



# PLUMPTON PARISH COUNCIL

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7<sup>th</sup> October 2020

To: The Councillors of Plumpton Parish Council

You are hereby summoned to attend the Parish Council meeting to be held online on Tuesday 13<sup>th</sup> October 2020 at 7.30pm for the purpose of transacting the following business.

Members of the Public Welcome – please contact the clerk on day of meeting by email to obtain log in details.

Signed *Anita Emery*

Anita Emery (Clerk to Plumpton Parish Council)

## The AGENDA is as follows:

## Member

- |  |       |
|--|-------|
| 47. To accept apologies for absence  | Chair |
| 48. Declarations of pecuniary and disclosable interests in respect of matters to be discussed. |       |
| 49. To Approve Minutes from Parish Council meeting held on 8 <sup>th</sup> September 2020      | Chair |
| 50. Clerk's Report on any Matters Arising from previous meeting.                               |       |
| 51. Brief Report from the County and District Councillor on matters affecting this Parish.     |       |
| 52. Questions from Members of the Public – limited to a maximum of 15 minutes in total         |       |
| 53. Planning applications  |       |

### To Ratify

**LW/20/0577**

**Ashurst Cottage, Ashurst Lane Plumpton BN7 3AP**

Continued use as independent C3 residential dwelling

**LW/20/0578**

**The Coach House, Ashurst Lane, Plumpton BN7 3AP**

Continued independent C3 residential use of the Coach House, not in conformity with the limitations imposed on the occupation by Conditions 5 & 6 of LW/99/1311

**LW/20/0442**

**Tanners, South Road, Plumpton BN7 3DG**

NMA in relation to planning application LW/18/0912 alter the appearance of the proposed front dormer.

### Decisions to note:

**LW/20/0110**

**Asby Cottage**

**Variation of condition 1**

**Approved.**



## PLUMPTON PARISH COUNCIL

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54. Correspondence
55. Finance Committee Cllr PS
- a. To approve expenditure as itemised on the schedules
  - b. To approve year to date accounts
  - c. To approve combined bank balances
  - d. Community Infrastructure Levy
  - e. 2021/2022 budget setting
  - f. To consider S137 applications
  - g. To approve additional 4 urban cuts at £387 for 2021/2022.
  - h. To approve extra virti-draining at PF of £300
56. Neighbourhood Plan Update Cllr NB
57. To note and action if necessary monthly RA report.
58. Lewes District Council – Land Availability Assessment (LAA) Cllr NB/PS
59. Committee/Working Group Reports
- a. Transport and Environment/Footpaths/Policing Cllr NB
  - b. Village Hall Cllr NS
    - i. Update regarding online booking system
    - ii. Management of pond – vegetation and wild area between pond and footpath Cllr NB
  - c. Playing Field/Pavilion Cllr PM/NS
    - i. To note playpark inspection and action where necessary
    - ii. To discuss grant of easement and substation at tennis courts.
    - iii. Update on 3G football pitch
60. Interaction with Plumpton Primary School Cllr PM
61. Communications/Website
- a. Update of accessibility upgrade on website
62. Items to be reported by Parish Councillors and/or to be included in future meetings



# PLUMPTON PARISH COUNCIL

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## Dates of next meetings:

10<sup>th</sup> November 2020 – Parish Council meeting 19.30 (REMOTE MEETING)

Anita Emery | Parish Clerk 07/10/2020

## Correspondence List for Plumpton Parish Council

Received since 3<sup>rd</sup> Sept 2020

<b>Subject / Type of Correspondence</b>	<b>Communicated to</b>
1. R Banks – Planning ‘white paper’ proposal Gv’ment	Clerk/PPC
2. Sam Culture – Use of the Downs survey	Clerk/PPC
3. SSALC – Black Cat speeding device	Clerk/NB
4. Pensions Regulator – update of data	Clerk
5. Sussex Downs Trail Run notification	Clerk/PPC/FB
6. C Roper – Smithys Brambles	Clerk/PM
7. K Roper – Saturday football parking	Clerk/PM
8. Ruth Segal – Apple press various	Clerk/JD
9. SSALC – E/sussex broadband	Clerk/PPC
10. John Bevan – response to NB letter	Clerk/NB/PPC
11. Ladybirds – restarting baby and toddler group	Clerk/JD
12. L Stevens – Autumn Fair	Clerk/PPC
13. D Thompson – CV-19 testing at Racecourse	Clerk/PPC
14. Cllr Osborne – CV-19 testing site	Clerk/PPC
15. QR Codes	Clerk/VHMgr
16. SSALC – various	Clerk
17. SDNP – Consultation re parking	Clerk/PPC
18. ESCC – Urban cutting for 2021/2022	Clerk
19. Anna Beams – White paper planning briefing	Clerk/PPC
20. L Stevens – RA for apple pressing	Clerk
21. JD – Apple press hire east chiltington	Clerk
22. Bray Estates – Easement	Clerk
23. Surrey Hill Solicitors easement	Clerk
24. FiT – Easement	Clerk
25. User groups of PF – playing field agreement	Clerk/PM
26. SDNP – White planning paper response	Clerk/PPC
27. Gov.co.uk – CV-19 various	Clerk
28. D Marks – Testing  Station	Clerk
29. Warwick Smith – Head of Comms ESCC – Testing Station	Clerk/PPC
30. Thea Davis – White Paper Planning	Clerk/PPC
31. B Faust – fallen tree	Clerk/NS
32. K Speirs – Cricket Club agreement	Clerk/PM
33. ES Fire and Rescue – Lewes Bonfire 2020	Clerk/PPC
34.	



## Current Bank Accounts

## List of Payments made between 08/09/2020 and 07/10/2020

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
07/10/2020	Viking Direct	202163	64.50		STATIONERY
07/10/2020	Nick Beaumont	202164	14.39		ZOOM EXPENSE
07/10/2020	Treaty Services Ltd	202165	84.96		SECURITY CERT
07/10/2020	Lewes District	202166	187.20		DOG BIN EMPTYING
07/10/2020	VILLAGE SOCIETY	202167	29.00		S137 GRANT PREV YEAR TO BAL
07/10/2020	Surrey Hill Solicitors	202168	240.00		UKPN EASEMENT FEES
07/10/2020	Surrey Hill Solicitors	202169	930.00		UKPN LEGAL FEES
07/10/2020	Surrey Hill Solicitors	202169A	12.00		DISBURSEMENTS UKPN
07/10/2020	Surrey Hill Solicitors	202170	420.00		UKPN EASEMENT/TENNIS CLUB LEAS
07/10/2020	M J GILBERT APPLEPRESS	202171	21.16		APPLE PRESS EXPENSES
07/10/2020	Anita Emery	202172	97.50		CLERK EXPENSES
07/10/2020	East Sussex Pension Fund	202173	600.69		OCT PENSION CONTRIBUTIONS
07/10/2020	HMRC	202174	156.18		PAYE/NIC
07/10/2020	SALARIES	202175	2,025.45		SALARIES OCT
07/10/2020	Barclays	202176	1.80		BANK CHARGES

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**Total Payments**      4,884.83

## Current Account

## List of Payments made between 08/09/2020 and 07/10/2020

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
07/10/2020	Opus Energy	202149	114.92		ELECTRIC 9.8.2020-8.9.2020
07/10/2020	VIKING DIRECT	202150	38.10		STATIONERY JD
07/10/2020	LEWES DISTRICT COUNCIL	202151	220.87		REFUSE COLLECTION 1.10-31.12
07/10/2020	SHORTER	202152	100.00		HALL DEPOSIT RETURN
07/10/2020	Jane Donovan	202153	190.53		EXPENSES FOGGER
07/10/2020	Jane Donovan	202154	38.52		REMAINING EXPENSES AUG
07/10/2020	Interserve Fire	202155	150.00		FIRE ALARM SERVICE
07/10/2020	Jane Donovan	202156	83.24		SEPT EXPENSES
07/10/2020	J&B SERVICES	202157	42.00		WINDOW CLEANING OUTSIDE
07/10/2020	PLUSNET	202158	30.00		BROADBAND

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**Total Payments**      1,008.18

Time: 13:31

## Current Account

## List of Payments made between 08/09/2020 and 08/10/2020

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
08/10/2020	Lewes District Council	202133	18.00		PLAYPARK INSPECTION OCT
08/10/2020	Lewes District Council	202134	27.14		REFUSE COLLECTION OCT-DEC
08/10/2020	Lewes District Council	202135	83.22		ANNUAL PLAYPARK INSPECTION
08/10/2020	PLUSNET	202136	30.00		BROADBAND
08/10/2020	J&B SERVICES	202137	43.00		WINDOW CLEANING OUTSIDE
08/10/2020	Lewes District Council	202138	18.00		JULY PLAYPARK INSPECTION
08/10/2020	OPUS ENERGY	202139	531.28		ELECTRIC 17.8-15.9.2020

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<b>Total Payments</b>	<u>750.64</u>
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**Plumpton Parish Council**

**Bank - Cash and Investment Reconciliation as at 7 October 2020**

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**Confirmed Bank & Investment Balances**

Bank Statement Balances

07/10/2020	Current Account	61,313.80
07/10/2020	Business premium	5,892.94
07/10/2020	Reserve Account	25,024.70

**92,231.44**

Unpresented Payments

**5,010.21**

**87,221.23**

Receipts not on Bank Statement

**0.00**

**Closing Balance**

**87,221.23**

All Cash & Bank Accounts

Current Bank Accounts	62,196.53
Reserve Account	25,024.70
Other Cash & Bank Balances	0.00
<b>Total Cash &amp; Bank Balances</b>	<b>87,221.23</b>

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**Plumpton Village Hall**

**Bank - Cash and Investment Reconciliation as at 7 October 2020**

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**Confirmed Bank & Investment Balances**

Bank Statement Balances

07/10/2020	Current Account	8,738.92
07/10/2020	Deposit Account	14,580.06

**23,318.98**

Unpresented Payments

**1,179.37**

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**22,139.61**

Receipts not on Bank Statement

**0.00**

**Closing Balance**

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**22,139.61**

All Cash & Bank Accounts

Current Account	7,559.55
Deposit Account	14,580.06
Other Cash & Bank Balances	0.00
<b>Total Cash &amp; Bank Balances</b>	<b>22,139.61</b>

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## Plumpton Playing Field

### Bank - Cash and Investment Reconciliation as at 8 October 2020

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#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

07/10/2020	Current Account	17,923.02
07/10/2020	Deposit Account	13,654.64
07/10/2020	Pavilion Account	1,151.15
31/03/2018	NSI Investment Account	1,705.59

**34,434.40**

##### Unpresented Payments

**189.36**

**34,245.04**

##### Receipts not on Bank Statement

**0.00**

##### **Closing Balance**

**34,245.04**

##### All Cash & Bank Accounts

Current Account	17,733.66
Deposit Account	13,654.64
Pavilion Account	1,151.15
NSI Investment Account	1,705.59
Other Cash & Bank Balances	0.00
<b>Total Cash &amp; Bank Balances</b>	<b>34,245.04</b>

## Detailed Receipts &amp; Payments by Budget Heading 08/10/2020

## REPORT 3

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b><u>100 Income</u></b>							
1090 Interest Received	6	5	(1)			111.0%	
1110 Grants Received	14,484	14,484	0			100.0%	
1115 Donations Received	48	0	(48)			0.0%	
1130 Hiring Income	1,160	7,570	6,410			15.3%	
1140 Fundraising Income	0	1,000	1,000			0.0%	
Income :- Receipts	<b>15,698</b>	<b>23,059</b>	<b>7,361</b>			<b>68.1%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>15,698</b>						
<b><u>101 Payments</u></b>							
4010 Electricity	1,842	3,713	1,871		1,871	49.6%	
4011 Water	0	800	800		800	0.0%	
4015 Grass & Pitch	11,549	5,000	(6,549)		(6,549)	231.0%	
4025 Window Cleaner	43	200	157		157	21.5%	
4050 Telephone/Internet	155	210	55		55	73.8%	
4055 Insurance & Licences	901	950	49		49	94.8%	
4070 Maintenance	540	4,120	3,580		3,580	13.1%	
4076 Miscellaneous Expenditure	0	600	600		600	0.0%	
4080 Professional Fees	0	113	113		113	0.0%	
4090 Fire Inspection	225	258	33		33	87.2%	
4100 FIT Subscription	0	70	70		70	0.0%	
4200 Pavilion	286	0	(286)		(286)	0.0%	
4210 Skatepark	0	400	400		400	0.0%	
4211 Play Park	693	2,000	1,307		1,307	34.7%	
4400 3-5 Year Plan (Pavilion)	0	3,000	3,000		3,000	0.0%	
Payments :- Indirect Payments	<b>16,234</b>	<b>21,434</b>	<b>5,200</b>	<b>0</b>	<b>5,200</b>	<b>75.7%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(16,234)</b>						
<b><u>999 VAT Data</u></b>							
115 VAT Refunds	939	0	(939)			0.0%	
VAT Data :- Receipts	<b>939</b>	<b>0</b>	<b>(939)</b>				<b>0</b>
515 VAT on Payments	2,581	0	(2,581)		(2,581)	0.0%	
VAT Data :- Indirect Payments	<b>2,581</b>	<b>0</b>	<b>(2,581)</b>	<b>0</b>	<b>(2,581)</b>		<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(1,642)</b>						

## Detailed Receipts &amp; Payments by Budget Heading 08/10/2020

## REPORT 3

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	16,637	23,059	6,422			72.1%	
Payments	18,815	21,434	2,619	0	2,619	87.8%	
<b>Net Receipts over Payments</b>	<u>(2,179)</u>	<u>1,625</u>	<u>3,804</u>				
<b>Movement to/(from) Gen Reserve</b>	<u>(2,179)</u>						

## Detailed Receipts &amp; Payments by Budget Heading 07/10/2020

## REPORT 1

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b><u>100 Receipts</u></b>							
1076 Precept	60,953	60,953	0			100.0%	
1078 Community Infrastructure Levy	1,752	0	(1,752)			0.0%	1,752
1090 Interest Received	52	110	58			47.5%	
1100 Allotment Rent	135	210	75			64.3%	
1112 LYCH GATE DONATIONS	8,480	0	(8,480)			0.0%	
1113 WALK BOOKS DONATIONS	300	0	(300)			0.0%	
1114 UKPN LEGAL FEES REIMBURSED	2,774	0	(2,774)			0.0%	
1150 Miscellaneous Income	0	51	51			0.0%	
1151 ANNUAL INSURANCE	2,463	0	(2,463)			0.0%	
	<b>76,909</b>	<b>61,324</b>	<b>(15,585)</b>			<b>125.4%</b>	<b>1,752</b>
6001 Receipts :- Receipts less Transfer to EMR	1,752						
<b>Movement to/(from) Gen Reserve</b>	<b>75,158</b>						
<b><u>101 Payments</u></b>							
4000 SALARIES	14,958	27,642	12,684		12,684	54.1%	
4005 PAYE & NIC	968	1,130	162		162	85.6%	
4006 Pension	4,345	5,548	1,203		1,203	78.3%	
4010 Office Allowance	416	1,100	684		684	37.8%	
4015 Subs & Charges	1,137	1,710	573		573	66.5%	
4025 Stationery & Postage	207	640	433		433	32.4%	
4030 Printing	0	100	100		100	0.0%	
4045 Training and Conference Fees	0	948	948		948	0.0%	
4046 Councillor's Expenses	14	100	86		86	14.4%	
4050 Telephone	72	0	(72)		(72)	0.0%	
4055 Insurance	2,657	250	(2,407)		(2,407)	1062.9%	
4060 S137 Grants	450	1,500	1,050		1,050	30.0%	
4061 Charity Grants	14,484	14,484	0		0	100.0%	
4065 Bank Charges	7	50	43		43	14.4%	
4070 Maintenance	815	3,087	2,272		2,272	26.4%	
4071 Fixed Asset Maintenance	18	870	852		852	2.0%	
4073 Litter Bins	0	850	850		850	0.0%	
4075 Dog Bins	468	0	(468)		(468)	0.0%	
4076 Misc Expenditure	100	250	150		150	40.0%	
4080 Professional Fees	0	750	750		750	0.0%	
4081 IT	373	1,910	1,537		1,537	19.5%	
4082 Website	300	0	(300)		(300)	0.0%	
4085 Audit Fees	490	850	360		360	57.6%	
4090 Election Fees	0	1,000	1,000		1,000	0.0%	
4150 Speed Limit Community Match	0	500	500		500	0.0%	

## Detailed Receipts &amp; Payments by Budget Heading 07/10/2020

## REPORT 1

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4200 Contingency	0	1,500	1,500		1,500	0.0%	
4201 LEGAL FEES	3,949	0	(3,949)		(3,949)	0.0%	
4260 LYCH GATE EXPENDITURE	8,394	0	(8,394)		(8,394)	0.0%	
4261 WALK BOOKS	1,985	0	(1,985)		(1,985)	0.0%	
4262 CIL EXPENDITURE	2,000	0	(2,000)		(2,000)	0.0%	
Payments :- Indirect Payments	<b>58,608</b>	<b>66,769</b>	<b>8,161</b>	<b>0</b>	<b>8,161</b>	<b>87.8%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(58,608)</b>						
<u>999 VAT Data</u>							
115 VAT Refunds	5,446	0	(5,446)			0.0%	
VAT Data :- Receipts	<b>5,446</b>	<b>0</b>	<b>(5,446)</b>				<b>0</b>
515 VAT on Payments	3,210	0	(3,210)		(3,210)	0.0%	
516 VAT due to VH & PF accs	4,606	0	(4,606)		(4,606)	0.0%	
VAT Data :- Indirect Payments	<b>7,816</b>	<b>0</b>	<b>(7,816)</b>	<b>0</b>	<b>(7,816)</b>		<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(2,370)</b>						
Grand Totals:- Receipts	<b>82,355</b>	<b>61,324</b>	<b>(21,031)</b>			<b>134.3%</b>	
Payments	<b>66,424</b>	<b>66,769</b>	<b>345</b>	<b>0</b>	<b>345</b>	<b>99.5%</b>	
<b>Net Receipts over Payments</b>	<b>15,931</b>	<b>(5,445)</b>	<b>(21,376)</b>				
less Transfer to EMR	<b>1,752</b>						
<b>Movement to/(from) Gen Reserve</b>	<b>14,179</b>						

## Detailed Receipts &amp; Payments by Budget Heading 07/10/2020

## REPORT 2

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b><u>100 Income</u></b>							
1090 Interest Received	6	0	(6)			0.0%	
1130 Hiring Income	1,709	27,320	25,611			6.3%	
1131 HALL HIRE DEPOSIT	500	0	(500)			0.0%	
1150 Miscellaneous Income	225	0	(225)			0.0%	
1160 FIT Payments	3,034	5,250	2,216			57.8%	
	<u>5,474</u>	<u>32,570</u>	<u>27,096</u>			<u>16.8%</u>	<u>0</u>
Income :- Receipts							
<b>Movement to/(from) Gen Reserve</b>	<b><u>5,474</u></b>						
<b><u>101 Payments</u></b>							
4003 VH Manager Expenses	574	915	341		341	62.7%	
4010 Electricity	841	4,830	3,989		3,989	17.4%	
4011 Water	123	580	457		457	21.3%	
4015 Village Green Maintenance	2,010	4,200	2,190		2,190	47.9%	
4021 HALL DEPOSIT RETURNS	400	210	(190)		(190)	190.5%	
4050 Telephone/Internet	150	0	(150)		(150)	0.0%	
4055 Insurance & Licences	1,562	2,500	938		938	62.5%	
4070 Maintenance	1,333	2,000	667		667	66.7%	
4071 Bins	626	250	(376)		(376)	250.3%	
4076 Miscellaneous Expenditure	0	300	300		300	0.0%	
4077 Sundries	155	1,200	1,045		1,045	12.9%	
4090 Fire Inspection	1,159	1,100	(59)		(59)	105.4%	
4120 3-5 Year Maintenance	(676)	3,000	3,676		3,676	(22.5%)	3,850
4400 PWLB	2,430	5,000	2,570		2,570	48.6%	
4500 Projects	0	6,000	6,000		6,000	0.0%	
	<u>10,689</u>	<u>32,085</u>	<u>21,396</u>	<u>0</u>	<u>21,396</u>	<u>33.3%</u>	<u>3,850</u>
Payments :- Indirect Payments							
6001 less Transfer to EMR	0						
<b>Movement to/(from) Gen Reserve</b>	<b><u>(10,689)</u></b>						
<b><u>999 VAT Data</u></b>							
515 VAT on Payments	1,158	0	(1,158)		(1,158)	0.0%	
	<u>1,158</u>	<u>0</u>	<u>(1,158)</u>	<u>0</u>	<u>(1,158)</u>		<u>0</u>
VAT Data :- Indirect Payments							
<b>Movement to/(from) Gen Reserve</b>	<b><u>(1,158)</u></b>						
<hr/>							
Grand Totals:- Receipts	<b>5,474</b>	<b>32,570</b>	<b>27,096</b>			<b>16.8%</b>	
Payments	<b>11,846</b>	<b>32,085</b>	<b>20,239</b>	<b>0</b>	<b>20,239</b>	<b>36.9%</b>	
<b>Net Receipts over Payments</b>	<b><u>(6,372)</u></b>	<b><u>485</u></b>	<b><u>6,857</u></b>				
less Transfer to EMR	0						
<b>Movement to/(from) Gen Reserve</b>	<b><u>(6,372)</u></b>						





# PLUMPTON PARISH COUNCIL

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## Minutes of the Parish Council Meeting held via E-meeting on 8<sup>th</sup> September 2020 at 19:30.

**Present:** Cllr N Beaumont – Chair (Cllr NB), Cllr P Morgan (Cllr PM), Cllr P Stevens (Cllr PS), Cllr P Burford (Cllr PB), Cllr R Jury (Cllr RJ), Cllr A Gardiner (Cllr AG), Cllr N Shefras (Cllr Shefras), (Cllr District Councillor R Banks (Cllr RB) and County Councillor S Osborne (Cllr SO).

**Absent:** Cllr Nick Satchell (Cllr NS)

**Anita Emery (Clerk & RFO).**

**Members of the Public: 2**

### The AGENDA is as follows:

31. To accept apologies for absence

- Cllr Satchell tendered his apologies and reason was noted and accepted by Council.

32. To co-opt Niki Shefras

- It was resolved and agreed to co-op Cllr Shefras who duly signed Declaration of Acceptance of Office, Register of Members Interests and Consent to email. Council welcomed Cllr Shefras. **Clerk to forward to monitoring officer.**

33. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.

- None

34. To Approve Minutes from Parish Council meeting held on 14<sup>th</sup> July 2020

- It was resolved and agreed to that the minutes of 14<sup>th</sup> July 2020 were an accurate account of that meeting.

35. Clerk's Report on any Matters Arising from previous meeting.

- Clerk advised the VH manager had reported the Pavilion was spotless and cleaning as expected. Clerk advised Council of rate of pay and hours per week for the Pavilion cleaning and the contract was out of date and needed addressing. **Clerk to action.**



## PLUMPTON PARISH COUNCIL

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36. Brief Report from the County and District Councillor on matters affecting this Parish.

### District Report by Cllr R Banks

- **Covid update**
- Still a couple of emergency food parcels stored in the parish from the District Council that are available for those in need, let me know (in confidence) if anyone you know could use one.
- Other helpful reminders:
- Lewes District Council's COVID information page is at <https://www.lewes-eastbourne.gov.uk/community/covid-19/>.
- You can also call 01273 471600 should you have problems with things like paying council tax as a result of the pandemic. If you are not getting the help you need, Lewes District's "Community Hub" helpline for vulnerable residents is 01273 099956.
  
- **Wells Close/Strawlands development**
- As reported to the Parish Council Chair, the planning application was deferred from August's District Council planning application meeting following questions from the Sustainable Drainage team – I suspect this will return to the Planning Committee in the near future, but don't yet have a confirmed date.
  
- **Novington/Dudman sandpit**
- Along with Sarah Osborne as Plumpton's County Councillor, I have responded to the Draft Waste and Minerals Local Plan, asking why the sandpit remains on the list of possible places to extract minerals from (in this case soft sand), given no extraction has taken place for several years now. I emphasised that any future plan for the sandpit needs to address the problems that have been encountered - especially this summer - and the owners should confirm their plans for the site.
  
- **Potholes**
- Good to see the pothole on Plumpton Lane by the top of the racecourse has been repaired, following my raising it during lockdown.
  
- **Buses**
- A reminder that following a conversation with the director of Compass Buses, the 166 service which serves Plumpton has been re-instated. Don't forget the 122 service runs on a Saturday. Keep your eye on <https://www.compass-travel.co.uk/compass-timetables/bus-timetables/>. I have also got vegetation cut back from bus stops.
  
- **Train Station Parking**
- Due to Covid-19, the petition I collected against parking charges was handed in electronically - thank you to the hundreds of people who signed. I am following up to ask for a response.

### County Report by County Cllr Sarah Osborne

- County have launched a new £500k scheme that supports up to 250 business and local women and BAME entrepreneurs, this could create at least 100 new jobs. Cllr Osborne will send further details to PPC to advertise the scheme.
- A new risk management plan was voted through for the Fire Authority. Substantial ongoing funding from central government is required or county would need to find £1.6m this year and £3m next year.
- Schools have returned and hope to remain open
- Cllr PS questioned the new planning proposals from central government. Cllr SO agreed this could create a massive problem in rural areas and will send through to Council the main items. Cllr SO advised this is not a party political issue but coming from central government.



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### 37. Questions from Members of the Public – limited to a maximum of 15 minutes in total

- Cllr NB welcomed Mr Wood who wished to address Council regarding the changes at the Church with the retirement of the Rector. Chichester Diocesan mission and Pastoral sub-Committee (East) is proposing to unite the benefice of Hamsey and Plumpton with East Chiltington cum Novington to create a single benefice with its parishes continuing to be separate. The rectory in Offham would be the place of residence for the new benefice and the rectory in Plumpton would be made available to the Chichester Diocesan for disposal and thus making the land at the Glebe available for development. The Diocese have submitted a consultation to parishes for their comment. Mr Wood would like support from PPC for the rectory at Plumpton to be the resident for the benefice as Plumpton and East Chiltington have in the region of 2500 residents as opposed to Offham's 500. PPC advised that the neighbourhood plan opposed demolition of the perfectly serviceable rectory building when another shared access is available for the Glebe site. It was agreed that PPC would therefore submit the neighbourhood plan perspective to the Diocese. PPC would respond by separate communication no later than 18<sup>th</sup> September. A councillor would also be available to attend any consultation meeting with Mr Wood.
- Cllr PM asked the Chair if item 43e(v) could be bought forward in order for Mr Ward from Junior Football to address Council – this was duly agreed.
- Mr Ward advised that Plumpton had been designated as a potential opportunity for a 3G pitch by a countrywide plan. If successful and subject to funding, part of the requirement would be a floodlighting and better facilities would be required as the facility would have to be run on a 'commercial' basis, parking would also be challenged. It was therefore considered that KGV may not be the best option. Accordingly, Mr Ward has approached the college for a suitable site and has received support. Mr Ward asked the Council if they support the siting to be at the college rather than at KGV due to parking, lighting, access, operation etc the new 3G pitch would take over most of the KGV site. Cllr PS asked if this would have an impact on the exclusivity agreement recently agreed? Mr Ward advised this would have no impact as replacing one training facility with another (football club already use the college for practice). PPC agreed to support Mr Ward in his application to site at the College, but did request a short comparison of the factors behind the choice so that parishioners could be formally informed. Mr Ward also requested if the VH car park would be available at weekends for overflow parking when the hall was not in use. PPC supported this request as long as Mr Ward spoke with the VH Manager on a weekly basis.

### 38. Planning applications

#### **LW/20/0484**

#### **1 Holly Cottages, St Helena Lane, Plumpton BN7 3DQ**

Two storey rear extension

PPC Decision: No comment

#### **SDNP/20/03567/TPO**

#### **Dragons Green, Plumpton Lane, BN7 3AJ**

Removal of dead oak tree

PPC Decision: No comment

#### **Clerk to submit to LDC**



## 39. Correspondence

- Item 22 – Clerk advised neighbourhood first team had been out to assess the area by the charity clothes bank at the PF and will arrange for signage to be placed on the gates advising it is a clothes bank only. Council agreed the items that have been left there (garden and domestic waste) does not warrant CCTV at the moment as only 1-2 recent incidents but will monitor the situation. Cllr PM to visit site to check on appropriate signage.
- Item 21 – Council advised that the tree was fallen at Percys Patch and it was agreed to take it away at Junes meeting following council's risk assessment and following many complaints about drug taking in that area. Since the tree has been taken away Council has received mainly positive reactions from residents. **Clerk to respond to resident.**

## 40. Finance Committee

- To approve expenditure as itemised on the schedules
  - To approve year to date accounts
  - To approve combined bank balances
- Cllr PS advised he had checked bank statement to bank reconciliations and all corresponded. Expenditure was showing nothing out of the ordinary. Income as expected due to CV-19 at the VH and PF hope to see a little income over the coming months but nothing as expected. PF some clubs have used KGV some haven't and clubs will be expecting a discount.
  - **It was resolved and agreed to approve item 40a expenditure for August and September (PPC - £3577.91 & £10,924.97, VH £1194.37 & £2117.50, PF £1331.70 & £906.85)**
  - **It was resolved and agreed to approve items 40b&c.**
- Community Infrastructure Levy
    - Nothing to comment.
  - To ratify spend of £350 for emergency tree clearance on twitten at VH
    - **It was resolved and agreed to ratify approval of emergency spend of £350 on tree clearance.**
  - To accept external auditors report for 2019/2020.
    - **It was resolved and agreed to accept the external auditors report.**
  - 2021/2022 budget setting



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- Cllr PS advised relevant Chairs of VH and PF committees to have their draft budgets available by November for approval at the December meeting. Clerk to arrange PPC budget. **Clerk, Cllr NS/PM to action.**

### 41. Neighbourhood Plan Update

- Cllr NB advised the Wells Close/Strawland development had been delayed due to drainage issue.  
Current news regarding the Glebe site may start to move along now the Rector retires at the end of September.  
Riddens Lane development has gone quiet after outline planning had been approved.

### 42. To note and action if necessary monthly RA report.

- Monthly risk assessments had been received and nothing to comment or action on.

### 43. Committee/Working Group Reports

#### a. Transport and Environment/Footpaths/Policing

- Cllr NB advised the SLR meeting usually takes place twice a year. Clerk to contact Highways to see if a Zoom meeting can take place. **Clerk to action.**

#### b. Chapel Road/Station Road junction visibility

- Cllr RJ reported he had attempted to speak with vehicle owners. If there were any alternative measures to help with visibility these would be gratefully received. Council noted that whilst inconvenient for residents, the highway code was perfectly clear that for safety reasons drivers should not park opposite, or within 10 meters of a road junction, unless in a designated parking space. Council agreed to remove from future agendas, but. **Clerk to action.**

#### c. Novington Quarry Update

- Cllr NB advised there were no further comments to make on the item – Council agreed to take off the agenda. **Clerk to action.**

#### d. Village Hall

- Cllr NS had submitted his report to Council prior to the meeting as follows;

#### **Village Hall Report September 2020**

Many of the clubs and societies are starting to use the Village Hall again, all are responsible for sanitising touch spots and any items used.

Awaiting the cutting back of trees at the back of the twitten and a quote to generally tidy up that area, repair fences etc. (Fred Symes)



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The pop-up market in August was very successful, despite the weather, and the apple pressing day and Strawberry Fair, at the beginning of October, are well into the planning phase.

The installation of the video doorbells at the Village Hall and the Pavilion is scheduled for later this month. (Total cost of £508.00 was approved at the July PC Meeting)

Councillor Alison Gardner has agreed to join the Village Hall Committee.

John White (coffee van) has agreed terms with Southern Rail to maintain his pitch on the station forecourt so his plans to move over to the Playing Field entrance have been terminated.

- i. Update regarding online booking system
    - Clerk advised she will encourage VH Manager to start setting the system up again. **Clerk to action.**
  - ii. Management of pond – vegetation and wild area between pond and footpath
    - Cllr NB advised that the pond and twitten is getting very overgrown, having had a fallen tree and another one being cleared shortly. Council needs to think about what to do with the area which is something for the VH Committee to consider and report back to Council. It was noted perhaps the College would be interested as part of their Agricultural course. VH must budget for the area and also allotment clearance that was due to be done before lockdown.
- e. Playing Field/Pavilion
- i. To discuss extra security at Pavilion
    - As per Cllr NS report above – ring doorbells are being installed later this month.
    - ii. To note playpark inspection and action where necessary
      - Inspection duly noted by Council. Action points: to arrange repair of the entrance gate post. To obtain quotes on replacement of the wooden stockades. **Cllr PM to report back.**
      - iii. To discuss grant of easement and substation at tennis courts.
    - Clerk advised approval had been given by UKPN to pay for the survey, FiT and newspaper adverts in order to grant access across the track to site. **Clerk to arrange.**
  - iv. Coffee Van at playing field
    - See VH report above.
  - v. To discuss 3G football pitch
    - Discussed under MoP agenda item.



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### 44. Interaction with Plumpton Primary School

Cllr PM

- Cllr PM reported school is back and in their bubbles, however no visitors are allowed at the moment.

### 45. Communications/Website

#### a. Update of accessibility upgrade on website

- Clerk reported accessibility now updated and we are compliant as per legislation that comes into force on 23<sup>rd</sup> September.

### 46. Items to be reported by Parish Councillors and/or to be included in future meetings

- Given the continued complaints of residents over the time that can be spent waiting at the railway crossing gates, Cllr PS would like to understand the algorithm in use. Given that the removal of the manned crossing was supposed to improve reliability, it would be useful to understand how effective the new gates are in that respect. **Clerk to action.**
- Clerk advised VH Manager had requested to purchase a fogger to save time on sanitising VH and Pav. Clerk advised purchase cost of max £250 versus time spent cleaning down walls etc would be beneficial to Council's coffers. Council happy to support. Clerk to use spending power to approve.
- Cllr NB advised new councillors to think about which committees they may wish to sit on. Cllr Gardiner will sit on the VH committee and Cllr Jury Playing Field Committee. Cllr Shefras to advise when ready.

Meeting closed: 21:02

### **Dates of next meetings:**

13<sup>th</sup> October 2020 – Parish Council meeting 19.30 (REMOTE MEETING)

Anita Emery | Parish Clerk 10/09/2020