



# PLUMPTON PARISH COUNCIL

**7<sup>th</sup> June 2016 at 19:45hrs, Plumpton Village Hall  
Plumpton Village Hall**

No:	Item:	Member
<b>1 (07/06/16)</b>	<b>Welcome &amp; Apologies</b>	
	<p><b>In Attendance</b>            Cllr Nick Beaumont (NB) Chairman      Cllr Catherine Jackson (CJ) Vice Chair            Cllr Chris Thompson (CT)                      Cllr Emma Elford (EE)            Cllr David Richards (DR)</p> <p>LDC Cllr Sarah Osborne (until 20:10)</p> <p>Damian Mooncie (clerk)                                      Members of the Public: 5 (until 20:30)</p>	
	<ul style="list-style-type: none"> <li>• It was noted that Cllr Gail Murphy had tendered her apologies to the meeting</li> <li>• It was noted that Cllr Reg Stone had tendered his apologies to the meeting</li> <li>• it was noted that ESCC Cllr Jim Shepard had tendered his apologies to the meeting</li> </ul>	
1.1	<b>To Agree the Business of the Meeting</b>	
	<ul style="list-style-type: none"> <li>• agreed without change</li> </ul>	
1.2	<b>Declaration of Interest to the Agenda 07/06/16 &amp; Dispensations</b>	
	<ul style="list-style-type: none"> <li>• none declared at the onset of the meeting and none requested</li> </ul>	
<b>3 (07/06/16)</b>	<b>Public Questions</b>	
3.1	<ul style="list-style-type: none"> <li>• The proprietor of Sussex Peasant a mobile local food supplier and pop up shop from a converted Horse Box asked the Council for permission to trade from either a site owned by the council or recommend a suitable location and outlined the ethos of the business</li> <li>• The Council asked for clarification regarding the proposed hours of operation, the size of the vehicle being used and suggested possible locations as the Village Hall car park, the Church Annex car park, the Fountain Pub - but were keen to reiterate that communication and notification should be given to existing businesses especially the Village Shop</li> <li>• LDC Cllr Sarah Osborne suggested that Plumpton Facebook could be used as a marketing tool to communicate the businesses intention and value and suggested that East Chiltonton may value the services and the community does not have a local shop.</li> </ul>	
<b>4 (07/06/16)</b>	<b>District and County Councillors   Reports</b>	
	<p><b><u>Travellers at Novington Sandpits</u></b></p> <ul style="list-style-type: none"> <li>• LDC Cllr Sarah Osborne reported on the satisfactory and speedy management of the travellers that were removed from the Sandpits, highlighting the support of ESCC Councillors in the joined up endeavour</li> </ul> <p><b><u>Boundary Commissions ESCC Consultation</u></b></p> <ul style="list-style-type: none"> <li>• LDC Cllr Sarah Osborne thanks the Council for submitting a response to the Boundary Commissions ESCC Consultation</li> </ul> <p><b><u>EU Referendum</u></b></p> <ul style="list-style-type: none"> <li>• LDC Cllr Sarah Osborne reported that the District business was relatively quiet pending the outcome of the EU Referendum due to the fact that so many of the Districts Services and Developments are linked to EU partnerships or directives</li> </ul> <p><b><u>Planning &amp; Housing Bill</u></b></p> <ul style="list-style-type: none"> <li>• LDC Cllr Sarah Osborne outlined the recent Royal Ascent of the Planning</li> </ul>	



## PLUMPTON PARISH COUNCIL

	<p>&amp; Housing Bill but that the legislative framework was not in place so no new development would occur until assurance are made</p> <p><b><u>LDC &amp; Eastbourne Borough merger</u></b></p> <ul style="list-style-type: none"> <li>LDC Cllr Sarah Osborne reported on the ongoing proposal to merge LDC with Eastbourne Borough and suggested that the merge would be beneficial to local residents in securing services within the context of a 70% reduced LDC budget by 2020</li> </ul> <p><b><u>Waste &amp; Recycling services</u></b></p> <ul style="list-style-type: none"> <li>LDC Cllr Sarah Osborne summarised proposed changes to the Waste &amp; Recycling services for LDC with comment from Cllr CJ on the low levels of recycling within the District</li> </ul> <p><b><u>Rail Network   Community Compensation</u></b></p> <ul style="list-style-type: none"> <li>LDC Cllr Sarah Osborne urged all local business effected by the Rail Crossing closure to contact her and petition against Rail Network for compensations for business interruption and enquired how the Councils efforts were proceeding to secure compensation for the Community</li> <li>The Chair stated that Cllr RS was negotiating with Network Rail but that to date the proposed compensations of ballast to the lane south of the Playing Field was not acceptable</li> <li>Cllr EE suggested that another community project should be sought for the focus of compensation and that it should be joined up with Cllr Sarah Osborne representation to Network Rail</li> </ul> <p><b><u>Village Parking</u></b></p> <ul style="list-style-type: none"> <li>The Chair reported to the meeting that ESCC had contacted him stating that a site visit to discuss parking options could be organised but that the budget 2016/17 was already allocated</li> </ul>	
5 (07/06/16)	<p><b>Agreement of Previous Minutes</b>   <a href="#">PPC 10/05/16</a>, <a href="#">ASM 10/05/16</a> &amp; <a href="#">APM 17/05/16</a></p>	
	<p><b>PPC Resolution 039</b> (item 5   07/06/16) It was RESOLVED and AGREED by majority that minutes of the meeting 10/05/16 were an accurate account of the meeting with amendments as PPC Resolution 037 to read "editorial of the PPC facebook as part of its communications" and PPC Resolution 038 to read "should not be painted over with a mural or planted up as described Cllr DR to action" Chairman signs and dates accordingly, Clerk to file and publish</p>	Clerk
5.1	<p><b>Matters Arising</b></p>	
5.1.1	<p><b>Pocket Park   update</b></p>	
	<ul style="list-style-type: none"> <li>Cllr NB and Cllr DR has visited the site to assess the proposed and met with Tony Hutson who had offered further site visits to suggest what could be achieved</li> <li>The Council agreed that the rubbish on the site should be manged and removed</li> <li>The Chair Permitted Members of the Public (MoP) to contribute to the meeting who outlined the issues regarding security, risk of accidents due to flooding and anti-social activity due to opening up the area. Reference was also made to the heavily eroded banks of the steam which fall under the responsibility of the River Authority/ Environment Agency</li> <li>Cllr CJ clarified to Council that the Council had requested that the Wildlife Group assess the area as a Pocket Park based on a commitment from the then Council to set aside £1,000 to clear the area and the possibilities that project might attract additional funding through grant applications</li> </ul>	
	<p><b>PPC Resolution 040</b> (item 5.1.1   07/06/16) It was RESOLVED and AGREED by majority that the management of the Pocket Park will be considered at a Council meeting in October</p>	clerk



## PLUMPTON PARISH COUNCIL

5.1.2	<b>PPC Community Grants (s137)   application points &amp; policy</b>	
	<ul style="list-style-type: none"> <li>The Clerk clarified the application submission point of Jan and June for award in Feb and July respectively</li> <li>The clerk clarified that the Community Grants have an annual budget of £1,000</li> <li>the Clerk outlined that the s137 rate for the year 2016/17 is £7.42 with an electorate of 1211 given an overall s137 potential spend of £8,985.62</li> <li>The Clerk reported that 3 applications had been received to the current submission round</li> </ul>	
5.1.3	<b>Playing Fields Fences x2</b>	
a	<b>Playing Fields Fence   Mr Wells</b> <ul style="list-style-type: none"> <li>The Clerk outlined that Mr Wells had a Fence Licence over the land as described which expired on 30/11/2010</li> <li>The Council discussed the responsibilities of the licensee and the possible lapse of licences on other fences on Council property</li> </ul>	
	<b>PPC Resolution 041</b> (item 5.1.3a   07/06/16) It was RESOLVED and AGREED by majority that the Clerk should communicate with Mr Wells and propose a new Fence licence of the same terms as previously agree and also ascertain the status of other Fence Licences on Council property	clerk
b	<b>Playing Fields Fences   South Fence</b> <ul style="list-style-type: none"> <li>The Council discussed the position of the new fence of the southern end of the Playing Field and the remains of the old fence on Council property</li> </ul>	
	<b>PPC Resolution 042</b> (item 5.1.3b   07/06/16) It was RESOLVED and AGREED by majority that the Clerk should contact the landowner on the property and South Fence and request that they remove the remain of the old fence from Council property	Clerk
5.1.4	<b>Percy's Patch   Fallen Tree and Ownership</b>	
	<ul style="list-style-type: none"> <li>The Council discussed whether any progress had been made regarding ascertaining ownership over the land</li> <li>The Council expressed concern and the need to establish whether the tree is safe or not</li> </ul>	
	<b>PPC Resolution 043</b> (item 5.1.4   07/06/16) It was RESOLVED and AGREED by majority that Cllr Catherine Jackson will provide the Clerk with the addresses of the new featured on the Land Registry associated with the Percy's Patch site and that the Clerk will enquire whether a tree surgeon had looked at the damaged tree and if not organise an inspection to ensure that the tree is safe	Cllr CJ & Clerk
5.1.5	<b>PPC Communications   Website &amp; Facebook</b>	
	<ul style="list-style-type: none"> <li>Cllr EE reported that she was awaiting login details to start posting to the Village Facebook and outlined to the Council the context and tone that the messaging would use and that the point of formal contact would be the Clerk with the first post being centred on filling the current Cllr vacancies</li> <li>Cllr EE also reported that she had requested some data of the websites traffic and that the site may move to a Wordpress platform – and then link to the Village Facebook site</li> </ul>	
6 (07/06/16)	<b>Clerk Report</b>	
	<ul style="list-style-type: none"> <li>all matters covered in the agenda</li> </ul>	
7 (07/06/16)	<b>Planning Applications:</b>	
7.1	<b>Ref:</b> <a href="#">LW/16/0176</a> <b>Location:</b> The Creamery Plumpton Lane Plumpton East Sussex BN7 3AB <b>Proposal:</b> Re-modelling and refurbishment	
	<ul style="list-style-type: none"> <li>Cllr EE signed the DPI Book</li> </ul>	
	<ul style="list-style-type: none"> <li>Cllr CJ outlined the resubmission of the application with supporting commentary from the applicant</li> </ul>	



## PLUMPTON PARISH COUNCIL

	<ul style="list-style-type: none"> <li>It was noted by Council that the rescaled design significantly reduced the impact of the proposed</li> </ul>	
	<p><b>PPC Resolution 044</b> (item 7.1   07/06/16) It was RESOLVED and AGREED by majority to support the planning application <a href="#">LW/16/0176</a> and that Cllr Catharine Jackson will submit that comment to LDC</p>	
<b>8 (07/06/16)</b>	<p><b>Finance Report &amp; Finance Committee minutes   07/06/16</b></p>	
8.1	<ul style="list-style-type: none"> <li>Cllr NB (acting Finance Chair) highlighted to that Council that the election of a chairman would be considered at the meeting 12/07/16</li> </ul>	
8.2	<ul style="list-style-type: none"> <li>The bank mandate had been resolved and that Cllr Chris Thompson would remain a signatory until Cllr NB had been successfully added</li> </ul>	
8.3	<ul style="list-style-type: none"> <li>The Internal Auditors report had been examined and the advisory suggestion would be incorporated into the Councils procedures</li> </ul>	
8.4	<ul style="list-style-type: none"> <li>That a matter of business for the committee would be on analysing the current budget to ensure that they are being set with community projects in mind</li> </ul>	
8.5	<ul style="list-style-type: none"> <li>Cllr EE proposed that a £300 budget is agreed for the purchase of new play sand for the children's play area</li> </ul>	
	<p><b>PPC Resolution 045</b> (item 8.5   07/06/16) It was RESOLVED and AGREED by majority that £300 is allocated as a budget to the Playing Fields Committee for the purchase of sand for the play area</p>	
8.6	<ul style="list-style-type: none"> <li>Cllr NB reported that the Clerk had received an uplift to salary of 10p per hour in line with his terms of contract and that the Finance Committee was requesting a copy of the Village Managers contract to clarify whether an uplift is due</li> </ul>	
8.6	<ul style="list-style-type: none"> <li>The Acting Chairman of the Finance Committee Cllr NB recommended the statements of accounts and payments to the Council as detailed in <a href="#">appendix 1</a> and <a href="#">appendix 2</a></li> </ul>	
	<p><b>PPC Resolution 046</b> (item 8.6   07/06/16) It was RESOLVED and AGREED by majority acknowledged the statement of account and the list of payment as detailed in <a href="#">appendix 1</a> and <a href="#">appendix 2</a></p>	
<b>9 (07/06/16)</b>	<p><b>Agenda Items</b></p>	
9.1	<p><b>Approval of the Annual Governance Statement 2015/16</b></p>	
	<ul style="list-style-type: none"> <li>The Clerk summarized to the Council the new wording detailed in the annual statement</li> </ul>	
	<p><b>PPC Resolution 047</b> (item 9.1   07/06/16) It was RESOLVED and AGREED by majority that the Annual Governance Statement 2015/16 is an accurate statement of its system of internal control, Chairman and Clerk/RFO sign accordingly</p>	
9.2	<p><b>Internal Auditor report 2015/16</b></p>	
	<ul style="list-style-type: none"> <li>The Clerk delivered the Internal Auditors report to the meeting</li> <li>It was acknowledged that the recommendation to the Council was to increase procedures in bookkeeping to ensure greater accuracy and ease of access to records</li> </ul>	
9.3	<p><b>Approval of the Accounting Statement 2015/16</b></p>	
9.3.1	<p><b>PPC Resolution 048</b> (item 9.3.1   07/06/16) It was RESOLVED and AGREED by agreement by acknowledgment that the clerk/RFO had signed the Accounting Statement prior to recommendation to the Council</p>	
9.3.2	<p><b>PPC Resolution 049</b> (item 9.3.2   07/06/16) It was RESOLVED and AGREED to accept and submit the Accounting Statement 2015/16 for external audit. Chairman and Clerk/RFO sign accordingly</p>	
9.4	<p><b>Significant variances 2015/16</b></p>	
	<ul style="list-style-type: none"> <li>The clerk/RFO summarized the significant variance as reported</li> </ul>	
	<p><b>PPC Resolution 050</b> (item 9.4   07/06/16) It was RESOLVED and AGREED to accept and submit the Significant Variance Statement 2015/16 for</p>	



## PLUMPTON PARISH COUNCIL

	external audit. Chairman and Clerk/RFO sign accordingly	
9.5	<b>Public Inspection Rights 2015/16</b>	
	<b>PPC Resolution 051</b> (item 9.5   07/06/16) It was RESOLVED and AGREED to publish the Public Inspection Rights by 09/06/16 in accordance with the statutory requirement	clerk
9.6	<b>To Approve The Village Hall Accounts 2015/16</b>	
	<ul style="list-style-type: none"> <li>The Clerk presented the Annual Return for approval</li> </ul>	
	<b>PPC Resolution 052</b> (item 9.6   07/06/16) It was RESOLVED and AGREED to accept and submit The Village Hall Account and Annual Return 2015/16 to the Charity Commission. Chairman and Clerk/RFO sign accordingly	
9.7	<b>To Approve The playing Fields Accounts 2015/16</b>	
	<ul style="list-style-type: none"> <li>The Clerk presented the Annual Return for approval</li> </ul>	
	<b>PPC Resolution 053</b> (item 9.7   07/06/16) It was RESOLVED and AGREED to accept and submit The Playing Fields Account and Annual Return 2015/16 to the Charity Commission. Chairman and Clerk/RFO sign accordingly	
9.8	<b>Neighbourhood Plan   update</b>	
	<ul style="list-style-type: none"> <li>The clerk summarised that a PPNP Consultation Forms have been coming in which are being forwarded to the attention of the PPNP Steering Group</li> <li>Cllr NP remind the Council of the PPNP Consultation Event on 12/06/16 at 14:30hrs Plumpton Village Hall</li> </ul>	
<b>10 (07/06/16)</b>	<b>Committee / Working Group Reports</b>	
10.1	<b>Transport and Environment/Footpaths Committee</b>	
	<ul style="list-style-type: none"> <li>Cllr NB confirmed that the next meeting would be on 26/07/16 and reiterated the option of a site meeting with ESCC to discuss parking options</li> </ul>	
10.1.1	<b><u>Verges, Drains and The Station</u></b>	
	<ul style="list-style-type: none"> <li>Cllr NB reported that the clerk had requested that ESCC cut the verges of station Road and attend to the drains which are silted up</li> <li>It was noted that a pile of tarmac had been 'left' near the rail crossing presumably the property of Network Rail</li> <li>It was also noted that 'cut engine' signs had been attracted to the rail barriers</li> <li>Cllr NB so queried whether the hedgerows need cutting back on The Ferrings, although this is a private road</li> </ul>	
10.1.2	<b><u>Public Footpath</u></b>	
	<ul style="list-style-type: none"> <li>The Council discussed the overgrown public footpath at The Fountain</li> </ul>	
	<b>PPC Resolution 054</b> (item 10.1.2   07/06/16) It was RESOLVED and AGREED by majority that Cllr David Richards would approach the management of The Fountain to ask them to cut hedgerow along the public footpath that belong to their property	
10.1.3	<b><u>ESCC Bridge</u></b>	
	The Council discussed the general condition of the ESCC maintained bridge and agreed that it requires attention	
	<b>PPC Resolution 055</b> (item 10.1.3   07/06/16) It was RESOLVED and AGREED by majority that Cllr Catherine Jackson would approach ESCC to undertake maintenance repairs to the Bridge	
10.2	<b>Policing &amp; Neighbourhood Watch Working Group</b>	
	<ul style="list-style-type: none"> <li>No new reports were tabled to the meeting</li> </ul>	
10.3	<b>Village Hall Committee</b>	
	<ul style="list-style-type: none"> <li>Cllr CT confirmed that the next meeting would be on 08/07/16</li> </ul>	



## PLUMPTON PARISH COUNCIL

10.3.1	<p><b><u>Village Hall Main Hall Floor</u></b></p> <ul style="list-style-type: none"> <li>• Cllr CT summarised the various quote taken up for the varnishing of the Village Hall floor</li> </ul>	
	<p><b>PPC Resolution 056</b> (item 10.1.3   07/06/16) It was RESOLVED and AGREED by majority to the costs of £2,685.00 for the varnishing of the Village Hall Floor</p>	
10.3.2	<p><b><u>Stage Curtains</u></b></p> <ul style="list-style-type: none"> <li>• Cllr CT confirmed that the new Stage Curtains were on order and they will be part funded by the Pantomime Society</li> </ul>	
10.3.3	<p><b><u>Village Hall Maintenance</u></b></p> <ul style="list-style-type: none"> <li>• Cllr CT confirmed that Hall Heating would be discussed at the Hall Users Group on 08/07/16</li> <li>• Cllr CT also reported that replacement locks were being installed in the ladies Toilets and that new soap dispensers had already been fitted</li> <li>• Cllr CT summarized to the Council the position regarding the new landscape contractors and the progress already made</li> </ul>	
10.4	<p><b><u>Playing Field / New Pavilion Committee</u></b></p> <ul style="list-style-type: none"> <li>• Cllr DR confirmed that a meeting was yet to be called</li> </ul>	
10.4.1	<p><b><u>Playing Pitches   Quality &amp; Drainage</u></b></p> <ul style="list-style-type: none"> <li>• Cllr DR outlined that a main area of concerns was the condition of the playing surfaces/pitches on the Playing Field and the resulting cancellation of games due to uneven surfaces and poor drainage</li> <li>• Cllr DR also reported that the preference of the clubs hiring the pitches would be that monies allocated to developing a New Pavilion were spent of improving the conditions of the ground</li> <li>• Cllr EE asked if quotes to improve the quality of the playing surfaces had been take out</li> </ul>	
	<p><b><u>New Pavilion Design &amp; Costs</u></b></p> <ul style="list-style-type: none"> <li>• The Council sought clarification on the position regarding development/design of the New Pavilion and where the potential funding might be sourced – and that the new plans should be table to a future meeting for discussion</li> </ul>	Cllr RS
10.5	<p><b><u>Communications/Website Working Group</u></b></p> <ul style="list-style-type: none"> <li>• Cllr EE reported to the Council on her recent attendance to the LDALC AGM, Highlighting that Cllr Don McBeth was re-elected Chairman and that an annual £30 subscription was suggested to cover costs</li> <li>• Cllr EE informed the Council that a Parish Councils AGM is scheduled for 12/10/16, 18:00hrs at Pelham House, Lewes</li> <li>• Cllr EE informed the Council that the next LDALC meeting is on 05/09/16 at 14:00hrs, Lewes Town Hall</li> </ul>	
<b>11 (07/06/16)</b>	<p><b><u>Other Matters:</u></b></p>	
11.1	<p><b><u>Fresher Event</u></b></p> <ul style="list-style-type: none"> <li>• Cllr EE proposed a Fresher Event (perhaps in October) as a Community Barbecue and Music occasion at which all local community group could showcase their activities, attract new members and demonstrate the vibrancy of the community</li> <li>• Cllr DR suggested that the Village Facebook night be a good forum to establish whether there would be interest in such an event</li> </ul>	
<b>Date of next meeting – Tuesday 12<sup>th</sup> July 2016 at 19.45 at the Village Hall</b>		



## PLUMPTON PARISH COUNCIL

### Resolutions and Undertakings | 07/06/2016:

Agreement:	Member:	Outcome:
<b>PPC Resolution 039</b> (item 5   07/06/16) It was RESOLVED and AGREED by majority that minutes of the meeting 10/05/16 was an accurate account of the meeting with amendments as PPC Resolution 037 to read "editorial of the PPC facebook as part of its communications" and PPC Resolution 038 to read "should not be painted over with a mural or planted up as described Cllr DR to action" Chairman signs and dates accordingly, Clerk to file and publish	Clerk	
<b>PPC Resolution 040</b> (item 5.1.1   07/06/16) It was RESOLVED and AGREED by majority that the management of the Pocket Park will be considered at a Council meeting in October	clerk	
<b>PPC Resolution 041</b> (item 5.1.3a   07/06/16) It was RESOLVED and AGREED by majority that the Clerk should communicate with Mr Wells and propose a new Fence licence of the same terms as previously agree and also ascertain the status of other Fence Licences on Council property	clerk	
<b>PPC Resolution 042</b> (item 5.1.3b   07/06/16) It was RESOLVED and AGREED by majority that the Clerk should contact the landowner on the property and South Fence and request that they remove the remain of the old fence from Council property	Clerk	
<b>PPC Resolution 043</b> (item 5.1.4   07/06/16) It was RESOLVED and AGREED by majority that Cllr Catherine Jackson will provide the Clerk with the addresses of the new featured on the Land Registry associated with the Percy's Patch site and that the Clerk will enquire whether a tree surgeon had looked at the damaged tree and if not organise an inspection to ensure that the tree is safe	Cllr CJ & Clerk	
<b>PPC Resolution 044</b> (item 7.1   07/06/16) It was RESOLVED and AGREED by majority to support the planning application <a href="#">LW/16/0176</a> and that Cllr Catharine Jackson will submit that comment to LDC		
<b>PPC Resolution 045</b> (item 8.5   07/06/16) It was RESOLVED and AGREED by majority that £300 is allocated as a budget to the Playing Fields Committee for the purchase of sand for the play area		
<b>PPC Resolution 046</b> (item 8.6   07/06/16) It was RESOLVED and AGREED by majority acknowledged the statement of account and the list of payment as detailed in <a href="#">appendix 1</a> and <a href="#">appendix 2</a>		
<b>PPC Resolution 047</b> (item 9.1   07/06/16) It was RESOLVED and AGREED by majority that the Annual Governance Statement 2015/16 is an accurate statement of its system of internal control, Chairman and Clerk/RFO sign accordingly		
<b>PPC Resolution 048</b> (item 9.3.1   07/06/16) It was RESOLVED and AGREED by agreement by acknowledgment that the clerk/RFO had signed the Accounting Statement prior to recommendation to the Council		
<b>PPC Resolution 049</b> (item 9.3.2   07/06/16) It was RESOLVED and AGREED to accept and submit the Accounting Statement 2015/16 for external audit. Chairman and Clerk/RFO sign accordingly		
<b>PPC Resolution 050</b> (item 9.4   07/06/16) It was RESOLVED and AGREED to accept and submit the Significant Variance Statement 2015/16 for external audit. Chairman and Clerk/RFO sign accordingly		



# PLUMPTON PARISH COUNCIL

<b>PPC Resolution 051</b> (item 9.5   07/06/16) It was RESOLVED and AGREED to publish the Public Inspection Rights by 09/06/16 in accordance with the statutory requirement	clerk	
<b>PPC Resolution 052</b> (item 9.6   07/06/16) It was RESOLVED and AGREED to accept and submit The Village Hall Account and Annual Return 2015/16 to the Charity Commission. Chairman and Clerk/RFO sign accordingly		
<b>PPC Resolution 053</b> (item 9.7   07/06/16) It was RESOLVED and AGREED to accept and submit The Playing Fields Account and Annual Return 2015/16 to the Charity Commission. Chairman and Clerk/RFO sign accordingly		
<b>PPC Resolution 054</b> (item 10.1.2   07/06/16) It was RESOLVED and AGREED by majority that Cllr David Richards would approach the management of The Fountain to ask them to cut hedgerow along the public footpath that belong to their property		
<b>PPC Resolution 055</b> (item 10.1.3   07/06/16) It was RESOLVED and AGREED by majority that Cllr Catherine Jackson would approach ESCC to undertake maintenance repairs to the Bridge		
<b>PPC Resolution 056</b> (item 10.1.3   07/06/16) It was RESOLVED and AGREED by majority to the costs of £2,685.00 for the varnishing of the Village Hall Floor		

## Appendix 1:

	A/C Number	Date on last statement	Balance 31st March 2016	Date on last statement	Balance on last statement
Admin Current Account	40718718 and 80718750	01 March 2016	£ 18,437.37		£ 28,782.25
Admin Reserve Account	43243052	23 February 2016	£ 45,698.68		£ 45,756.30
Village Hall Current Account	30276081	01 March 2016	£ 17,283.41		£ 18,759.11
Village Hall Deposit Account	40499897	01 March 2016	£ 10,243.23		£ 10,244.51
Playing Field Account	40267708	01 March 2016	£ 21,826.32		£ 27,936.38
Playing Field Deposit Account	50894656	01 March 2016	£ 2,407.22		£ 2,407.52
New Pavilion Fund Account	13473929	29 February 2016	£ 28,589.10		£ 28,645.10
			<b>£144,485.33</b>		<b>£ 162,531.17</b>





## Appendix 2: Schedule of Payments | May 2016



# PLUMPTON PARISH COUNCIL

<b>Admin Account</b>		
<b>Payments</b>		
Ouse & Adur Rivers Trust	Annual Subscription	£50.00
Financial Director Services LTD	Internal Audit 2016	£120.00
Damian Mooncie	Clerk Standing Expenses   Period 2	£97.70
Damian Mooncie	Clerk Stationary Expenses   Period 2	£41.92
Devon Print	PPNP Consultation Document	£340.00
Plumpton Signs	PPNP Banners	£80.00
Damian Mooncie	Clerks Salary   Period 2	£721.62
HMRC	Period 2   PAYE	£464.72
Treaty Services	PPC Web support (Jan to June 2016)	£360.00
Damian Mooncie	Clerks Salary   Period 3	£721.62
Rialtas	software	£135.60
		£3,133.18
<b>Receipts</b>		
		£0.00
<b>Village Hall Account</b>		
<b>Payments</b>		
Jane Donovan	VH Manager Salary   period 2	£796.94
Jane Donovan	Phone Allowance	£17.50
Jane Donovan	May Expenses	£1.12
Stewart Burnham	Window Cleaning	£17.50
CJS Portsmouth Ltd	Cleaning Supplies	£162.02
CJS Portsmouth Ltd	Cleaning Supplies	£49.22
CJS Portsmouth Ltd	Cleaning Supplies	£1.57
CAS ltd	Hall Insurance	£2,016.34
BT	Hall Wifi	£60.60
Eon	electricity	£205.63
Mr Wood	Hall Hire Refund	£100.00
Mr Church	Hall Hire Refund	£100.00
ES Pension Fund	Donovan Contributions   Period 2	£274.92
Jane Donovan	VH Manager Salary   period 3	£792.15
		£4,595.51
<b>Receipts</b>		
<b>Playing Field Account</b>		
<b>Payments</b>		
C Lambert	Cleaner	£124.00
Claire Eastwood	G. Jupp Invoice	£66.00
Allen Upton	Pavilion Plumbing	£60.00
CAS ltd	Pavilion Insurance renewal 2016/17 - reissue	£1,335.87
C Lambert	Cleaner	£144.00
		£1,729.87
<b>Receipts</b>		
<b>New Pavilion Account</b>		
<b>Payments</b>		
<b>Receipts</b>		
Donations	Statement not received in time	