

**Minutes of the Village Hall Committee Meeting
Held on Monday 9 July 2007.**

Present:

Richard Taylor (Chairman), Karen Beard, Carole Burgon (Secretary), David Carden, Sheila Humphries, Nick Satchell, Terry Thompsett, Chris Thompson.

Apologies:

Malcolm and Ken Beard, Gill Wells.

Matters arising:

Hand Dryers – A supplier is being sought to provide paper towels in dispensers for when there is a large function at the Hall.

Storage – There is one cupboard on the stage which is unoccupied. It will be used for sound equipment for the moment and may be taken by the Players at a later date.

Bowls honour board – the siting of this is in hand.

Carpets – These have been removed from the Doctor's Room and foyer.

Cookers – Terry had been investigating the price of new ones, which is upwards of £350 each.

Stage Curtains – These will be repaired.

Damaged switch to lighting box – This has been rerouted to the projection room.

Varnishing – Malcolm has varnished the exterior woodwork and the doors of the new stage storage cupboards.

Village Green – the gardeners are to be asked to prune back the shrubs against the fence in the Car Park. A new contract has been agreed with them.

Chris Thompson is replacing Brenda Watson on the V H Committee.

Finance:

Nick Satchell circulated the figures for the year to date. The Hire Charges are to be increased immediately by 5% and again in April 2008 in order to provide finance for future projects and maintenance. The Hall is now 11 years old and will require refurbishment and upgrading.

Village Hall General Review:

Village Hall Development – As stated above the Hall is now 11 years old and needs some improvements. Among items identified were replacement of kitchen cabinets in the next year or so, safer lighting and provision of extra toilets. The first major item is the Stage lighting. To bring this up to a professional standard would cost in the region of £17500 and would probably last around 20 years. This cost would also include the purchase of a 6.2

metre scaffolding tower. It may take a year to complete the work and hopefully the bars can be ordered after the next Parish Council meeting. Nick proposed various potential fund raising events to pay for future projects.

Safety at night – Malcolm is to discuss with Richard painting the edges of the steps from the exits on the south side and round the island in the car park to make them more visible in poor light. David further suggested the provision of a neon light on the switch to show whether the car park lights are on or not.

It was suggested that the Village Hall should have a TV licence.

Village Green general review:

The ivy around the back door is growing too high and may become invasive. David Westgate is to be asked to trim it.

Village Hall Secretary:

Members of the committee who have e-mail addresses have given them to the secretary to speed communication. Discussion took place as to how to deal with bookings when the Hall is required all day and organisations have it on a regular basis for only a few hours. We already have a policy for the Pantomime and the Players' production. It was also agreed that a booking for the Bluebird Community Transport Variety evening should be charged at the local rate.

Fundraising:

The next Village Hall Jumble Sale is to be 10 November and not 20 October 2007.

Points of interest:

None.

Date of next meeting:

Monday 10 September 2007.