Village Hall Councillors Committee meeting 24/04/2017

In attendance: , Chris Thompson(Chair), Gail Murphy & Jane Donovan(VH Manager)

		Action
1.	**Apologies for absence** There were no apologies for absence	
2.	**Minutes of the meeting held on 31/01/2017 and matters arising** The Minutes of the above meeting were agreed and signed by the Chairman as a true record. **Matters Arising** There were no matters arising	
3.	**Village Hall Managers Report** • On the 4th May and 8th June the V H will be used as a Polling station. All Hirers have been informed that the Hall will be closed for the day. • Full Fire Risk Assessment is due on the Hall. • 6th monthly fire alarm ad emergency lighting test has been carried out successfully. • PAT Testing is due and will be completed along with the Stage lighting by James Spiller. • New Curtain quotes are being obtained: Buxtons Friday, Curtain craft Tuesday, Cameo 23rd May. VH Manager will report back once they are all in. • The new hire rates are now on the Website and Hires were informed last month. • EON generation figures for 30/3 and 24/4 have been phoned though. A statement will be posted to us. • FR Cert has been received for the Stage curtains • The Guides have now paid their outstanding invoice. • The Emergency light by the LH doors failed the monthly test, CT aware and will ask JT to replace. • The 4 monthly deep clean of the floors has been completed. • Malcolm has provided quotes for repainting the two Halls. • Fred is waiting for the go ahead from LDC to fell the oak tree and re-plant. He will let us know as soon as he gets this. • Limb of a willow was down in the wooden area, Fred is to remove and also remove two others which are a hazard, hopefully in the next week. There	**CT**

	are a couple of other limbs which may well come down but will go into the pond, his advice is to leave these and remove if/when they come down as they do not pose and danger to the public. • UK Landscapes will not be here till 27th April. A number of members of the public have mentioned the state of the Green. • Borders have been sprayed by Andy, free of charge. UK Landscapes where asked to do during their last visit but didn't. • The cheapest quote for the turf is Jupps, these needs to be ordered to be delivered on the Friday before we lay it so it doesn't dry out.	
4.	**Feedback from User Group Meeting** The user group have asked that unsold jumble is not bought back to the next jumble sale, it should be taken away.	
5.	**Village Hall Borders** Village Hall Chairman will order the turf to cover the area to the front of the village hall. Sue Akers has organised a working party to lay the turf in May and to clear the border at the side of the village hall.	
6.	**Heater Replacement in the small hall – update** Village Hall Chairman is investigating which type of heaters would be suitable for the hall. Will hope to have an update before the next meeting.	**CT**
7.	**Village Hall Maintenance – Update** The committee discussed the maintenance budget for the coming year. It was agreed to decorate the hall and to purchase new curtains for the whole hall.	**CT**
8.	**Oak on Village Green – Update** The paperwork has been completed for removal and replacement of the tree. Fred Symes to confirm when he will be removing the tree. A replacement will need to be purchased in due course.	
9.	**Matter to be raised at future Village Hall Councillors Committee Meetings** Councillors did not raise any issues for future meetings.	

These minutes are in draft form and, subject to any agreed amendments, will be ratified at the JULY Village Hall Councillors Committee meeting.

Meeting closed at 19:40