



PLUMPTON PARISH COUNCIL

Minutes of the Meeting 11th October 2016 at 19:45hrs, Plumpton Village Hall

No:	Item:	Member
1 (11/10/16)	Public Questions	
1.1	Darryl Bailey Junior Football	
	<ul style="list-style-type: none"> Darryl outlined the membership of the club, its activity and catchment area, its regular fixtures and entry to competitions and underlined that the clubs is now active all year round Darryl highlighted the issues caused by pitch availability, parking and congestion and the clubs commitment to work with residents and other clubs members to resolve matters and requested that the Council draft a fair use policy to support each clubs access to the facilities Darryl emphasised the clubs commitment to support and part fund a solution on the pitches drainage and urge the Council to work proactively in that regard Cllr CT commended the Club on its success Cllr NB suggested that Plumpton Racecourse could be approached to see if the former rugby pitch could be available as an additional resource for the club Darryl reiterated that the club asked members to park at the station 	
2 (11/10/16)	Welcome & Apologies	
	In Attendance Cllr Nick Beaumont (NB) Chairman Cllr Catherine Jackson (CJ) Vice Chair Cllr Chris Thompson Cllr Emma Elford (EE) Damian Mooncie (clerk) Members of the Public: three	
	<ul style="list-style-type: none"> It was noted that Cllr Reg Stone (RS) had tendered his apologies to the meeting It was noted that Cllr Gail Murphy had tendered her apologies to the meeting It was noted that Cllr David Richards (DR) had tendered his apologies to the meeting It was noted that LDC Cllr Sarah Osborn had tendered her apologies to the meeting 	
3 (11/10/16)	Declaration of Interest to the Agenda 11/10/16 & Dispensations	
	<ul style="list-style-type: none"> none declared at the onset of the meeting and none requested 	
4 (11/10/16)	District and County Councillors Reports	
4.1	<ul style="list-style-type: none"> Cllr Jim Shepherd reported to the Council that budgets were tight and more saving were being enquired of ESCC with a concern that cuts were likely to impact the quality of provision for Children Services and Adult Social Care 	
9.2	ESCC Electoral Boundary Review	
	<ul style="list-style-type: none"> The Council discussed the impact to Plumpton within the context of the Review and acknowledged that the ESCC Division would be changed and that rationale behind the review was to equalize electoral numbers The Chair enquires whether the recent changes to the electoral 	
5 (11/10/16)	Agreement of Previous Minutes 13/09/16	
	PPC Resolution 074 (item 5 10/10/16) It was RESOLVED and AGREED that minutes of the meeting 13/09/16 were an accurate account of the meeting with amendments as highlighted. Chairman signs and dates accordingly, Clerk to file and publish	clerk
5.1	Matters Arising	
5.1.1	Chichester Dioceses Event Plumpton College 21/10/16	



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	<ul style="list-style-type: none"> The Chair highlighted the event to the Council and indicated that he may attend 	
6 (13/09/16)	Clerk Report	
	<ul style="list-style-type: none"> The Clerk confirmed that the majority of business was covered in the agenda 	
6.1	Neighbourhood Plan	
	<ul style="list-style-type: none"> The Clerk reported to Council that a number of queries relating the NP had been received largely due to the lack of a recent update on progress Cllr CJ suggested that the minutes of the last Steering Group meeting would be available shortly 	
	PPC Resolution 075 (item 6 10/10/16) It was RESOLVED and AGREED that a report on the progress of the Neighbourhood Plan will be delivered to the Council meeting 08/11/16	
7 (11/10/16)	Planning Committee:	
	Declaration of Interest to the Planning matters	
	<ul style="list-style-type: none"> none declared 	
7.1	Ref: SDNP/16/04668/FUL Location: Altair Plumpton Lane Plumpton Lewes East Sussex BN7 3AJ Proposal: Infill at first floor of the existing covered balcony (amendment to planning application number SDNP/16/03152/FUL)	
	<ul style="list-style-type: none"> The Council discussed the proposed in relation to the materials submitted 	
	PPC Resolution 076 (item 7.1 11/10/16) It was RESOLVED and AGREED to submit a comment of approval towards against the application SDNP/16/04668/FUL	
7.2	Ref: SDNP/16/04886/CNDC Property: Novington Sand Pit Plumpton Lane Plumpton East Sussex Proposed: Variation of condition 2 of LW/386/CM to allow the extraction of sand and restoration of the site to be completed not later than 2nd October 2026 Applicant: Terrestria Ltd	
	<ul style="list-style-type: none"> The Council discussed the possible implication implied by the application to extend the permission of use 	
	PPC Resolution 077 (item 7.2 11/10/16) It was RESOLVED and AGREED to call a Planning Committee meeting to consider the application SDNP/16/04886/CNDC on 24/10/16 at 19:00hrs	
8 (11/10/16)	Finance Report & Finance Committee minutes 11/10/16	
8.1	Village Hall Manager	
	<ul style="list-style-type: none"> Cllr EE recommended to the Council that the Village Hall Manager pay is increased by 0.30pence per hour and backdated to 01/04/16 	
	PPC Resolution 078 (item 8.1 11/10/16) It was RESOLVED and AGREED to increase the Village Hall Manager pay by 0.30pence per hour and backdated to 01/04/16	
8.2	Village Hall Heating Improvements	
	<ul style="list-style-type: none"> Cllr EE recommended to Council to agree a maximum £3,000 spend to improve the quality of Heating in the Village Hall 	
	PPC Resolution 079 (item 8.2 11/10/16) It was RESOLVED and AGREED to authorise a spend of up to £3,000 to improve the quality of heating in the Village Hall	
8.3	Statement of Account and Payments:	
	<ul style="list-style-type: none"> Cllr EE recommended the statements of accounts and payments to the Council as detailed in appendix 1 and appendix 2 Payment over £500 were noted without query 	



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9 (11/10/16)	Agenda Items	
9.1	External Audit Report 2015/16	
	<ul style="list-style-type: none"> The Council discussed the External Audit report and noted the discrepancies within the annual return as published 	
	PPC Resolution 080 (item 9.1 11/10/16) It was RESOLVED and AGREED that the Audit Return 2016/17 will be corrected to include the Loans that the Council currently hold and that the statement of whether the Council operates Trust Fund will be accurately stated	
9.3	Councillor Cooption	
	<ul style="list-style-type: none"> The Chair thanked Stephen Morris for his expression of interest to be co-opted as a councillor which would be considered formally at the meeting 13/12/16 	
10 (11/10/16)	Committee / Working Group Reports	
10.1	Transport and Environment/Footpaths Committee	
10.1.1	Bus Stop Clearway	
	<ul style="list-style-type: none"> CLlr NB reported to Council that work was due to happen soon 	
10.1.2	Strengthening Local Relationship Meeting 19/09/16 report	
	<ul style="list-style-type: none"> CLlr NB reported on the meeting with no notable actions 	
10.1.3	Car Parking near Plumpton Station	
	<ul style="list-style-type: none"> CLlr NB reported to Council on a recent meeting with Lewes District Parking Team on possible parking strategies for the village which will form part of a report and proposal to a future meeting 	
10.1.4	Network Rail Timetable Consultation	
	<ul style="list-style-type: none"> CLlr NB suggested that people should comment on the consultation individually to build comment numbers rather than rely on the Council to express a position 	
	PPC Resolution 081 (item 10.1.4 11/10/16) It was RESOLVED and AGREED that CLlr Beaumont will forward the Council response to the Network Rail timetable consultation to CLlr Elford so that it can be published to the Village Facebook	
10.1.5	Link Cycle Path Plumpton Village to Plumpton College	
	<ul style="list-style-type: none"> CLlr NB reported to Council that a interests group had met with Plumpton College, ESCC and SDNPA to discuss the proposed with the next steps to talk to landowners 	
10.1.6	Pocket Park Project	
	<ul style="list-style-type: none"> CLlr NB reminded the Council that a commitment was made to visit the site in the autumn 	
	PPC Resolution 082 (item 10.1.6 11/10/16) It was RESOLVED and AGREED to site visit the proposed Pocket Park location on 12/11/16 at 10:00hrs	
10.1.7	Station Signal Box	
	<ul style="list-style-type: none"> CLlr CJ reported that the Signal Box needs renovating and will be subject to planning permission 	
10.2	Policing & Neighbourhood Watch Working Group	
10.2.1	Anti-Social Activity	
	<ul style="list-style-type: none"> It was noted that the Police had responded to the groups of youths visiting the playing fields but that damage had been caused to the play area gate 	
10.3	Village Hall Committee	
10.3.1	Waterway Meeting report	
	<ul style="list-style-type: none"> CLlr NB reported to Council that the waterway had been cleaned and hopefully the issues caused will have been mitigated 	
10.3.2	Jumble Sale	
	<ul style="list-style-type: none"> CLlr CT reported to Council on the recent proceeds of the successful 	



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	jumble sale with another scheduled for 01/02/17	
10.3.3	Village Hall Grounds	
	<ul style="list-style-type: none"> • Cllr CT reported to Council on the workday to prepare the Village Green boarders for replanting and on the agreement to turf a section on ground 	
10.4	Playing Field / New Pavilion Committee	
	<ul style="list-style-type: none"> • no report received to the meeting 	
10.5	Communications/Website Working Group	
10.5.1	Website Renewal	
	<ul style="list-style-type: none"> • Cllr EE reported to Council that the website was being redesigned 	
	PPC Resolution 083 (item 10.5.1 11/10/16) It was RESOLVED and AGREED that past papers should be archived on the website and not removed	
10.5.2	Parish Council Facebook	
	<ul style="list-style-type: none"> • Cllr EE reminded councillors to forward content to her for inclusion 	
11 (11/10/16)	Other Matters:	
	<ul style="list-style-type: none"> • none requested 	
Date of next meeting – Tuesday 8th November 2016 at 19.45 at the Village Hall		

Resolutions and Undertakings | 11/10/2016:

Agreement:	Member:	Outcome:
PPC Resolution 074 (item 5 10/10/16) It was RESOLVED and AGREED that minutes of the meeting 13/09/16 were an accurate account of the meeting with amendments as highlighted. Chairman signs and dates accordingly, Clerk to file and publish	clerk	
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PPC Resolution 083 (item 10.5.1 11/10/16) It was RESOLVED		



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and AGREED that past papers should be archived on the website and not removed

Appendix 1:

	A/C Number	Date on last statement	Balance:	Date on last statement	Balance:
Admin Current Account	40718718 and 80718750	06 September 2016	£ 49,705.23	10 October 2016	£ 36,305.64
Admin Reserve Account	43243052	01 September 2016	£ 45,813.99	10 October 2016	£ 45,834.07
Village Hall Current Account	30276081	09 September 2016	£ 15,806.78	10 October 2016	£ 20,435.17
Village Hall Deposit Account	40499897	05 September 2016	£ 10,245.79	10 October 2016	£ 10,245.79
Playing Field Account	40267708	09 September 2016	£ 26,097.35	10 October 2016	£ 33,698.36
Playing Field Deposit Account	50894656	05 September 2016	£ 2,407.82	10 October 2016	£ 2,407.82
New Pavilion Fund Account	13473929	31 May 2016	£ 28,654.10	31 May 2016	£ 28,354.10
			£178,731.06		£ 177,280.95

Appendix 2:

Admin Account		
Payments		
Damian Mooncie	Clerk Standing Expenses Period 6	£85.30
Damian Mooncie	Clerks Expenses	£42.50
Damian Mooncie	Clerk Salary	£721.62
SSALC Ltd	Chairmans Training	£66.00
PKF Littlejohn LLP	externa audit fee	£360.00
Damian Mooncie	PC Laptop	£362.93
Barclays	Statements	£1.80
HMRC	Period 6 PAYE	£352.95
		£1,993.10
Village Hall Account		
Payments		
Jane Donovan	Wages Period 7	£741.51
East Sussex Pension Fund	Sept Contributions	£245.90
Jane Donovan	sept Expenses	£67.58
Mr Burnham	Village Hall window cleaning	£17.50
Jane Donovan	J Boot Invoice	£55.00
Mr M Beard	Hall Maintenance	£180.00
LDC	Dog Bins	£177.84
Southern Water	Feb to Augs Supply	£128.70
South East Water	Feb to Augs Supply	£91.80
BT	Sept Supply	£61.95
		£712.79
Playing Field Account		
Payments		
BT	Aug Phone & Wifi	£57.12
LDC	Litter Bins	£21.45
Chris Lambert	Wages Period 7	£144.00
EON	Sept Supply	£118.45
South East Water	Feb to Aug	£332.03
Mr Wells	Playing Fields	£750.00
		£1,423.05