



Mrs Jean Stewart Clerk to Plumpton Parish Council
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In Attendance: Mr Terry Thompsett (Chairman), Mrs Sue Akers, Mrs Kathy Baker, Mr Darryl Bailey, Mrs Clare Eastwood, Mr Steve Hayman, Mr Paul Nicholson, Mr Reg Stone, Mr Richard Taylor.

		Action
2.	<p><u>Apologies</u> None received</p> <p>Mr Paul Nicholson arrived at 8pm after an unavoidable delay</p> <p>Three members of the public attended the Meeting a record of which has been maintained</p>	
3.	<p>No Disclosures of Interest were made</p>	
	<p><u>Public Questions</u></p> <p>Cllr Sarah Osborne supplied an update as to the progress of establishing a <u>kerbside cardboard recycling scheme</u> in the Parish. A survey of householders will be carried out in New Year which will explain the need for a drop-off point for collections to be identified and propose either using the existing mini-recycling facility at the Playing Field or request suggestions for another 7m x 5m site. Lewes DC will supply the questionnaire postcards, the PC will arrange distribution.</p> <p>There will be a 4 week response period.</p> <p>Possible sites were discussed including the Old Brickworks and land opposite the Old Police House. There are outstanding questions to be raised with LDC by Cllr Osborne including establishing whether any landowners have already been contacted, whether there are any financial benefits to their agreeing to provide a site and confirmation of site dimensions. PC await response on these</p>	

	<p>points before further action taken. RS will contact owner of Old Brickworks re above in due course.</p> <p>The publicity walk to highlight potential problem of removal of <u>school bus</u> service did not take place on the advice of the Police as route deemed too dangerous. However Plumpton to Chailey bus route is now considered safe safeq from removal as walk to School route deemed unsafe unsafeq</p>	RS
4.	<p><u>Minutes of Meeting held on 8th November</u> These were agreed and a copy signed as a true record. It was agreed that in future Minutes there would be no reference to Any Other Businessq</p> <p><u>Matters Arising</u></p> <ul style="list-style-type: none"> • <u>Training</u> . Clerk highlighted details of Code of Conduct training and advised those Councillors who had not undertaken this that they should take opportunity to attend SALC course in March. It was agreed that Council would benefit from an updated visioningq session with SALC. Clerk to contact SALC and circulate dates/times available for this. • <u>Neighbourhood Plan</u> . it was agreed that questions relating to finance available for this could be raised at January Meeting where Ed Sheath from LDC is to attend to discuss Neighbourhood Planning. • <u>Fishing in pond</u> . prohibition notices now in place. 	Clerk
5.	<p><u>Planning</u> Report of Planning Committee attached.</p> <p>Planning Application LW/11/1169 LDC Permission granted Planning Application LW/11/0784 LDC Refused Planning Application LW/11/ 1349 PC supported application Planning Application LW/11/1370 PC supported application</p> <p>KB raised concern as to Minutes of Planning Meeting dated 28/11/11 which contained allegations of lobbying under Matters Arising. RS explained that concern was that as KB had declared a personal interest in planning application in question she should not have taken part in subsequent discussions relating to this. KB apologised for not reminding of personal interest in e-mail correspondence. It was confirmed that any query as to Conduct should be raised with Clerk initially. It was clarified that the e-mails in question were seeking advice on policy and not to influence Councillors' behaviour and that there was a need for policy guidelines as to how to respond to applications where the LDC decision is not consistent with that of the PC. Clerk circulated information from SLCC as to the evidential status of e-mails.</p>	Clerk to advise LDC
6.	<p><u>Finance</u> Finance report attached. Clerk reported those items in excess £500. CE advised three quotes had been obtained for mowing and surfacing</p>	

	work carried out at Playing Field. Gate and fencing quote had been below £500.	
7	<p><u>Agenda Items</u></p> <p>7.1 <u>Budget 2012-13</u> Report on Budget prepared by PN circulated to Councillors prior to Meeting. PN reminded Councillors that budget and precept do not need to be same sum. Proposed budget equates to 7% increase on that for 2010-11. There are new items such as audit fees, provision for Neighbourhood Plan and for improved communications such as new website. SA queried £500 allocated to APM and newsletter. RS concerned that some sums had not been adequately debated and that PC should not be increasing precept in the current economic climate. DB felt that increase should not be above RPI.</p> <p>PC considered items in three accounts:</p> <p><u>Administration Account</u> <u>Audit fee</u> . audit arrangements changed and cost now included <u>Neighbourhood Plan</u> . still not clear how this will be funded and figures received from AiRS are in excess £1000 for consultation fees so prudent to set sums aside. Agreed sum be allowed from reserves for this. <u>Website</u> . payment of expenses incurred in this were agreed at previous Meeting. <u>Communication/APM/Newsletter</u> . concern expressed that PC involved in more communication exercises eg cardboardsurvey. RS advised that committed to consultation process if affordable housing goes ahead but that PC response to LDC Core strategy shows can deliver communication objectives effectively and reasonably. TT proposed £200 allocation for APM/newsletter. Majority agreed. Proposed £1400 allocation for subscriptions and communications. Majority agreed. <u>Community and Jubilee Support</u> . CE and KB advised that recent meeting had explored possibility of funding being shared by PC and VAP. Will be fundraising jumble sale in March. TT proposed that funds be allocated from reserves as probable that recover costs from planned events. Majority agreed that £1000 be allocated on this basis. RS also proposed that PC could contribute by offering use of facilities for free. <u>Election costs</u> . placed in reserve for future costs. Agreed. <u>Trees and hedges</u> . sums agreed. <u>Training</u> . TT emphasised costs of training courses and necessity of keeping up to date with changes. DB proposed total £1000 allocated to training. Majority agreed. <u>Capital expenditure</u> . no allowance made.</p> <p><u>Village Hall</u> Proposed that a reduced sum should be allocated because of anticipated lesser maintenance costs arising from improvements to the</p>	

	<p>facilities. Agreed.</p> <p><u>Playing Field</u> Increase of 19.5% in sum allocated to this account. Anticipate remedial work required to skateboard park although this may fall within current financial year and sum of £2500 estimated for initial work for new Pavilion project such as survey fees. Fortunate that cost of latter has so far been borne by VAP and James Amwyl. Some discussions have taken place as to increasing hire fees but not easy to hire Pavilion for private lettings because of the quality of the facilities. Increased allowance of £4750 agreed.</p> <p>PN to produce final budget and calculate precept on the basis of the above discussion and agreement. DB suggested that this should demonstrate no increase in precept for 2012-13. Majority Agreed.</p>	PN
7.2	<p><u>Superfast Broadband (SFBB)</u></p> <p>RS and DB attended ESCC presentation as to this. Report attached. RS felt that Plumpton should be working with VAP towards promotion of this. DB explained that in order to have opportunity to access ESCC funding for SFBB PC needs to initially register interest by end of January 2012 and set up project to promote SFBB and survey interest in improved service. Some documentation to assist this was provided at ESCC presentation. Technical providers need commitment from local community in order to supply SFBB.</p> <p>KB also attended an AiRS SFBB presentation. However emphasis at this was on encouraging demand in areas with poor broadband service.</p> <p>DB proposed establishment of joint working group with VAP Business Plan Team to prepare the necessary expression of interest in SFBB and survey of residents and estimate the timescales involved in project. Agreed.</p>	DB,RS,KB to contact VAP. PN to assist
7.3	<p><u>LDC and Olympics</u> KB attended a meeting at LDC. LDC will be preparing overarching committees for both the Olympics and Jubilee. The Olympic Flame will pass through Lewes on 17/7/12. More details will be supplied in coming months.</p>	
7.4	<p><u>Diamond Jubilee</u> Update to be supplied in due course</p>	KB
7.5	<p><u>Skateboard Park</u> CE and TT recently had meeting with Steven Teale from LDC Environmental Health re continuing problem of noise created by facility. Funds have been allocated to undertake remedial work recommended by LDC. PC advised to take no further action until hear from LDC.</p>	

7.6	<p><u>PC working relationship with VAP</u> For this agenda item both TT and PN declared a personal interest. TT advised that he had meeting with Tom Hawthorne following discussions at last PC Meeting. Mr Hawthorne reiterated that he considered VAP a tool for PC for example assisting with broadband survey but group did not want to take over PC functions. KB saw need for communication to be clear as to roles and relationships. TT hoped that matter now resolved.</p>	
7.7	<p><u>Emergency Plan</u> KB agreed to check with VAP as to what provisions this includes.</p>	KB
7.8	<p><u>Waste and Mineral Plan</u> This was circulated for comment and has been submitted. TT thanked PN for work in preparing this. PC agreed with response submitted.</p>	
7.9	<p><u>Recent Oil Pollution</u> Clerk has circulated an update as to a recent oil leak into the stream. The Environment Agency have failed to identify the source but are certain it is from a domestic oil facility. They are to send information for PC to circulate as to the necessity of maintaining oil tanks in good working order. Clerk to remind Environment Agency to keep PC updated.</p>	Clerk
8.	<p><u>Committee Reports</u> The following Reports were circulated prior to the Meeting and are attached: Public Transport and Highways Footpaths Communications, Policing and Neighbourhood Watch and Affordable Housing Playing Field VAP <u>Village Hall Committee Report</u> supplied by RT Nick Satchell was thanked for the work undertaken to improve the kitchen at the Hall. The cloakroom is to be renovated and shrubs removed from the west boundary. SA advised that a query is still being raised as to potential flooding from the stream on the green despite the Clerk responding in reassuring terms as to this. SH advised that the capital costs of installing solar panels on the Hall roof are likely to decrease from January. The planning application is progressing.</p>	
9.	<p><u>Clerk's Report</u> Attached. Clerk advised that she attended that afternoon a presentation by the Environment Agency as to proposed improvements to the river habitats of the Ouse and Uck. This includes the Plumpton Mill Stream. A summary will be circulated and Agency material is available from the Clerk.</p>	Clerk

	<p>Clerk advised that enquiry as to fate of trees planted to mark Coronation of King George VI had led to conclusion that these were probably removed when Plumpton College extended building in 1960s. LDC advised of this.</p>	
10.	<p><u>Date of Next Meeting</u> Tuesday 24th January 2012 at 7.30pm</p> <p>The Agenda will include the proposed new Pavilion survey as circulated. CE requested any responses to this prior to the Meeting. SH suggested that the survey questions be circulated in the Parish Magazine in February/March.</p> <p>The Meeting ended at 10.15pm</p> <p>These Minutes are in draft form and subject to any agreed amendments will be ratified at the Meeting on the 24th January 2012.</p>	