



Village Hall Councillors Committee meeting 19th June 2019

In attendance: , Chris Thompson(Chair), Nick Satchell, Peter Morgan & Jane Donovan(VH Manager)

		Action
1.	<p><u>Apologies for absence</u></p> <p>There were no apologies for absence</p>	
2.	<p><u>Election of Village Hall Chair</u></p> <p>Chris Thompson was nominated and happy to stand. It was unanimously agreed.</p>	
3.	<p><u>Minutes of the meeting on 4th February and matters arising</u></p> <p>The minutes from the meeting were agreed and signed.</p> <p>Matters arising – Sue Akers has offered to run the Village Hall jumble sales. As it has been agreed the pavilion is a nut free facility by the Parish Council it was decided by councillors that the Village Hall should also be nut free. JD to create signage and amend Village Hall terms & conditions of hire.</p>	JD
4.	<p><u>Village Hall Managers Report</u></p> <p>3 floor varnishing quotes have been received – Smartwood Flooring £6,700, Buxtons £6305 and ACC Leisure £4712.40. It was agreed that ACC Leisure was the chosen supplier. CT to take to the Parish Council for approval.</p> <p>2 gutter quotes have been obtained for £400 & £200. JD to seek a further quote.</p> <p>Piano tuning has been completed.</p> <p>Out of date First Aid Kits in the kitchen have been replaced.</p> <p>New oak tree has been planted to replace the one which had to be felled.</p> <p>Robert Westgate has mended the footbridge on the green.</p> <p>Bandstand electrics are to be installed on Friday.</p> <p>New window cleaner will start on Friday.</p> <p>Monthly defib checks re now being carried out by JD.</p> <p>Several lights in the small hall are not working, NS offered to look them</p> <p>The stage curtains were ripped during a wedding last week, councillors have agreed that some of their deposit should be withheld.</p> <p>The door tread leading to the small hall has been damaged. JD to arrange for this to be mended.</p> <p>JD is concerned that we will need more than 10-12 cuts on the green. JD will keep</p>	<p>CT</p> <p>JD</p> <p>NS</p>

	an eye on this and report back to the committee. It was suggested that if events require a cut outside the normal schedule they are asked to pay for it.	
5.	<p><u>New Chairs</u></p> <p>Three chair quotes have been sourced by JD Stac 220 chairs & 100 clips three different specifications - £3069,£ 3939 & £5379 Mogo Direct 280 chairs £9038 Clipsn£2.50 per pair Gopak 280 chairs £13,255 Clips £1.20 - £2.50 per pair STAC are happy to send a sample for a cost of £25. It was agreed that we should buy a sample of each chair type from Stac. Sue Akers & JD visited Plumpton Racecourse to look at chairs there. The racecourse have kindly agreed for us to borrow one to compare with the others.</p>	
6.	<p><u>Update on Environmental Policy</u></p> <p>The policy has been completed and adopted. JD will need a copy to put in the Village Hall folder. JD to ask PC clerk for a copy.</p>	JD
7.	<p><u>CIL Money wish list</u></p> <p>Total refurbishment of all three toilets with low children's sinks Change all Village Hall lighting to LED Roller shutter for the cloakroom Bike Rack New footbridge New stage curtains</p>	
8.	<p><u>PAT Testing</u></p> <p>PAT testing is due for the equipment t the Village Hall. Aditil will be doing this. Three yearly PAT testing id due on the stage. As the stage is likely to be refurbished and the items will not be used until January it was agreed to arrange after the refurbishment.</p>	JD
9.	<p><u>Security for the Bandstand</u></p> <p>NS is looking in to this</p>	NS
10.	<p><u>Stream on Village Green, potential for dredging</u></p> <p>JD to speak to Robin Akers to see if when this should be done and if it is something OART would be able to do.</p>	
11.	<p><u>Matter to be raised at future Village Hall Councillors Committee Meetings</u></p> <p>Councillors did not raise any issues for future meetings.</p>	

These minutes are in draft form and, subject to any agreed amendments, will be ratified at the next Village Hall Councillors Committee meeting.

Meeting closed at 7:50 Next Meeting TBC