

DEFINITIONS

ACTION: As per Village Action Plan survey results and statistical evidence tables presented to the village on 22nd April 2008. Minor wording changes have been made, taking into account comments received; however, no substantive alterations have been made to the principal actions. Note that section 1 contained the Personal Data and as such there were no action plans arising from this section.

HOW IT WILL BE TACKLED: As outlined in the spreadsheets, it is recommended that various Village Action Plan Teams be set up. In each case there would always be a Village Action Plan Representative on the Team (who might or might not Chair the Team). Obviously, the make-up of each Team would need careful consideration, and, at times, it might be appropriate to include a Parish Councillor, but not necessarily. There are some issues, which are likely to require careful consultation with local residents.

PRIORITY: Various considerations have been taken into account, but primarily a) statistical weighting and b) likely achievability

TIMESCALE:

Quick:	Less than 6 months
Short:	Less than 18 months
Medium:	Less than 36 months
Long:	Less than 60 months
On-Going:	Continuous

RESPONSIBILITY LEAD: If there has been a VAP ‘Team’ established, responsibility will rest with the Chair/Champion of such Team. It will be necessary to take into account the need to involve Parish Council, outside agencies such as LDC, ESCC, Police, where appropriate. There may be some actions (probably very few) that can be taken forward by the Village Action Plan Committee alone.

FINANCIAL IMPLICATIONS: In many cases, until firm proposals are made, following further research and study, it is not possible to assess the financial implications. This paper will necessarily be an evolving document. It is understood that **the Parish Council is unlikely to have adequate funds available to assist with the financing of many of the projects**, and therefore, it is likely that proposals will need to be funded from outside agencies, grants, private enterprises, and fund-raising activities in the Village community.

MONITORING: The Village Action Plan Committee will monitor the work of the various VAP Teams and Champions that are established. The VAP Committee will drive the momentum for the Action Plan, and endeavour to ensure that the various deadlines and milestones identified in the Plan are adhered to, wherever possible. The VAP Committee will also ensure that any conflicts, in terms of funding and timescales between the various Teams’ proposals are resolved. The Parish Council will have an opportunity to receive updates on the work of the VAP Committee on a monthly basis. Once conclusions/proposals have been reached by the VAP Committee, they will be formally submitted to the Parish Council for adoption or support, where Parish Council liaison with outside agencies is required. It is likely that there will be some actions that the VAP Committee can be addressing anyway without formal adoption by the Parish Council – but the reporting mechanism will ensure that the Parish Council is always made aware of these.

Section 2: TRANSPORT, PARKING AND SPEEDING

A) PARKING						
ACTION	HOW IT WILL BE TACKLED	PRIORITY	TIMESCALE	RESPONSIBILITY LEAD & PARTNERS	FINANCIAL IMPLICATIONS	MONITORING
Consider parking policy in the vicinity of the shop	Set up a VAP Road Safety Team to liaise With shop owner, Police, ESCC Highways	High	Medium	VAP Road Safety Champion Parish Council Shop Owner ESCC Highways Police		Quarterly monitoring by VAP committee
Consider parking policy in the vicinity of the station <i>Note that the CHILDREN'S Survey wanted to:</i> Review Parking Policy around the station area	Set up a VAP Road Safety Team to liaise With Transport Operator, Police, ESCC Highways, Users of the Carparks and Recreational facilities	High	Medium	VAP Road Safety Champion Parish Council Transport Operator ESCC Highways Police		Quarterly monitoring by VAP committee

Section 2: TRANSPORT, PARKING AND SPEEDING

B) PUBLIC TRANSPORT						
ACTION	HOW IT WILL BE TACKLED	PRIORITY	TIMESCALE	RESPONSIBILITY LEAD & PARTNERS	FINANCIAL IMPLICATIONS	MONITORING
<p>Review with ESCC and transport operators whether more frequent/ additional services could be made available</p> <p><i>Note that the YOUTH Survey wanted to:</i></p> <p>Work with Transport Providers to explore whether expansion of the services is feasible, especially at weekends</p>	<p>Set up a VAP Public Transport Team to liaise with ESCC, Transport Operators, and to explore other transport schemes that may be available, such as a Community Bus.</p>	Medium	Long/ On-going	VAP Public Transport Champion Transport operators ESCC		Quarterly monitoring by VAP committee
<p>Review whether better links to hospitals and doctors can be introduced.</p>	<p>Set up a VAP Public Transport Team to liaise with hospitals and doctors to investigate all possibilities including the introduction of a Community Bus.</p>	High	Quick	VAP Public Transport Champion Hospitals Doctors		Monthly monitoring by VAP committee
<p><i>Note that the YOUTH Survey wanted to:</i></p> <p>Speak to Chailey School with a view to improving the punctuality of the School Coach</p>	<p>Set up a VAP Public Transport Team to liaise with the Coach Operator and Chailey School, and ESCC</p>	High	Quick	VAP Public Transport Champion Coach Operator Chailey School ESCC		Monthly monitoring by VAP Committee

Section 2: TRANSPORT, PARKING AND SPEEDING

C) TRAFFIC AND SPEEDING						
ACTION	HOW IT WILL BE TACKLED	PRIORITY	TIMESCALE	RESPONSIBILITY LEAD & PARTNERS	FINANCIAL IMPLICATIONS	MONITORING
Review with ESCC/Highways to seek a reduction the speed limit on the outskirts of the village	Set up a VAP Road Safety Team to liaise with Police, & ESCC Highways	High	Short	VAP Road Safety Champion Parish Council ESCC Highways Police		Quarterly monitoring by VAP committee
Review with ESCC/Highways to seek a reduction in the speed limit throughout the village and/or identify improved signage/measures that may be effective in controlling speeding <i>Note that the CHILDREN'S Survey wanted to:</i> <i>Aim to reduce speeding through the village</i>	Set up a VAP Road Safety Team to review 'best practice' in other rural villages and then liaise with Police and ESCC Highways	High	Short	VAP Road Safety Champion Parish Council ESCC Highways Police Primary School		Quarterly monitoring by VAP committee
Review with ESCC/Highways the measures that could be taken to improve road safety in certain identified areas	Set up a VAP Road Safety Team to review 'best practice' in other rural villages and then to liaise with Police and ESCC Highways	High	Short	VAP Road Safety Champion Parish Council ESCC Highways Police Local residents		Quarterly monitoring by VAP committee

Section 2: TRANSPORT, PARKING AND SPEEDING

C) TRAFFIC AND SPEEDING (continued)						
ACTION	HOW IT WILL BE TACKLED	PRIORITY	TIMESCALE	RESPONSIBILITY LEAD & PARTNERS	FINANCIAL IMPLICATIONS	MONITORING
<p>Work with the owners of transport vehicles that pass through the village to encourage their drivers to respect the speed limits throughout the village and to avoid damaging the verges</p>	<p>Set up a VAP Road Safety Team to liaise with local transport operators</p>	<p>High</p>	<p>Short/ Ongoing</p>	<p>VAP Road Safety Champion Transport operators ESCC Highways Police</p>		<p>Quarterly monitoring by VAP committee</p>
<p>Work with the owners of HGV businesses to encourage their drivers to avoid passing through the centre of the village unless delivering to premises in the village</p>	<p>Set up a VAP Road Safety Team to liaise with HGV businesses</p>	<p>Medium</p>	<p>Short/ Ongoing</p>	<p>VAP Road Safety Champion HGV business and transport operators, including the Sandpit Operator (through the Sandpit Residents' Committee)</p>		<p>Quarterly monitoring by VAP committee</p>

Section 3: ENVIRONMENT

A) RECYCLING						
ACTION	HOW IT WILL BE TACKLED	PRIORITY	TIMESCALE	RESPONSIBILITY LEAD & PARTNERS	FINANCIAL IMPLICATIONS	MONITORING
<p>Ensure kerbside collection facility maintained and even improved or extended</p> <p><i>Note that the CHILDREN'S Survey wanted to:</i></p> <p>Ensure the recycling schemes are maintained and even improved</p>	<p>Set up VAP Environment Team to research, monitor and liaise with Lewes District Council (LDC)</p>	High	Medium/On-going	VAP Environment Champion Parish Council Lewes District Council		Quarterly monitoring by VAP Committee
<p>Research collection of cardboard and plastic/tetra-packs and large items</p>	<p>Set up VAP Environment Team to research, monitor and liaise with LDC</p>	High	Quick	VAP Environment Champion Parish Council Lewes District Council		Monthly monitoring by VAP Committee
<p>Explore the possibility of a garden compost collection facility</p>	<p>Set up VAP Environment Team to research, monitor and liaise with LDC</p>	Low	Short	VAP Environment Champion Parish Council Lewes District Council		Quarterly monitoring by VAP Committee

Section 3: ENVIRONMENT

A) RECYCLING (continued)						
ACTION	HOW IT WILL BE TACKLED	PRIORITY	TIMESCALE	RESPONSIBILITY LEAD & PARTNERS	FINANCIAL IMPLICATIONS	MONITORING
Launch 'Plumpton Goes Green' campaign	In the first instance purchase 1000 jute bio-degradable bags through 'Ecobags' and sell through village shop. Reduce the use of plastic bags.	Medium	Quick/Ongoing	VAP Environment Champion Village shop owner	Parish Council and Millennium Fund part funded. Balance paid for by shop owner. In medium term will become self-financing.	Monthly monitoring by VAP Committee & Shop owner
	Secondly, set up VAP Environment Team to explore other ways that Plumpton can demonstrate its awareness of environmental issues	Medium	Medium/Ongoing	VAP Environment Champion Other partners will be dependent on the range and scale of initiatives proposed		Quarterly monitoring by VAP Committee

Section 3: ENVIRONMENT

B) LITTER						
ACTION	HOW IT WILL BE TACKLED	PRIORITY	TIMESCALE	RESPONSIBILITY LEAD & PARTNERS	FINANCIAL IMPLICATIONS	MONITORING
<p>Ensure village is kept tidy, especially in public areas (eg bus stops, recreation ground, village green)</p> <p><i>Note that the CHILDREN'S Survey wanted to:</i></p> <p>Reduce litter especially in the skate park and playing fields</p>	<p>Set up VAP Environment Team to look at solutions such as encouraging users of these facilities to 'take their litter home'.</p>	<p>Medium</p>	<p>Short/On-going</p>	<p>VAP Environment Champion Parish Council</p>		<p>Quarterly monitoring by VAP Committee</p>

Section 3: ENVIRONMENT

C) PAVEMENTS, PUBLIC FOOTPATHS & BRIDLEWAYS						
ACTION	HOW IT WILL BE TACKLED	PRIORITY	TIMESCALE	RESPONSIBILITY LEAD & PARTNERS	FINANCIAL IMPLICATIONS	MONITORING
Ensure footpaths are maintained and/or improved and not allowed to become overgrown	Set up VAP Footpaths Team to ensure the footpaths are maintained and improved through liaison with ESCC/SDJC (South Downs Joint Committee) and active participation with ESCC in management of the Rights of Way Improvement Plan	High	Short/On-going	VAP Footpaths Champion Parish Council ESCC SDJC (South Downs Joint Committee which has the remit to maintain footpaths in Areas of Outstanding Natural Beauty)		Quarterly monitoring by VAP Committee
Explore if it is possible to put a path from the village to the Plough	Set up VAP Footpaths Team to research viability and funding consequences	Medium	Long	VAP Footpaths Champion Parish Council ESCC		Quarterly monitoring by VAP Committee
Explore if it is feasible to widen pavement from the shop to the Village Green	Set up VAP Road Safety Team to research viability and funding consequences	Medium	Long	VAP Road Safety Champion Parish Council ESCC		Quarterly monitoring by VAP Committee

Section 3: ENVIRONMENT

<u>D) GENERAL</u>						
ACTION	HOW IT WILL BE TACKLED	PRIORITY	TIMESCALE	RESPONSIBILITY LEAD & PARTNERS	FINANCIAL IMPLICATIONS	MONITORING
Establish a new society for environmental and wildlife interests	Set up VAP Environment Team to encourage the establishment of such a Society	High	Quick	VAP Environment Champion		Monthly monitoring by VAP Committee

Section 4: COMMUNITY i) COMMUNICATIONS IN THE VILLAGE

ACTION	HOW IT WILL BE TACKLED	PRIORITY	TIMESCALE	RESPONSIBILITY LEAD & PARTNERS	FINANCIAL IMPLICATIONS	MONITORING
Maintain and make further improvements to providing timely communications through use of the Parish Magazine, local papers, Parish notice boards & websites	Set up a VAP Communications Team to establish how communications can be improved, both for existing and new residents, and to liaise with the Parish Magazine editorial team, the Webmasters and the Parish Council.	Medium	Short/ Ongoing	VAP Communications Champion All village clubs & societies Parish Magazine editor Parish Council website webmaster Plumpton website webmaster		Quarterly monitoring by VAP committee
Consider further promotion and improvement of the Parish Council website to encourage more households to use the site	Set up a VAP Communications Team to establish how communications can be improved, both for existing and new residents, and to liaise with the Parish Council Webmaster and the Parish Council.	Medium	Quick	VAP Communications Champion Parish Council Parish Council website webmaster		Monthly monitoring by VAP committee

Section 4: COMMUNITY i) COMMUNICATIONS IN THE VILLAGE

ACTION	HOW IT WILL BE TACKLED	PRIORITY	TIMESCALE	RESPONSIBILITY LEAD & PARTNERS	FINANCIAL IMPLICATIONS	MONITORING
<p>Seek to further improve communication to households through greater use of automated emails</p>	<p>Set up a VAP Communications Team to work with the Village webmasters to publicise the service regularly, which will have the added benefit of ensuring new residents are informed</p>	<p>Medium</p>	<p>Quick/ On-going</p>	<p>VAP Communications Champion Parish Council Village webmasters</p>		<p>Monthly monitoring by VAP committee</p>
<p>Continue work to improve the general public awareness of Parish Councillors and their work on behalf of the Village</p>	<p>Set up a VAP Communications Team to consider how best to improve communication and awareness of the work of the Parish Council.</p>	<p>Medium</p>	<p>Short/ On-going</p>	<p>VAP Communications Champion Parish Council</p>		<p>Quarterly monitoring by VAP Committee</p>
<p><i>Note that the YOUTH Survey wanted to:</i></p> <p>Set up a Youth Council</p>	<p>Appoint a VAP Youth Champion to encourage the Youth in the Village to set up their own Plumpton Youth Council with elected officers. The Chair of which will be invited to make representations to the Parish Council, when necessary</p>	<p>High</p>	<p>Quick</p>	<p>VAP Youth Champion Parish Council ESCC Young People's Co-ordinator</p>		<p>Monthly monitoring by VAP Committee</p>

Section 4: COMMUNITY ii) POLICING AND COMMUNITY SAFETY

ACTION	HOW IT WILL BE TACKLED	PRIORITY	TIMESCALE	RESPONSIBILITY LEAD & PARTNERS	FINANCIAL IMPLICATIONS	MONITORING
<p>Whilst taking into account that the majority of residents do not want street lighting, consideration for lighting solutions should be given in a small number of targeted areas, where concerns have been raised</p>	<p>Set up a VAP Community Safety Team to investigate results further and review potential methods of implementation</p>	<p>Low</p>	<p>Medium</p>	<p>VAP Community Safety Champion Parish Council</p>		<p>Quarterly monitoring by VAP committee</p>
<p>Research ways in which policing in and around the village can be improved, especially addressing concerns/perceptions of burglary, vandalism, disturbance and drunkenness</p>	<p>Set up a VAP Community Safety Team to work with the current organisers of the Neighbourhood Watch scheme to seek ways in which the scheme can be promoted further, taking into account existing and new residents. In addition, work with the Police to improve perception of various community safety issues in the Village.</p>	<p>Medium</p>	<p>Short/ On-going</p>	<p>VAP Community Safety Champion Current Neighbourhood Watch Organisers Parish Council Police</p>		<p>Quarterly monitoring by VAP committee</p>

Section 4: COMMUNITY ii) POLICING AND COMMUNITY SAFETY (continued)

ACTION	HOW IT WILL BE TACKLED	PRIORITY	TIMESCALE	RESPONSIBILITY LEAD & PARTNERS	FINANCIAL IMPLICATIONS	MONITORING
<p>Investigate the concerns regarding Hospital Transport and Doctors, and find out if there are ways of improving these services</p>	<p>Set up a VAP Public Transport Team. This work will be covered under Section 2b) Public Transport.</p> <p>Set up a VAP Community Safety Team to investigate medical schemes & other ways of addressing the Doctor's service issue e.g. doctor's surgery in Plumpton again</p>	<p>High</p>	<p>Quick</p>	<p>VAP Community Safety Champion Surgeries Primary Care Trust</p>		<p>Monthly monitoring by VAP committee</p>
<p>Explore ways of promoting the Neighbourhood Watch scheme to attract further membership</p>	<p>Set up a VAP Community Safety Team to establish with the current organisers ways in which the current Neighbourhood Watch scheme can be promoted further</p>	<p>Medium</p>	<p>Quick</p>	<p>VAP Community Safety Champion Current Neighbourhood Watch Organisers Parish Council Police</p>		<p>Monthly monitoring by VAP committee</p>

Section 4: COMMUNITY ii) POLICING AND COMMUNITY SAFETY (continued)

ACTION	HOW IT WILL BE TACKLED	PRIORITY	TIMESCALE	RESPONSIBILITY LEAD & PARTNERS	FINANCIAL IMPLICATIONS	MONITORING
<p>Seek ways of improving community safety by looking at increasing a police presence and providing a defibrillator, first aid training and a lifebelt by the river</p>	<p>Set up VAP Community Safety Team to investigate further the needs and practicalities of such proposals</p>	<p>Medium</p>	<p>Short</p>	<p>VAP Community Safety Champion Police and Community Safety Officer Primary Care Trust</p>		<p>Quarterly monitoring VAP committee</p>

Section 4: COMMUNITY iii) HOUSING AND DEVELOPMENT

ACTION	HOW IT WILL BE TACKLED	PRIORITY	TIMESCALE	RESPONSIBILITY LEAD & PARTNERS	FINANCIAL IMPLICATIONS	MONITORING
<p>Consider in greater detail the housing data taking into account current and future demographic trends</p>	<p>Set up a VAP Housing Data Analysis Team to critically review the statistical evidence from the VAP questionnaire, with a view to determining future housing needs to maintain Plumpton as a balanced community, taking into account specific concerns expressed in the survey such as the desire to avoid expansion of the village boundary onto green field sites. The findings will then be presented to the Parish Council to agree the way forward.</p>	<p>High</p>	<p>Short</p>	<p>VAP Housing Data Analysis Champion Parish Council planning committee Planning Department, Lewes District Council</p>		<p>Monthly monitoring by VAP Committee</p>

Section 4: COMMUNITY iv) FACILITIES

ACTION	HOW IT WILL BE TACKLED	PRIORITY	TIMESCALE	RESPONSIBILITY LEAD & PARTNERS	FINANCIAL IMPLICATIONS	MONITORING
<p>The community should work together to ensure that the high standards of the facilities in the village are maintained through regular maintenance and upgrading of equipment</p>	<p>Set up a VAP Community Facility Team to establish properly costed and funded regular maintenance programmes for facilities</p>	<p>High</p>	<p>Medium On-going</p>	<p>VAP Community Facility Champion Parish Council Facility owners</p>		<p>Quarterly monitoring by VAP committee</p>
<p>A strategic approach to current & future facilities needs to be taken on a through-life basis</p>	<p>Set up a VAP Community Facility Team to seek regular reserve financing to cover future eventualities and Health and Safety implications ie when purchasing new equipment ensure that the future maintenance costs are taken into consideration</p>	<p>High</p>	<p>Short</p>	<p>VAP Community Facility Champion Parish Council Facility owners</p>		<p>Quarterly monitoring by VAP committee</p>
<p>Opportunities should be sought for further expansion of the sporting facilities in the village</p> <p><i>Note that the CHILDREN'S Survey wanted to:</i></p> <p>Improve the equipment in the Play Park</p>	<p>Set up a VAP Community Facility Team to research new ventures and the financial viability of any proposals.</p>	<p>Low</p>	<p>Quick</p>	<p>VAP Community Facility Champion Parish Council Facility owners</p>		<p>Monthly monitoring by VAP committee</p>

Section 4: COMMUNITY iv) FACILITIES (continued)

ACTION	HOW IT WILL BE TACKLED	PRIORITY	TIMESCALE	RESPONSIBILITY LEAD & PARTNERS	FINANCIAL IMPLICATIONS	MONITORING
<p>Invite Plumpton College to advertise their leisure facilities available for hire to local residents</p>	<p>Set up a VAP Community Facility Team which will discuss opportunities with Plumpton College</p>	<p>Low</p>	<p>Quick</p>	<p>VAP Community Facility Champion Plumpton College</p>		<p>Monthly monitoring by VAP committee</p>
<p>Opportunities should be sought for providing youth activities, provided champions can be found to lead the initiatives</p> <p><i>Note that the YOUTH Survey wanted to:</i></p> <p>Encourage Young people to join the existing clubs and societies in the Village</p>	<p>Appoint a VAP Youth Champion to consult with the Youth Council to publicise existing clubs and societies and to consider new opportunities</p>	<p>Medium</p>	<p>Short</p>	<p>VAP Youth Champion Youth Council VAP Community Facilities Champion</p>		<p>Quarterly monitoring by VAP Committee</p>

Section 4: COMMUNITY iv) FACILITIES (continued)

ACTION	HOW IT WILL BE TACKLED	PRIORITY	TIMESCALE	RESPONSIBILITY LEAD & PARTNERS	FINANCIAL IMPLICATIONS	MONITORING
Existing societies should be encouraged to market their activities to residents to increase their memberships	Set up a VAP Community Facility Team to encourage societies to increase awareness of their activities	Medium	Quick	VAP Community Facility Champion All clubs and societies		Monthly monitoring by VAP Committee
<p>Explore the desire expressed for new clubs and activities, with particular emphasis on home growers' produce market; aerobic/gym classes and craft/art-club/fairs</p> <p><i>Note that the CHILDREN'S Survey wanted to:</i></p> <p>Try to provide further Sports' Clubs</p> <p><i>Note that the YOUTH Survey wanted to:</i></p> <p>Explore the possibility of providing further clubs and societies</p>	Set up a VAP Community Facility Team to explore new initiatives	Medium	Short	VAP Community Facility Champion Youth Council		Quarterly monitoring by VAP Committee

Section 4: COMMUNITY iv) FACILITIES (continued)

ACTION	HOW IT WILL BE TACKLED	PRIORITY	TIMESCALE	RESPONSIBILITY LEAD & PARTNERS	FINANCIAL IMPLICATIONS	MONITORING
Provide the Church with information for a decision to be made as to the viability of providing a Sunday School or similar facility	VAP Committee Chair to advise the Church of the statistical findings	Medium	Quick	VAP Committee Chair Church representatives		Monthly monitoring by VAP Committee
Engage with wheelchair users to seek a better understanding of the access difficulties experienced	Set up a VAP Community Facility Team to engage with users of mobility aids (ie wheelchairs, mobility scooters, walking frames and walking sticks etc) and the visually impaired, to seek a better understanding of the access difficulties experienced.	Medium	Short	VAP Community Facility Champion VAP Footpaths and Pavements Champion Wheelchair users		Quarterly monitoring by VAP Committee

Section 4: COMMUNITY v) LOCAL SHOP, BUSINESSES AND EMPLOYMENT

ACTION	HOW IT WILL BE TACKLED	PRIORITY	TIMESCALE	RESPONSIBILITY LEAD & PARTNERS	FINANCIAL IMPLICATIONS	MONITORING
Work with shop/post office owner to maintain high standards and promote the services available to ensure that whenever threatened both parts of the business remain open, not only in the short term, but also into the future, so that all options and benefits for the shop and community can be explored	Set up a VAP Business Team to closely monitor any proposed threats to the Post Office/ Village Shop and work with the Shop Owner and the Community to ensure that the risks of threats are mitigated.	High	Long/ Ongoing	VAP Business Champion Parish Council Shop Owner		Quarterly monitoring by the VAP committee
Encourage continued local support for all local businesses and work to ensure local trades remain available	Set up a VAP Business Team to encourage businesses to advertise in the Parish magazine and encourage residents to use local businesses	High	Quick/ ongoing	VAP Business Champion Parish Council Parish Magazine Business owners		Monthly monitoring by the VAP committee