



PLUMPTON PARISH COUNCIL

Minutes of the Finance Committee held at Village Hall, Plumpton on 14th January 2020 at 19.00.

Present: Cllr P Stevens (Cllr PS, Chair), Cllr N Beaumont (Cllr NB), Cllr Nick Satchell (Cllr NS,) and Cllr Paul Burford (Cllr PB).

Absent: 0

Anita Emery (Clerk & RFO).

Members of the Public: 0

1. Apologies for absence

- None

2. Declaration of pecuniary and disclosable interests in respect of matters to be discussed.

- None

3. To Approve Minutes from the Finance Committee meeting held 10th December 2019.

- **212: It was RESOLVED and AGREED that the minutes of the meeting of 10th December 2019 were an accurate account of that meeting and were signed by the Chair to that effect. It was noted that the Chair was not at that meeting but FC were happy that he sign the minutes.**

4. Clerks Report on any Matters Arising from previous Meetings.

- None.

5. To approve expenditure as itemised on the schedules.

- Clerk wished to note there had been invoices received since publication of the expenditure and wished for it to reach the pay run.

- i) VH - £25.00 F Donovan (cleaning cover) & £60.45 J Donovan
- ii) PF - £1011.70 G Wells (Grass cutting Aug-Oct)

- **213: It was RESOLVED and AGREED that the expenditure as per the schedules are as per Appendix 1 (PPC £3,450.88), 2 (VH £1,788.66) and 3 (PF £1,942.39) would be released. Chair signed to that effect.**



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6. To approve bank statements and combined reconciliations

- **214: It was RESOLVED and AGREED that the Account Statements were an accurate account of the closing balance. Chair signed to that effect.**

7. To approve year to date account.

- 7.1 Report 1 - PPC
- 7.2 Report 2 - VH
- 7.3 Report 3 - PF

- **215: It was RESOLVED and AGREED that year to date accounts for PPC, VH & PF were accurate.**

8. Community Infrastructure Levy

- Nothing to report.

9. Confirmation of fee charges to sport clubs.

- Clerk wished for confirmation of some charges to the clubs as there was some discrepancy. Cllr NS to forward to Clerk. **Cllr NS to action.**

10. Items for reporting by Parish Councillors and/or to be added at the next meeting.

- None.

Meeting Closed 19:10

Dates of Next Meetings:

11th February 2020 – Finance Committee – 19:00 – Parish Council – 19:45 at the Village Hall.

Anita Emery | Parish Clerk | 15th January 2020



PLUMPTON PARISH COUNCIL

Appendix 1

01/2020

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Plumpton Parish Council

Current Bank Accounts ts made between List of Paymen)6/12/2019 and 08/01/2020

<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
) Treaty Services Ltd	192092	180.00		WEBSITE SUPPORT OCT-DEC
) Lewes District	192093	187.20		DOG BINS
) PKF LITTLEJOHN	192094	360.00		EXTERNAL AUDIT 18/19
) East Sussex Pension Fund	192095	558.91		JAN PENSION PAYMENT
) HMRC	192096	169.94		PAYE/NIC PERIOD 10
) SALARIES	192097	1,915.65		JAN SALARIES
) Anita Emery	192098	79.18		JAN EXPENSES
Total Payments		3,450.88		

Appendix 2

01/2020

:06

Plumpton Village Hall

Current Account

List of Payments made between 11/12/2019 and 13/01/2020

<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
) R WESTGATE	192091	120.00		VH GREEN WORKS
) Opus Energy	192092	997.86		9.11.19-8.12.19
) LEWES DISTRICT COUNCIL	192093	220.87		WHEELIE BIN EMPTYING
) CJS Portsmouth	192094	200.28		CLEANING SUPPLIES
) BT	192095	4.80		FINAL BILL
) J&B SRVICES	192096	42.00		WINDOW CLEANING
) S WEST	192097	100.00		DEPOSIT RETURN
) PLUSNET	192098	17.40		BROADBAND DEC
) F DONOVAN	1920100	25.00		CLEANING COVER
) Jane Donovan	1920101	60.45		EXPENSES
Total Payments		1,788.66		



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Appendix 3

01/2020

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Plumpton Playing Field

Current Account

List of Payments made between 11/12/2019 and 13/01/2020

<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
) J BOOT	192071	80.00		BREAK UP OF BENCH
) BT	192072	4.80		FINAL BILL
) Lewes District Council	192073	18.00		PLAY INSPECTION
) Lewes District Council	192074	27.14		BIN EMPTYING
) J&B SERVICES	192075	43.00		WINDOW CLEANING
) LUCY LOCKSMITH	192076	100.00		PAVILION LOCK REPLACEMENT
) PLUSNET	192077	17.40		DEC BROADBAND
) AMPWIRE	192078	100.42		RAD GUARD MAIN HALL PAV
) OPUS ENERGY	192079	539.93		ELECTRICITY 16.11.19-16.12.19
) Glyn Wells	192080	1,011.70		PITCH CUT AUGUST-OCTOBER
Total Payments		<u>1,942.39</u>		