



PLUMPTON PARISH COUNCIL

Minutes of the Parish Council Meeting held in Plumpton Village Hall on 10th March 2020 at 19:45.

Present: Cllr N Beaumont – Chair (Cllr NB), Cllr Peter Morgan (Cllr PM), Cllr Nick Satchell (Cllr NS), Cllr P Stevens (Cllr PS), County Councillor Sarah Osborne (Cllr SO) and District Councillor R Banks (Cllr RB).

Absent: Cllr Paul Burford (Cllr PB) and County Councillor Sarah Osborne

Anita Emery (Clerk & RFO).

Members of the Public: 3

The AGENDA is as follows:

1. To accept apologies for absence
 - Cllr P Burford and C. Cllr S Osborne tendered their apologies and reason for absence were accepted. It was also noted M Caulfield MP tendered her apologies and report provided was accepted and is published at the end of these minutes.
2. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.
 - None
3. To Approve Minutes from Parish Council meeting held on 11th February 2020
 - **348: It was RESOLVED and AGREED that the minutes of the meeting held on 11th February 2020 were an accurate account of the meeting and were signed by the Chair.**
4. Clerk's Report on any Matters Arising from previous meeting.
 - Clerk advised the first defib training date was 7th April at 19:30 in the Village Hall, it will also include some first aid training. There is no maximum number. The company hired is also looking into finding the credit card sized defib cards.
5. Brief Report from the County and District Councillor on matters affecting this Parish.
 - No report received from Cllr Osborne.
 - Cllr RB reported on District Matters as follows;
 - LLP2 received formal ratification on 28th February. Fly tipping on edge of ward and was cleared very quickly by LDC. WSCC waste site issue has increased fly tipping, Ham Lane site



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in Lewes is inconvenient to some due to steps needing to be climbed. They have confirmed that staff will help to take out of cars if needed.

Still waiting on police report regarding the crash on B2116 it has since been reported two other accidents have happened since the coach crash. Cllr RB is in contact with the Director of Highways, a white line is to be painted but unsure if this will help as general problem is with clay verge. MOP wished to note to Cllr RB for the give way from Lewes and Half Moon Junction to be revisited. Cllr NB and RB to raise.

Cllr RB is in constant touch with Southern Rails senior stakeholder manager regarding the station parking and will hand in the petition shortly which has in the region of 300 signatures. A note had been received from Mr Hanbury regarding the independent shop booklet advising that Plumpton had been missed off, the publisher had accepted the dismissal.

Air Quality – LDC have air monitoring equipment available if monitoring is required.

Coronavirus – will await to see if any impact on parishes. Call 111 if feeling unwell the main concern is the vulnerable and elderly people.

6. Questions from Members of the Public – limited to a maximum of 15 minutes in total

- Mr Speirs asked when the toilets at the pavilion would be refurbished. Cllr NS is obtaining new quotes and if these are in line with expectation (less than £10k) then the budget should be available in principle, dependent on the outcome of drainage work. Mr Speirs thanks Cllr Morgan for his efforts regarding the drainage of the playing field. The station car park issue was discussed, and Cllr PS advised that Council would see what impact the new parking arrangements have on the amenities. PPC will continue to liaise with Honeybees and if necessary, will arrange for leafleting of cars parked inconsiderately. This is also covered in 15.4.4.

7. Short presentation by L Stevens re Strawberry Fair.

- It was noted this would be deferred to next month.

8. Planning applications

LW/20/0110

Asby Cottage, Station Road, Plumpton Green East Sussex BN7 3DE

Proposed rear extension and replacement of the existing side dormer with a mansard roof to match existing roof (resubmission relating to LW/19/0408)

Decision: Support

SDNP/20/00661/LIS

Plumpton Place, Ditchling Road, Plumpton BN7 3AF

Form a tunnel to connect the existing three cellar rooms and lower floor and underpin walls in existing Wine Cellar

Decision: No comment

Decisions:

SDNP/19/05935/LIS

Drews Farmhouse

New bi-folding doors

Permission Granted.



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Noted by Council.

9. Correspondence

- Clerk advised Council a request had come in from Network Rail asking to use 5 car parking spaces at the playing field for de-vegetation works. Council decided to decline the request and suggested they use the now empty spaces at the station. **Clerk to action.**
- Item 18 – Cllr PS suggested a record be kept of the parking issues and issue leaflets from PPC to put on windscreens to deter inconsiderate parking.

10. Finance Committee Report 10/03/2020

- 10.1 To adopt expenditure as itemised on the schedules
- 10.2 To adopt year to date accounts
- 10.3 To adopt combined bank balances of PPC, VH & PF
- 10.4 To accept S137 Grant proposals

- Cllr PS advised nothing significant to report. VH income has come back into line and was just timing issues, nothing to report out of the ordinary and asked Council to adopt items 10.1-10.3.
- **349: It was RESOLVED and AGREED to adopt and approve items 10.1-10.3**
- Cllr PS also noted the earmarked reserves would be documented for the auditor and the 3-5 year cycle for funding routine maintenance.
- Cllr PS advised Council that the FC had approved the S137 grant applications for the second half of the year as follows;
 - St Peter and St James's Hospice - £250
 - Happy Circle - £250
 - Strawberry Fair - £200 in principle subject to constitution and bank details provided.
- **350: It was RESOLVED and AGREED to accept S137 expenditure.**
- Cllr PS advised the final audit had been arranged for 22nd April and they were looking for investment opportunities for CIL and some reserves.

11. Neighbourhood Plan Update

- Cllr NB advised there was no update.

12. Update on Gypsy/Traveller site

- Cllr NB advised LPP2 had been adopted at the last district council meeting.

13. To note and action if necessary monthly RA report.

- Nothing to action – signs for the allotment stream and VH pond will be put up – it was noted that the VH pond needed two signs. **Clerk to action.**

14. Allotments



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- Cllr NB & PM met Plumpton College to arrange a plan to work on the unworkable plots during their RAG week.
- Clerk wished to note that one of the tenants had lost a bench and raised bed to the stream during the current inclement weather. This was duly noted by Council.

15. Committee/Working Group Reports

15.1 Transport and Environment/Footpaths/Policing

- Cllr NB advised there had been no T&E since the last Parish Council meeting. Community Speed Watch still only has 5-6 volunteers and would be helpful to recruit more.
- The Police Co-Ordinator will be speaking at the Parish Meeting in May.

15.2 Walk Books

- Clerk advised the walk books had been published and were available to purchase in the shop. Clerk is sorting grant funding refund with SDNP.

15.3 Village Hall

- Cllr NS reported the VH roof was leaking and was in the process of obtaining someone to take a look. Gutters need to be cleared out and someone routine maintenance needs to take place.
- Cllr NS asked the clerk to forward the Main Hall lighting quote. **Clerk to action.**
- Cllr NS advised the FC had agreed to purchase two new treble bar fridges as the existing donated fridges are now at the end of their life. To be implemented before the year end.
- Majority of the works are now complete at the VH.

15.3.1 Update regarding online booking system

- Clerk advised the 90 day trial is being set up by the VH Manager and will report back by June.

15.4 Playing Field/Pavilion

- Cllr PM reported on his findings regarding the draining works for the playing field. In order to get the playing field maintained properly and have land drains installed would cost in the region of £100k. Cllr PM had received two quotes for routine work and verti-draining, sanding and seeding would cost £11k for the entire playing surfaces. It was practical to apply this in stages, for instance 1/3rd of the total area per year to check effectiveness. The playing field reserves currently have £33k, it was agreed that there would be enough to cover this expenditure either in one go, or phased, and still have a reserve covering a years expenditure (presuming the annual grant from PPC is included). Subject to professional advice on any advantages of phasing the work, and getting the second quote, it was agreed in principle to proceed with the works totalling no more than £11k. It was agreed that the Finance Regs



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could be suspended in order to do this (as this level of expenditure would normally require 3 quotes) and to ratify at April's meeting.

15.4.1 – To discuss extra security at Pavilion

- Cllr NS requested this be deferred to next month.

15.4.2 To note playpark inspection and action where necessary

- Cllr PM noted the playpark inspection was dated 3rd March 2020 and still identified the delamination of the tunnel ends and loose logs when the work had been executed on these items on 15th February. PPC pay a monthly charge for a visual inspection to take place. Cllr Banks asked the Clerk to forward the inspection to him. **Clerk to action.**

15.4.3 Grant of easement and substation at tennis courts plus tennis club lease

- Clerk advised the substation was for the benefit of the tennis club only. Clerk had confirmed that UKPN would pay for all costs of issuing the new tennis club lease to allow for the substation and easement for cables. MOP did not agree with the peppercorn rent that the tennis club pay verses what the remaining sports clubs pay. Cllr PS asked the clerk to forward the current defected lease to him and Council need to establish the commerciality of the lease. Cllr PM asked the clerk to ask Fields in Trust for the covenants for the playing field. **Clerk to action and carry forward to next month.**

15.4.4 To discuss station parking issues at playing field

- Already discussed under 6 above.

15.5 Interaction with Plumpton Primary School

- Cllr PM had nothing to report.

16. Communications/Website

16.1 To discuss upgrading website hosting package.

- Clerk reported she had received a quote from a Parish Council specific website host but would report back next month with full details. In the meantime she would speak with the current host going forward.

17. Items to be reported by Parish Councillors and/or to be included in future meetings

- It was reported that Alistair Christie was getting support for a Dr's surgery in Plumpton through the Patients Participation Service.

18. Confidential item – all members of the public are required to leave.



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Dates of next meetings:

14th April 2020 – Finance Committee – 19:00 – Parish Council – 19:45

12th May 2020 – Finance Committee – 19:00 – Annual Statutory Meeting 19:45 – Parish Council meeting 20:00.

19th May 2020 – Annual Parish Meeting 19:30 – Large Hall

Anita Emery | Parish Clerk 12/03/2020

DRAFT