



Village Hall Committee meeting Monday 20th January 2020

In attendance: Nick Satchell (Chair), Peter Morgan (PC), Jane Donovan (VH Manager), Sue Akers, Karen & Malcolm Beard, Lee Stevens

		Action
1.	<u>Apologies for absence</u> Gill Wells, Carol Grant	
2.	<u>Minutes of the meeting on 30th October 2019</u> Minutes agreed and signed by Nick Satchell	
3.	<u>Matters arising</u> A third quote to mend the leaking gutters needs to be obtained. The sound system wiring needs to be tidied and labelled; this is to be done after Panto. An aerial photograph of the Green is to be done once the weather improves.	JD NS NS
4.	<u>Financials</u> Nick Satchell reported that the income and expenditure for the Hall were on target and that the we were generally in a healthy position.	

<p>5.</p>	<p><u>Village Hall Managers report</u></p> <p>It was reported that a number of issues had been resolved over the last few months. These included the insulation of a life aid at the Pond, new chicken wire on the foot bridge, a new emergency light in the Gents toilets, upgraded cables to the Fire alarm and the replacement of a dimmer switch.</p> <p>The new stage curtains have been put up and the stage structure had now been upgraded, thanks to the hard work of Mark Brunt and his team. This now means that the PAT testing can be done, which James Spiller will be done once Panto finishes.</p> <p>In addition to new chairs we also have new plastic chairs and low tables for children's parties, kind donated by the School. These are to be kept in the north store along with the scaffolding. This door is to be kept locked until it can be arranged for the safety chain can installed to secure the scaffolding.</p> <p>New LED lights have been installed in the Kitchen and Corridor.</p> <p>The quarterly FIT reading has been done.</p> <p>Lee Stevens has 2 maps of the Village which she has given to the Hall, these are to be placed in the large hall.</p> <p>The Legionnaires report has been received and water temperatures are now being recorded.</p> <p>A scrubber/dryer has been bought by the PC.</p> <p>We have an extra Jumble Sale this year to raise funds for the year 6 children's Patina.</p> <p>A count of the crockery has been completed with the help of Lee. It highlighted that we're low of a few items. JD is to look into the cost of replacing these.</p>	<p>JD</p> <p>JD</p> <p>NS</p> <p>JD</p>
<p>6.</p>	<p><u>Jumble Sale 1/2/20</u></p> <p>The Committee asked that PC Councillors are reminded that help is needed.</p> <p>The Committee asked that Panto are asked to ensure that items are not left on the stage after their production, the stage is needed when Jumble sales are on.</p> <p>Gill Wells has enough Tombola prizes.</p> <p>JD reported that the Village plastics group would be having an information point in the cloakroom for people interested.</p>	<p>JD</p>
<p>7.</p>	<p><u>Any other business</u></p> <p>Nick Satchell is looking into the cost of replacing the Bar fridges as one of the three is no longer working. An "out of order" sign is needed. It was agreed that the proceeds from the jumble sale would go towards the new fridges.</p> <p>It was asked if the fridge/freezer door in the Bar could be changed to make access to it easier. This will be done after Panto once the Bar is cleared.</p>	<p>NS/JD</p> <p>NS/JD</p>

	<p>The square white tables are now being kept at the back of the Stage.</p> <p>Sue Akers asked if we could look at tidying some areas of the Green, especially around the pond. Peter Morgan reported that the PC was speaking to the college regarding this. The timing of the planting a replacement Diamond Jubilee plum tree is to be postponed so that its position can be included in the College students proposals.</p> <p>Lee Stevens reported that she would like to organise a Village day on the Green, a provisional date of the 27th June has been booked. An article will appear in next months Parish magazine inviting villagers to attend a meeting at the Plough on 10th February at 7pm to capture ideas and define how a fair could work, including music on the new bandstand.</p>	LS
8.	<p><u>Agree next meeting date</u></p> <p>7pm on 6th April 2020 at the Village Hall</p>	

These minutes are in draft form and, subject to any agreed amendments, will be ratified at the next Village Hall Committee meeting.

Meeting closed at 7:50

Anita Emery, Parish Council Clerk

