

**Minutes of the Village Hall Committee  
held on Monday 8 December, 2008**

**Present:** Richard Taylor (Chairman), Carole Burgon (Secretary), Karen Beard, Malcolm Beard, David Carden, Sheila Humphries, Nick Satchell, Chris Thompson, Terry Thompsett and Gill Wells.

**Apologies:** Sue Akers and Ken Beard.

**Minutes:** The minutes of the meeting held on 6 October 2008 were agreed and signed.

**Matters arising:**

- Cleaning – discussion took place as to whether we need a contractor to deep clean. A quote had been received for £810. No decision was made but Richard is to talk to the Cleaner about her hours and whether she needs more time, also to urge the regular replacement of the mop heads.
- Acoustic panels – Nick is to obtain samples.
- Kitchen refurbishment – a provisional questionnaire will be circulated to all relevant users in the New Year. The top element has failed in one of the cookers. Committee members are to ask their own groups to wash up more thoroughly as the tea cups are not always very clean.
- Telephone – the instrument is not working although the line is operational. A replacement phone would cost in the region of £450. This will be discussed at the next meeting.
- Grass cutting – this is felt to be unsatisfactory. The contract will expire in 2009. Richard will talk to the farmer who currently does the mowing as to whether the appearance of the grass can be improved.
- W.I. seat – The two metal benches will be installed when the concrete base is laid sometime next year.

**Finance:**

Nick is to simplify the hire charges. The accounts are satisfactory at the moment. It was decided that the Village Action Plan should pay at the Local Rate for events in the Halls but the committee Room would be free.

**Village Hall and Village Green general review:**

These have been covered above.

**Village Hall Secretary:**

An approach had been made for free publicity by a local photographer. It was decided that we would not allow free commercial advertisements in the Hall.

**Fundraising:**

The next village Hall Jumble Sale is on 7 February 2009.

**Points of interest:**

- The Large Hall floor will be stripped and recoated in August at a cost of £1250.

Two clear days are needed to repair the hole in the Small Hall floor. The screed is damaged.

- The Local Election has been moved from May to June, so the Players production will not now be interrupted.
- Stage Lighting - one circuit is not working but is not required for the Pantomime. It will be dealt with before the Players production.
- Jumble Sales – all societies are to be asked to provide sufficient helpers when booking and not to just rely on the goodwill of the regular helpers.

**Date of next meeting:**

**Monday 2 February 2009 at 7.30 p.m.**