glazed window repair of £320.00 at the pavilion.
 - Unanimously approved. **Clerk to action with Cllr RJ.**
- vi. Fields in Trust update on tennis track passing place.
 - Clerk advised nothing to report. Defer to next month.
- vii. To discuss quotes regarding repairs to pavilion roof.
 - Cllr PM to report on – defer to September.
 - Cllr JB asked the Clerk if she had written to Awbery re the land near Percy's patch. Clerk advised on to do list. **Clerk to action.**
222. Interaction with Plumpton Primary School
 - Nothing to report
223. Communications/Website
 - Nothing to report
224. Items to be reported by Parish Councillors and/or to be included in future meetings
 - To discuss formation of pavilion working group to be put on next months agenda. Clerk to action.
 - Cllr NAS asked about an overgrown tree on PPC land. Clerk to speak with Fred Symes.
 - Cllr NB also reported the community orchard assessors advised that certain trees at Percys Patch needed attention in order for the area to thrive. Clerk to speak with Fred Symes for a quote.
 - Cllr NAS asked about first aid training. Clerk advised she will contact two companies she knows for quotes and defib training.
 - Clerk advised the defib at the shop had a brand new battery and replacement pads and the red light was still showing as something wrong. Having spoken to several experts she had been advised that the consumer unit was defunct and a new defib would be required. Clerk to speak to St Johns Ambulance. Clerk advised a sign had been put on the defib advising



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it was out of order and other locations listed. She had also posted the information of Facebook. Cllr PS advised trying to get CPR credit cards to distribute to the community. **Clerk to action.**

- Clerk advised she was on leave from 16th August through to 3rd September. Duly noted.

225. Expiry of LDC Local Plan Part 1
(i) Planning Liaison Working Group update
- See item 219 for report.

Meeting closed: 21:30

Dates of next meetings:

14th September 2021 – Parish Council Finance Committee meeting 19.00

14th September 2021 – Parish Council Meeting 19:45

Anita Emery | Parish Clerk 14/08/2021