

**Minutes of the Village Hall Committee
held on Monday, 3 August 2009**

Present: Richard Taylor (Chairman), Carole Burgon (Secretary), Sue Akers, Karen Beard, Malcolm Beard, Ken Beard, David Carden, Sheila Humphries, Terry Thompsett and Gill Wells.

Apologies: Chris Thompson, Nick Satchell and Stuart Green.

Minutes: The minutes of the meeting held on Monday, 1 June 2009 were agreed and signed.

Matters arising:

- Acoustic panels – Terry knows of a specialist for these who lives in the village. If Nick is unable to find the relevant information it might be worth talking to him.
- Electrical works – The provision of a new emergency light, a new light by the front entrance and switch by the cloakroom counter, supplementary wall heater in Committee Room and replacement fan control in the Gents' cloakroom have all been completed. One of the wall heaters in the Large Hall needs new elements if available or complete replacement if not.
- Stage curtains – a new winder has been installed.
- New notices regarding the pond and not taking alcohol outside the Hall have been put up.
- Village Hall Committee minutes are on display.
- Painting – Malcolm has painted the walls of the Committee Room, Bar and lower part of the main hall.
- The dimming of the Hall lights from the Projection Room is not easy to arrange so it will not be done at present.

Finance:

All the work to the floor, electrics and curtains were well within budget.

Village Hall – general review:

- The cutlery basket for the dishwasher is missing. Malcolm will obtain a new one from Carter's for £12.
- A new lock is required in the Ladies' toilet.
- The three fans in the Large Hall run at different speeds.

Village Green – general review:

- A plaque has been ordered to go between the new WI benches.
- The head wall over the stream needs repair.
- Trees are to be obtained in memory of Keith Moorhouse and Foy Ridley. A decision will be made at the next meeting as to species.

Village Hall Secretary:

The hire rates need some revision.

Fund raising:

An advertisement has been placed in the September and October magazines for the Jumble Sale on 10 October.

Points of interest:

- Carole is to create an area on the notice board promoting NADFAS.
- Richard has obtained advice on running bars.
- The grass screed in the Car Park needs strimming.

Date of next meeting:

Monday, 5 October 2009 at 7.30p.m.

These minutes are in draft form. They will be ratified by the Committee at the next meeting on 5 October 2009