

**Minutes of the Village Hall Committee Meeting
Held on Tuesday, 6 March, 2007.**

Present:

Richard Taylor (Chairman), Ken Beard, Malcolm Beard, Carole Burgon (Secretary), David Carden, Sheila Humphries, Chris Thompson, Terry Thompson, Brenda Watson, Gill Wells.

Apologies:

Sue Akers, Karen Beard, Nick Satchell.

Minutes:

The minutes of the meeting held on 23 January 2007 were agreed and signed as a true record.

Matters arising:

Lighting bars – The on-stage meeting is still to be arranged by **Nick Satchell** with representatives from the Pantomime Society and Plumpton Players. The meeting should take place before the next Village Hall Committee and hopefully before Easter. The lighting bars will not be ready for the next Players production as they will be made to our own specification and careful discussion is needed to get this right.

Gutters – these have been attended to.

Village green trees – an exact replacement for one of the trees is unobtainable. **Ken** is to chose what he feels is suitable, preferably large enough to withstand breakage. The whole area cannot be designated officially as a village green until 20 years have passed.

Hire Conditions – As well as stating that the Village Hall is a no smoking venue, reference to the new Act, which comes into force on 1 July 2007, will appear on the Conditions of Hire. The hirer will be responsible for enforcing the Smoking ban.

Finance:

The finances are over-spent at present although we do have reserves. This is mainly due to necessary expenditure such as the tiling, British Legion Plaque refurbishment, new doors and cupboards and the fire risk assessment and new signs. We may need to use the reserves to pay for the upgrading of the lighting bars. The Hire Charges may have to increase from June. We do not know how our charges compare with other halls.

Village Hall - General Review:

Jobs outstanding are limited to a coat of varnish on the new west end doors and on the new storage cupboards on the stage.

Cleaning – the area in front of the entrance doors is to be swept regularly to remove any grit which gets caught under the door and makes it difficult to open. This is the main reason for the key cards not being able to operate properly.

Litter bin – the one by the front door is always full and looks unsightly. This should be emptied weekly. **Richard** will ask Liz to check with LDC that this is being done.

Village Green – General Review:

A new stake is required for one of the trees.

Robin is to be consulted about whether the ditch has been cleared.

Village Hall Secretary:

The notice in the car park banning ball games is obscured by overhanging vegetation. **Ken** is to cut this back.

Fundraising:

Two further Jumble Sales have been booked, 2 February and 11 October 2008.

Points of interest:

Jane is to be asked to leave more spare packs of paper towels in the cupboard under the sink in the Kitchen.

The hand dryers in the toilets are inefficient. **Richard** will see if we can get more powerful ones from the company which rents them to us.

A suggestion was made that the limited storage we have might be rented to those who use it and thus increase revenue. The Committee as a whole did not agree with the idea.

The Bowls society want to mount a board for the winners of their singles and doubles competitions. The Committee was agreeable to this but the only problem is wall space. The photos may have to be rearranged to site it.

Date of next meeting :

Tuesday 8 May 2007 at 7.30 p.m.