



# PLUMPTON PARISH COUNCIL

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## Minutes of the Parish Council Meeting held via E-meeting on 9<sup>th</sup> June 2020 at 19:30.

**Present:** Cllr N Beaumont – Chair (Cllr NB), Cllr Peter Morgan (Cllr PM), Cllr Nick Satchell (Cllr NS), Cllr P Stevens (Cllr PS), Cllr P Burford (Cllr PB), Cllr R Jury (Cllr RJ), Cllr A Gardiner (Cllr AG) and District Councillor R Banks (Cllr RB).

**Absent:** County Councillor Sarah Osborne (Cllr SO)

**Anita Emery (Clerk & RFO).**

**Members of the Public: 3**

### The AGENDA is as follows:

1. To accept apologies for absence

- County Cllr Sarah Osborne tendered her apologies and distributed her report prior to the meeting.

2. To co-opt Alison Gardiner.

Mrs Gardiner had sent a small CV to members and the Chair asked members if they had any further questions. None asked.

- **362: It was RESOLVED and AGREED to co-opt A Gardiner. Cllr Gardiner signed the Declaration of Office. Clerk to submit all papers to monitoring officer.**

3. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.

- None

4. To Approve Minutes from Parish Council meeting held on 12<sup>th</sup> May 2020

- **363: It was RESOLVED and AGREED that the minutes of the meeting held on 12<sup>th</sup> May 2020 were an accurate account of the meeting and were signed by the Chair.**

5. Clerk's Report on any Matters Arising from previous meeting.

- Nothing to report, apart from Lych Gate reconciliation still to be done. This was noted.



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6. Brief Report from the County and District Councillor on matters affecting this Parish.

### County

- Cllr Osborne had sent her report in prior to meeting as is shown at the end of these minutes.

### District

- Cllr RB advised the community hub continues, calls have dropped off slightly but will still carrying on but may be merged back in the main services subject to numbers.
  - PCSO update – no news yet over who will cover the Plumpton area but Rose Stainer although out of area will cover for the time being.
  - Novington Quarry – limit on what can be done. Spoken to Dudmans, Police and Environmental Services. There have been some fence repairs but these are not adequate. Police are moving large gatherings on and should be called for anti-social parking on Plumpton Lane. Cllr NB along with Chair of East Chiltonton PC to write to Dudmans advising of fencing issues.
  - Riddens Lane – not much more to add, Cllr RB in touch with correspondent and Cllr SO talking to County re highways assessment.
  - B2116 accident spot – petition still live on LDC site, some limited work taking place at the site.
  - Will find out on Thursday when the buses will start running again.
  - There have been some broadband problems – Cllr RB is writing to County and Openreach and he has asked residents to pile on pressure.
  - Finances still £m's down on costs, time will tell on final figure.
7. Questions from Members of the Public – limited to a maximum of 15 minutes in total
    - Simon Ward introduced himself as the new Chair of Junior Football and thanked PPC for all the hard work and money spent on the playing field. He was sorry to see the demise of the senior team and is trying to see if they can get a team together.

### 8. Planning applications

Councillor NB recommended the applications be reviewed in reverse order for the benefit of comment from Allen Rollings who is the Highways Engineer for the Strawlands development. This was agreed.

MOP questioned access for the construction to the site would be via Strawlands? Mr Rollings would like site access through Wells Close from the start of the development and will recommend a condition to cover that. Cllr PS noted that Mr Rollings regarded access issues as resolved but was frustrated on behalf of residents because the outline planning application treated access as a reserved matter for resolution at detailed planning stage. Residents would benefit from an early explanation as to what access requirements had to met, and how the development met them. Mr Rollings responded that he will look to provide some details once outline application is approved.

### **LW/19/0237 – NB: OUTLINE PLANNING APPLICATION**



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### Site Adjoining 4 Strawlands, Plumpton Green

Site boundary change to retain more woodland and reduction of units from 12 to 10.

**Decision: Support subject to a request for a Condition that the Wells Close access is created first - before building begins, so that little or no construction traffic has to travel down Strawlands.**

### LW/20/0168

#### 2 Nornes Villas, North Barnes Lane, Plumpton BN7 3DX

Removal of condition 1 (occupation) of application E/48/283

**Decision: No comment**

### LW/20/0159

#### 9 Wells Close, Plumpton BN7 3DA

Proposed pool house

**Decision: No comment**

### Decisions to note: None

Cllr NB wished to bring item 15.3 forward – this was duly agreed.

#### 15.3 Playing Field/Pavilion

Cllr PM/NS

- Cllr NS reported he had been approached by the coffee van that is situated at the station. Due to issues with Network Rail the van is looking for a new location. The van is looking to park between the playing field car park and the track to the tennis courts. Cllr PS recommended to agree in principle to support subject to land ownership investigation. **Clerk to report back.**
- Cllr NS reported the mens toilets refurbishment had a slight delay due to problems with the plaster supply - should be completed in two weeks.
- The fallen tree at Percy's Patch needed to be cleared. F Symes can arrange for £380 with wood chips spread in the undergrowth. This was unanimously agreed.

##### 15.3.1 To discuss extra security at Pavilion

- Cllr NS has been looking at the Ring security doorbell with camera and is waiting to speak with Honeybees and will report back – cost in the region of £300. **Cllr NS to report back.**

##### 15.3.2 To note playpark inspection and action where necessary

- Cllr PM advised contractor is keeping the playpark tidy, the sandpit is being refilled shortly and the hand sanitiser will be erected onto the gate ready for when we are allowed to re-open. Clerk advised she had received a response from playpark inspector that due to COVID-19 he was not able to enter the playpark even though it was only a visual inspection. Cllr PM does not think PPC should be paying for these inspections nor the ones where the reports were incorrect. **Clerk to speak to LDC.**

##### 15.3.3 To discuss grant of easement and substation at tennis courts plus tennis club lease and acquisition of land by tennis club

- Clerk advised the tennis club had asked if PPC would be interested in selling their land that the north tennis courts are situated on. Clerk advised of costs for valuations etc and dealings with Fields in Trust in allowing a grant of access due to the track. **364: It**



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was **RESOLVED and AGREED** after a short consideration the land would not be sold.  
**Clerk to action and carry on with the grant of easement for UKPN.**

15.3.4 Update on playing field work

- Cllr PM reported the playing field work is now complete and has received good response from users with new seeding starting to appear.
- Mr Ward chair of junior football advised the club were happy to contribute to the up keep of the field (which will cost in the region of £4kp.a.) by increasing the annual fee to £2500 based on exclusivity of the ground now the senior team has folded. A new agreement will need to be arranged. **Cllr PM will discuss with Mr Ward and report back next month.**

15.3.5 To review Honeybees fee arrangements for summer term.

- Clerk had circulated the correspondence from Honeybees regarding finances. Summer term fees would be around £1200. **365: It was RESOLVED and AGREED** PPC to waiver the summer term fees in order to help keep Honeybees going. It was discussed that for the Autumn term, apportionment fee should be looked at based on their income at that time. This was duly agreed.

15.3.6 To review annual costs as per grounds maintenance contract of KGV field.

- Clerk advised that the grass contractor fees for 2020-2021 were to be increased by CPI (Consumer Price Index) as at 1<sup>st</sup> April 2020 as per the contract. **366: It was RESOLVED and AGREED. Clerk to action.**
- Cllr PM also reported on the photos of damage caused to the contractors machinery by stakes left on the playing field. Cllr PM has put the contractor in touch with the Bowmen. Contractor will issue a repair receipt to the Bowmen.

### 9 Correspondence

- Clerk had advised correspondence had been received from the Racecourse after the list had been distributed but needed discussing. Cllr NB advised the Racecourse was asking for PC support for drive in cinema and music events to be held on the Racecourse over a period of six weeks in July/August. This would involve a maximum of 300 cars for the cinema events. PPC recognised this is an exceptional year and fully support the Racecourse in these difficult times but needed clarity on covenants, on number of events and details of dates and time. **Clerk to action and report back.**

### 10. Finance Committee

- Cllr PS advised nothing of great interest to raise. Cllr PS advised to the new members all expenditure raised was inclusive of VAT.
- 10.2 Cllr PS noted that the income was not where it should be due to current climate, nothing else to draw to Council's attention. Cllr PS then recommended to agree items 10.1 to 10.3.

10.1 To approve expenditure as itemised on the schedules

10.2 To approve year to date accounts

10.3 To approve combined bank balances



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- **367: It was RESOLVED and AGREED to adopt and approve items 10.1-10.3. (10.1 Appendix 1 £9,278.38, Appendix 2 £1,968.33, Appendix 3 £13,610.63).**

### 10.4 Community Infrastructure Levy

- Cllr PS advised the Clerk had sent a spreadsheet of the summary of CIL money received, spent and expiry of funds. Clerk to distribute to remaining Council. **Clerk to action.**

### 11. Neighbourhood Plan Update

- Cllr NB advised there was no update.

### 12. Update on Gypsy/Traveller site

- Cllr NB advised nothing to report. Cllr NB proposed that this item be taken off future agendas until a planning application is received. This was duly agreed. **Clerk to action.**

### 13. To note and action if necessary monthly RA report.

- Clerk advised she had not as yet worked on the RA's. She will recommend what needs to be taken off and discuss with relevant Chair of the committees. This was duly agreed. **Clerk to action.**
- Cllr RJ wished it to be noted that there was a table and chairs erected near the pump at the allotments – remaining Council advised this was used by one of the plot holders.
- Clerk wished to note that the damaged stock fencing by plot 2 will be repaired in about 7 weeks contractor is busy catching up with work. This was duly noted.
- Cllr RJ reported that a plot holder was dumping wheelbarrow full of divots on the unused plot, when approached the plot holder had been advised by two people that this was ok as the site would be rotavated by the College. PPC agreed this was not acceptable to bring outside garden waste onto the allotments. Cllr RJ and PM will speak with the plot holder when next seen at the allotment. Clerk to send T&C's to Councillors. **Clerk to action.**

### 14. To discuss a visibility mirror opposite Chapel Road junction.

- Cllr RJ had been approached by residents of Chapel Road and Station Road about the difficulty of pulling out onto Station Road due to poor visibility and requested a mirror be placed on a telegraph pole opposite. Cllr AG commented that it is difficult to site mirrors and can in fact cause accidents, a strong case would have to be put forward in order to support. If put on private land then there is a public liability issue. Cllr NB had contacted ES Highways and was advised the verge opposite Chapel Road is ES Highways land, however no advice on costs. Cllr RB would also investigate via Neighbourhood First. PPC are supportive on the grounds of getting the relevant authority to approve. **Cllr NB/RB to report back.**

### 15. Committee/Working Group Reports

#### 15.1 Transport and Environment/Footpaths/Policing



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- Cllr NB advised community speed watch can restart monitoring using social distancing from 15<sup>th</sup> June. Traffic flow at the moment is still reduced. Cllr NB to contact the group.

### 15.1.1 Novington Quarry

- Covered under Cllr Banks report. Cllr NB will respond to East Chiltonton PC.
- Cllr PB asked regarding the closed footpath issue if the Council Rangers had been out to remove the misleading notices on the footpath. Council has not been notified. **Clerk to find out and advise.**

### 15.2 Village Hall

- Cllr NS had been discussing with the VH Manager about wedding charges and to separate from normal hall usage charges. VH Manager has done a list of what is involved for weddings and Cllr NS proposed a 2 day charge should be increased from £700 to £950. Cllr PS wished to see how many 'local' weddings verses outside the parish as there should be two rates. Cllr NS to distribute paperwork to members and report back on findings. **Cllr NS to action.**
- Cllr NS reported F Symes would be supplying free wood chips for the beds at the VH.
- Fire Risk Assessments for both locations will be done once the work at the pavilion is completed.
- Former Cllr Holmes has located the old VH sign – it is in need of repair. Cllr NS will ask the College to repair.
- Cllr NS had been approached about holding a Craft Fair in the village green on 25<sup>th</sup> July. Cllr NS advised that a decision cannot currently be taken on it and to revert back based on Government advice early July.
- Dance group had approached the Clerk about using the village green for her musical theatre class as it was proving difficult on Zoom. There would be a maximum of 5 students plus teacher, social distancing would be adhered to along with hand sanitation, the teacher has own PRS license and public liability. PPC discussed and agreed to fully support on the basis the group observes social distancing. PPC will monitor.

#### 15.2.1 Update regarding online booking system

- Clerk advised 90 day trial is currently suspended until VH opens again.

### 15.4 Interaction with Plumpton Primary School

- Cllr PM had nothing to report.



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### 16 Communications/Website

16.1 To discuss upgrading website hosting package.

- Clerk advised accessibility update had been completed, Clerk to read through and discuss a few items with the host but we will be compliant by 20<sup>th</sup> September.

### 17. Items to be reported by Parish Councillors and/or to be included in future meetings

- Cllr AG asked if the new tree at Riddens Lane was being watered and maintained as it is not looking healthy. **Clerk to contact the supplier Mr Winn.**
- Cllr PM asked the Clerk if there were any covenants on the playing field. Clerk knew of one regarding restriction of height of buildings but would ask Fields in Trust for a list. **Clerk to action.**
- Cllr NS reported he has a 5ft sycamore tree to donate if members knew of anyone or anywhere it would be suitable. This was noted by members.

Meeting closed 21:21

### Dates of next meetings:

14<sup>th</sup> July 19:30 – Parish Council – THIS WILL BE AN E-MEETING.

Anita Emery | Parish Clerk 11/06/2020



# PLUMPTON PARISH COUNCIL

## Appendix 1

Date: 04/06/2020

Plumpton Parish Council

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Time: 16:48

### Current Bank Accounts List of Payments made between 12/05/2020 and 04/06/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
04/06/2020	ROB WESTGATE	202124	120.00		ALLOTMENT FENCE REPAIR
04/06/2020	Nick Beaumont	202125	14.39		ZOOM MEETING
04/06/2020	Viking Direct	202126	112.73		TONER
04/06/2020	STATION PARTNERSHIP GROUP	202127	200.00		S137 GRANT STATION PARTNERSHIP
04/06/2020	Surrey Hill Solicitors	202128	150.00		TENNIS EASEMENT FEES
04/06/2020	Surrey Hill Solicitors	202129	600.00		TENNIS EASEMENT FEES
04/06/2020	Rialtas Business Solutions Ltd	202130	148.80		ANNUAL SUBSCRIPTION
04/06/2020	CMT GROUP	202131	393.36		TOUCH FREE HAND SANITISER
04/06/2020	HMRC	202132	179.54		PAYE MTH 3
04/06/2020	SALARIES JUNE	202133	2,106.04		JUNE SALARIES
04/06/2020	Anita Emery	202134	47.50		CLERK STANDING EXPENSES
04/06/2020	East Sussex Pension Fund	202135	600.39		PENSION PAYMENT JUNE
04/06/2020	Village Hall a/c	BANK TRANS	3,666.40		VAT REBATE 31.3.20
04/06/2020	Playing Field a/c	BANK TRANS	939.23		VATE REBATE 31.3.2020
<b>Total Payments</b>			<b>9,278.38</b>		

## Appendix 2

Date: 04/06/2020

Plumpton Village Hall

Page 1

Time: 18:52

### Current Account List of Payments made between 12/05/2020 and 04/06/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
04/06/2020	Plumpton Parish Council	202114	1,562.43		ANNUAL INSURANCE PREMIUM
04/06/2020	Opus Energy	202115	78.25		ELECTRIC 9.4-8.5.2020
04/06/2020	BROOK HART	202116	137.50		GREEN CUTTING 5.5.2020
04/06/2020	PLUSNET	202117	30.00		BROADBAND
04/06/2020	Jane Donovan	202118	60.15		MAY EXPENSES
04/06/2020	R LOMAX HALL DEPOSIT	202119	100.00		R LOMAX HALL DEPOSIT REFUND
<b>Total Payments</b>			<b>1,968.33</b>		





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## Appendix 3

Date: 04/06/2020

### Plumpton Playing Field

Page 1

Time: 19:19

### Current Account

### List of Payments made between 12/05/2020 and 04/06/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
04/06/2020	Plumpton Parish Council	202109	900.79		ANNUAL INSURANCE RENEWAL
04/06/2020	OPUS ENERGY	202110	83.44		ELECTRIC 16.4-16.5.2020
04/06/2020	BOURNE SPORT LTD	202111	12,596.40		PLAYING FIELD WORKS
04/06/2020	PLUSNET	202112	30.00		BROADBAND
<b>Total Payments</b>			<u>13,610.63</u>		

DRAFT



## County Council Report June 2020

### **Coronavirus Update**

We are still seeing new cases of infection each day.

The Test Track and Trace is now only Test and Trace as the app promised by government is delayed and we are still seeing problems with testing such as when testing is done vital information such as the postcode of the person tested is missing!

### **Financial Impact of Coronavirus**

ESCC is experiencing a huge impact on its finances with the gap in its budget estimated to be £23 million so far and this does not even include the increased costs in Social Care and on Home to School Transport which will be much greater than allocated for in the 2019/2020 budget. The impact will be felt into 2020/21 and beyond. The council's costs are rocketing, particularly on PPE (currently £725 k per month) so the longer this pandemic continues the worse the budget gap will be.

Add to that there is significant funding uncertainty going forward because of the:

- Impact on our residents and on Council Tax collection rates;
- Impact of slowdown in house building and the reduction in the Council Tax base on income;
- Impact on businesses and on Business Rates collection rates;
- The confirmed delay to the Spending Review, Fair Funding Review and 75% business rates retention.

### **Household Waste Recycling Sites**

They have been busy but are settling down now and the opening hours have now been extended a little.

### **Schools**

ESCC have been working with schools on the phased reopening. For primary schools this involves the return of reception, years 1 and Years 6, alongside the continued provision of teaching for vulnerable children and the children of Keyworkers. Schools have been asked to continue to provide remote learning for those who are not scheduled to return. Secondary Schools have been asked to continue to provide a service to vulnerable pupils and the children of keyworkers and identify how they can increase contact with Year 10 pupils. Special schools are undertaking individual reviews of their pupils to identify how best to plan a return.

**Digital Devices for Disadvantaged Children to access Remote Education** In April, the Department for Education announced a package of support for vulnerable and disadvantaged children and young people across England. It will provide digital devices (laptops and tablets) and internet access for some disadvantaged children and young people who do not currently. ESCC's allocation of 129 laptops and tablets is insufficient to meet all the demand from our eleven secondary and special schools. Additional funding of £65,500 has already been approved and they have ordered an additional 200 devices.

### **Adult Social Care**

Supply of social care provision remains under real pressure in East Sussex and on 21 May 88 of 313 East Sussex care homes were closed to all admissions. They now have in place an integrated health and social care plan, which includes testing all patients before admission to a care home. Patients testing positive are supported through a period of isolation at either Bexhill Care Centre or in a community health unit before moving, when clear, to a care home.