



## PLUMPTON PARISH COUNCIL

**Minutes of the Parish Council Meeting held via E-meeting on 9th February 2021 at 19:30.**

**Present: Cllr N Beaumont – Chair (Cllr NB), Cllr P Morgan (Cllr PM), Cllr P Stevens (Cllr PS), Cllr P Burford (Cllr PB), Cllr R Jury (Cllr RJ), Cllr A Gardiner (Cllr AG), Cllr Nick Satchell (Cllr NS), Cllr N Shefras (Cllr Shefras), Cllr Jim Brown (Cllr JB), District Councillor R Banks (Cllr RB), County Councillor S Osborne (Cllr SO).**

**Members of the Public: None**

Signed  
Nick Beaumont (Chair: Plumpton Parish Council)

**The AGENDA is as follows:**

121. To accept apologies for absence
  - Anita Emery (the Clerk) tendered her apologies due to illness.
122. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.
  - Cllr Satchell declared an interest in agenda item 139 and will leave the meeting after item 138.
123. To Approve Minutes from Parish Council meeting held on 12<sup>th</sup> January 2021
  - Unanimously agreed that the minutes of 12th January were an accurate account of that meeting.
124. Clerk's Report on any Matters Arising from previous meeting.
  - Deferred to next meeting due to the absence of the Clerk.
125. Brief Report from the County and District Councillor on matters affecting this Parish.
  - Cllr SO reported that at the CC meeting today a 3 1/2 percent rise in Council Tax was approved.
  - Further rises due to demands on Fire Authority and Police budgets cannot be ruled out.
  - Cllr RB reported that since the last meeting he has supported the Planning Liaison Working Party on a number of occasions. Details to be discussed in item 139.
  - Cllr RB confirmed that LDC will purchase 8 properties on the new Oakfield development - 5 x 2bed houses and 3 x 3bed houses. There will be a mix of Affordable Rent and Shared Ownership.
  - There is a new system for renewing LDC Garden Waste collections – this can be done on-line or by phone on 01273 471600



## PLUMPTON PARISH COUNCIL

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- Cllr RB has again spent time in dialogue with Dudman's to get the fencing repaired around the Quarry.
- LDC council tax vote coming up – they will need to find £1m savings and use some reserves

126. Questions from Members of the Public – limited to a maximum of 15 minutes in total

- None.

127 Planning applications

**LW/21/0008**

**Mulberrys, Station Road, Plumpton Green East Sussex BN7 3BU**

Convert garage into internal room to create living room/storage/home office space. Create bay window to match existing on same elevation.

- It was unanimously agreed to submit a no comment response.

**LW/20/0889**

**15 Riddens Lane, Plumpton East Sussex BN7 3DS**

Erection of single storey rear extension

- It was unanimously agreed to submit a no comment response.

**LW/20/0896**

**Bluebell Woods, Green Lane, Plumpton BN7 3FB**

Variation of condition 1 (plans) to increase the roof pitch, add an open porch, add a chimney and amend fenestration in relation to planning application.

- It was unanimously agreed to submit a no comment response.

**LW/21/0016**

**Ashurst Cottage, Ashurst Lane BN7 3AP**

Continued use as independent C3 residential dwelling (resubmission of LW/20/0577)

- It was unanimously agreed to submit a no comment response.

**LW/21/0016**

**Ashurst Coach House, Ashurst Lane BN7 3AP**

Continued independent C3 residential use of the Coach House, nit in conformity with the limitations imposed on the occupation by Conditions 5 & 6 of LW/99/1311/F (resubmission of LW/20/0578).

- It was unanimously agreed to submit a no comment response.

**Decisions to note:**

SDNP/20/05252/LIS

Plumpton Place BN7 3AF

**Permission granted.**

128 Correspondence

- Nothing to note.



## PLUMPTON PARISH COUNCIL

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- 129 To adopt Freedom of Information policy
- It was unanimously agreed to adopt item 129.
- 130 To adopt CCTV policy
- Policy more detailed than necessary for current use so that possible more comprehensive use of CCTV would be covered.
  - Current system saves data online and is deleted after 30 days.
  - It was unanimously agreed to adopt item 130.
- 131 Finance Committee
- To approve expenditure as itemised on the schedules
  - To approve year to date accounts
  - To approve combined bank balances
- It was unanimously agreed to accept expenditure schedules. (Appendix 1 PPC £3583.62 plus £108 to SSALC, Appendix 2 VH £855.76 plus £100 Hall deposit return, Appendix 3 PF £2995.04) current year to date and combined bank balances.
- Community Infrastructure Levy
- Standing agenda item – nothing to report
- To appoint Cllr Gardiner to the Finance Committee
- This was unanimously agreed.
- To adopt Risk Management Scheme
- Point (f) deferred to next meeting.
- To accept the resignation of Cllr Stevens as Chair of the Finance Committee
- This was accepted
- To appoint Cllr Burford as Chair of the Finance Committee
- This was unanimously agreed.
- To consider a Vice Chair of the Finance Committee
- Cllr Paul Stevens volunteered to be Vice Chair
- 132 Neighbourhood Plan Update
- Work has started on the Oakfield site. Cllr NB reported that he had contacted the Developer for the Riddens site, a full application is being worked on to be submitted later this year. There was no news on the Glebe site. Wells Close Outline application was approved by LDC planning committee and the s106 legal agreement to be finalised before the decision can be issued.
- 133 To note and action if necessary monthly RA reports.
- Cllr RJ reported that there are 4 or 5 items which need more attention and he will distribute details to councillors after the meeting.
- 134 Update on Fire Risk Assessment working group for VH and Pavilion
- Cllr RJ is keeping the action points up to date. The Fire Alarm system at the Pavilion is being installed next week during half term. Cllr RJ will manage the handover of the system operation with VH Manager and Honeybees Manager.



## PLUMPTON PARISH COUNCIL

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### 135 Committee/Working Group Reports

#### I. Transport and Environment/Footpaths/Policing

- Cllr NB asked if, given the threat of unwanted development, should the feasibility study be postponed or cancelled since the highways landscape might change. Council agreed that since the development is unlikely to proceed in the short term, and uncertain in the longer term, we should continue and the study will take place once lockdown is lifted.

#### II. Allotments

- Nothing to report.

#### III. Village Hall

- Cllr NS reported the VH online booking is operational
- Smoke alarm installed above the stage
- Village Hall committee meets on Tuesday 16<sup>th</sup> Feb

##### i. Update regarding online booking system

- As noted in above report.

##### ii. Management of pond – vegetation and wild area between pond and footpath

- Nothing to report as waiting on College.

##### iii. Village green grass cutting tender

- Clerk will report at next meeting

#### IV. Playing Field/Pavilion

##### i. To report on Playing Field Committee Meeting held on 26<sup>th</sup> January 2021.

- All users of PF did not get a full season this year
- Activity Scheme still intends to run for 5 x 3day weeks in the summer.
- There will be a meeting scheduled in March after the anticipated government announcement on 22<sup>nd</sup> Feb. on future Covid-19 restrictions.

##### ii. To note playpark & skatepark inspection and action where necessary

- Cllr PM advised nothing outside low priority to report on the inspection and this was duly accepted.

##### iii. Grant of easement and substation at tennis courts update

- Deferred to next meeting

##### iv. To ratify the minutes of the Playing Field Committee of 26<sup>th</sup> January 2021.

- This was unanimously agreed.

### 136 Interaction with Plumpton Primary School

- Cllr PM reported that he had contacted Stewart James, Head of Skylark Foundation to advise him on the proposed Nolands development. Mr James was confident on the ability of Plumpton Primary to accommodate the increase in student numbers.



## PLUMPTON PARISH COUNCIL

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137 Communications/Website

- Nothing to report

138 Items to be reported by Parish Councillors and/or to be included in future meetings

- Cllr JB reported that after having received enquiries from residents about memorial plaques he had been looking at the provision of memorial benches at the Playing Field – to be discussed at next meeting.
- Cllr JB will also report on quotes received for the provision of passing places on the PF southerly track to Tennis Club.

20:20 Cllr NS left the meeting.

139 Expiry of LDC Local Plan Part 1

I. Planning Steering group Update.

i. A Planning Liaison Working Party (PLWP) has been formed and Terms of Reference circulated to councillors.

- PWLP was made up of Cllr Paul Stevens (Chair), Cllr Nick Beaumont, Cllr Niki Shefras and Dominic Williams, resident of Plumpton.
- Requests from Developers and Planning Consultants for meetings had been received at short notice, and some events had 'crossed' with the PLWP report that had been sent to councillors. In particular:
  - a. a meeting with the Plumpton Wildlife Group was scheduled for 11<sup>th</sup> February
  - b. PLWP members would be meeting with Surrey and Sussex Associations of Local Council (SSALC) on 12<sup>th</sup> February given the widespread concern over speculative development across the region
  - c. LDC is scheduled to release the release of the latest call for land on 12<sup>th</sup> February; for reasons unknown this will not be a consolidated list across all parishes, so there would be a delay before PPC understood the impact from neighbouring parishes
- The PLWP Terms of Reference were unanimously agreed.
- A letter from the Parish Council to Maria Caulfield MP was distributed before the meeting and unanimously approved for sending.
- A positioning statement on the Nolands Development was issued and unanimously approved.
- Cllr PM stated that clearly a lot of work had been done to produce these documents and wished to thank the PLWP members.

Cllr PS reported that earlier that day the PLWP had met with representatives for Eton College regarding the land between Plumpton Green and South Chailey. The land is 206 hectares and has been long considered as a possible location for a new settlement. Eton College are intending to put this land forward in the new Local Plan for the development of a new settlement of 3000 houses with the emphasis on a rural design, including smallholdings and rural business premises. The representatives will give a more detailed presentation to the PC in the near future.



## PLUMPTON PARISH COUNCIL

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Whilst this proposal is not in Plumpton, it does border Plumpton and will have a significant impact on the eastern boundary.

PLWP will contact East Chiltington and Chailey Parish Councils and report at next meeting.

Meeting Closed: 20:50

### **Dates of next meetings:**

9<sup>th</sup> March 2021 – Parish Council meeting 19.30 (REMOTE MEETING)

Nick Beaumont: Chair 15/02/2021

DRAFT

## Current Bank Accounts

## List of Payments made between 13/01/2021 and 02/02/2021

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/02/2021	New Leaf Tree Surgery	2021114	460.00		Annual hedge cutting
01/02/2021	Toner Giant	2021115	50.42		Toner Cartridge
01/02/2021	Viking Direct	2021116	79.19		Stationery
01/02/2021	Nick Beaumont	2021117	14.39		ZOOM SUBSCRIPTION
01/02/2021	Surrey Hill Solicitors	2021118	150.00		TENNIS COURT EASEMENT
01/02/2021	HMRC	2021119	155.98		PAYE/NIC MTH 11
01/02/2021	SALARIES	2021120	2,025.45		SALARIES
01/02/2021	East Sussex Pension Fund	2021121	600.69		MTH 11 PENSION PAYMENT
01/02/2021	Anita Emery	2021122	47.50		EXPENSES

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**Total Payments**      3,583.62

Time: 18:00

## Current Account

## List of Payments made between 13/01/2021 and 02/02/2021

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/02/2021	VIKING DIRECT	202183	37.64		VH MGR STATIONERY
01/02/2021	Jane Donovan	202184	139.59		VH MGR EXPENSES
01/02/2021	Opus Energy	202185	566.53		ELECTRICITY 9.128.1.2021
01/02/2021	B BENSON	202186	40.00		INSTALLING FIRE DOOR CLOSURES
02/02/2021	PLUSNET	202187	30.00		BROADBAND
02/02/2021	J&B SERVICES	202188	42.00		WINDOW CLEANING

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<b>Total Payments</b>	<u>855.76</u>
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Time: 18:09

## Current Account

## List of Payments made between 13/01/2021 and 02/02/2021

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/02/2021	PLUSNET	202160	30.00		BROADBAND
01/02/2021	Lewes District Council	202161	18.00		PLAYPARK INSPECTION
01/02/2021	OPUS ENERGY	202162	382.74		ELECTRIC 17.12-16.1.2021
01/02/2021	J&B SERVICES	202163	43.00		WINDOW CLEANING
01/02/2021	ACE ALARMS & SECURITY	202164	2,516.30		50% DEPOSIT OF PAV FIRE ALARM
02/02/2021	CASTLE WATER	202165	5.00		MTHLY WATER DD

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	<b>Total Payments</b>		<u>2,995.04</u>		
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