

**Minutes of the Village Hall Committee Meeting  
Held on Tuesday 12 September 2006**

**Present :**

Richard Taylor (Chairman), Sue Akers, Karen Beard, Ken Beard, Malcolm Beard, Carole Burgon (Secretary), David Carden, Nick Satchell, Terry Thompsett, Chris Thompson, Brenda Watson.

**Apologies:**

Gill Wells

**Minutes:**

The minutes of the meeting held on 12 July 2006 were signed as a true record.

**Matters arising:**

Village Hall plaque – restoration has been completed. In sanding back to the base the original letters were discovered.

South-side tiling – it was agreed that the broken and missing tiles should be replaced at a cost of £360.73 inc. VAT.

Storage – Bradshaws and Splinters will be approached for a quote to fill the first bay on the stage with store cupboards, also to quote for all three bays to be filled with cupboards.

Fire Risk – an assessment is to be done on 2 October.

Notice board – no progress.

Lighting bars – these require 3 chains each as a minimum. It was agreed that as there are 4 beams 4 chains would be better. **Nick Satchell** will see if this can be done in the next 6 weeks so that they are in place for the pantomime.

Gutters – Malcolm has checked these.

Village Green – the dead tree is still to be replaced and the dead conifers are to be removed.

Alan Greening was very pleased to receive the pictures and cheque on 1<sup>st</sup> September.

Jumble Sales – The Village Hall Jumble Sale will take place on 21 October. Chailey School will be asked to use other venues for Jumble Sales in future years.

Doctor's Room. The majority of Committee members are unhappy regarding its exclusive use as a hairdresser's premises. Nick Satchell expressed his disappointment that the Parish Council chose to ignore the recommendation of the Village Hall Committee. The suggestion was made that finance should be available to reinstate the room if it was no longer required for this purpose. It should also be made clear that if approval is given for exclusive use of the room that it does not constitute a precedent. The District Council has suggested a lease

of £1800, possibly an excluded lease of 5,3,or 2 years in duration. The conversion costs of about £3000 to be paid for by Matthew. An approved electrical firm will be needed for the work. Security for the hall was discussed, there would have to be a bell on the outside and the door to remain locked when the rest of the hall is unoccupied.

**Finance:**

The last two months have been quiet with nothing remarkable to report.

**Village Hall –General review:**

**Carole** will speak to Carol Grant regarding the dirty condition of the Committee Room after dance classes. It requires cleaning by Jane and is not paid for in the hire.

The chair trolley needs new wheels after an anonymous person damaged it. The cobwebs in the Hall need to be tackled, **Carole** will speak to Jane. All the heaters are now working. The panic bar on one of the doors needs replacing. New window keys are wanted.

**Village Green:**

SOCS have cleared the ditch through the Green area, but the area under the main road needs to be done as well. **Robin Akers** is to review the situation regarding the willow trees.

**Village Hall Secretary:**

Nothing to report.

**Date of next meeting: Tuesday 14 November 2006.**