



PLUMPTON PARISH COUNCIL

Minutes of the Parish Council Meeting held in Village Hall, Plumpton on 14th May 2019 at 20.00.

Present: Cllr N Beaumont (Cllr NB) (Chair), Cllr P Stevens (Vice Chair) (Cllr PS), Cllr Chris Thompson (Cllr CT), Cllr Peter Morgan (Cllr PM), Cllr Nick Satchell (Cllr NS) and District Councillor R Banks (Cllr RB).

Absent: County Councillor Sarah Osborne (Cllr SO) and Cllr F Foreman (Cllr FF)

Anita Emery (Clerk & RFO).

Members of the Public: 0

1. To accept apologies for absence.

- **Cllr Frank Foreman and County Councillor Sarah Osborne tendered their apologies.**

2. Declarations of pecuniary and disclosable interests in respect of matters to be discussed. Chair

- **None**

3. To Approve Minutes from Parish Council meeting held on 9th April 2019.

- **305: It was RESOLVED and AGREED that the minutes of the meeting held on 9th April 2019 were an accurate account of the meeting and were signed by the Chair.**

4. Clerk's Report on any Matters Arising from previous meeting.

- Clerk confirmed all points had been actioned from last meeting with nothing to report.
- Cllr NS confirmed his is investigating the drainage issue of the showers at the pavilion.

5. Brief report from the County and District Councillors on matters affecting this Parish.

- Chair congratulated Cllr Banks on his election as District Councillor. Cllr Banks wished to thank to those who supported him and commented on it being a civilised campaign.
- Cllr Banks hoped his input to LDC obtained a speedy inspection at the playpark following the anti-social behaviour and wished to thank those involved who helped clear the area.
- Cllr Banks attended the PC Strawlands planning meeting last week and will represent the Parish if the application goes to committee and air concerns.
- Cllr PS wished to note to Cllr Banks about speeding through the village and in regards to the north and south of Plumpton Green which was likely to be more an issue of dangerous



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driving rather than speeding. This was duly noted. Cllr NB commented he now has enough residents to set up the community speed watch.

Cllr Banks left the meeting

6. Questions from Members of the Public – limited to a maximum of 15 minutes in total

- None

7. Planning Applications

- Clerk advised an application had arrived after publication of the agenda which needed commenting on before the next meeting.
- **LW/19/0329**
Land adjacent to Castle House, South Road, Plumpton BN8 4EA
- **Decision:** Insufficient information on LDC website to make an informed decision on application. Clerk to contact planning officer. **Clerk to action.**

8. Correspondence

- PC confirmed the letter from a resident regarding the overgrown hedge on Station Road was not directly a PC responsibility but an article would be placed in the magazine highlighting residents responsibilities under section 54 of the Highways Act that no vegetation should overhang on a public footpath/highway. PC requested the Clerk contact LDC/ESCC and ask them to walk Station Road to assess all hedges and notify residents to cut back on LDC/ESCC instructions. **Clerk to action.**

9. Finance Committee Report – There was no separate FC due to the ASM needing to take place prior to the PPC meeting.

- Cllr NB proposed and Cllr NS seconded Cllr PS to Chair the finance committee for 2019/2020. This was unanimously agreed.

10. To Approve Minutes from the Finance Committee meeting held on 9th April 2019.

- **306: It was RESOLVED and AGREED that the minutes of the meeting held on 9th April 2019 were an accurate account of the meeting and were signed by the Chair.**



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11. Clerks Report on any Matters Arising from previous Meetings

- Nothing to report

12. To approve expenditure items as itemised on the schedules.

- Report 1 – PPC Expenditure
- Report 2 – VH Expenditure – it was noted that the electric payment of £423.79 was charged to the VH in error and needed to be reversed. **Clerk to action.**
- Report 3 – PF Expenditure – clerk wished to note there was an extra expenditure of £364.30 to repair the Pavilion front door. Cllr PS wished to note the PC was very grateful to the sports clubs for contributing towards the verti-draining costs.
- **307: It was RESOLVED and AGREED to accept the expenditure for PPC (£14,944.94), PPC Reserve (£1,370), VH (£5,161.49) subject to the reversal of £423.79 and PF (£3,106.79). Chair signed to release the payments.**

13. To approve bank statements and combined reconciliations

- **308: It was RESOLVED and AGREED that the Account Statements were an accurate account of the closing balance of all accounts.**

14. To approve year to date account

- Report 1 – PPC YTD
- Report 2 – VH YTD
- Report 3 – PF YTD
- **309: It was RESOLVED and AGREED that year to date accounts for PPC, VH & PF were accurate.**

15. Community Infrastructure Levy

- The PC had received some more CIL money totalling £7780 at the end of April 2019. Cllr PS drew attention to the proposed projects in the made Neighbourhood Plan, and asked Cllr CT and Cllr PM to put in their bids for the playpark and VH within those projects.

16. Neighbourhood Plan Update

- Cllr NB reported that the LDC planning committee approved the outline application for Riddens Lane for up to 20 dwellings.
- No news from Cala Homes re the Oakfield site and doubtful the access road will be built this year as Cala seem slow in starting the development. It was agreed the PC must stick to their guns regarding a single access road for both the Glebe and Oakfield developments.
- Wells Close/Strawlands application had been resubmitted but was still flawed on drainage.



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17. Update on Gypsy/Traveller site

- Cllr NB reported the examiner had not issued any report. It was noted that the examiner had indicated that if the plan was to be found unsound he would issue a report in mid-May. No news might be bad news in that respect.

18. Bandstand Update

- Cllr NB reported the bandstand has arrived and is in situ. Still waiting for the floor and path to be laid which will hopefully be done this week. It was noted that it would be a good idea to lay ducting under the path to allow for electricity at the bandstand. **Cllr NB to speak with contractor.**

19. Committee/Working Group Reports.

19.1 Transport and Environment/Footpaths/Policing

- Cllr NB reported community speed watch now has four in the group including himself and is in the process of arranging training with the police.

19.2 Village Hall

- Cllr CT reported there had not been a VH Committee meeting since the last PC meeting.
- Quotes are being obtained for the main hall to be varnished and also received 3 quotes for window cleaning. It was noted that the user group wished to have a window cleaner who used a bucket rather than the pole system. The most competitive quote was £42 for inside and £42 for outside from J&B Window Cleaning.
- **310: It was RESOLVED and AGREED to proceed with JMB Window Cleaning at the quote stated above.**

19.2.1 Stage Curtains

- Nothing to report, still waiting to receive a plan and price from the panto, it will also be discussed at the next VH Committee meeting and will be the next project after the hall varnish. **Cllr NB to forward contact details to Clerk to chase panto. Clerk to action.**

19.3 Playing Field/New Pavilion

- Cllr NS reported no issues with the sports clubs. The decorating had finished at the pavilion and in budget. Waiting on new curtains and will then push for more rentals. The water spilling in the showers will be resolved. The foyer has not been decorated due to Honeybees items in the way and will be done once cleared.
- The shed for the activity scheme would cost £1000 and was small and to match the Honeybees shed would cost in the region of £1500. Cllr NS recommended a metal shed costing £683 and will sit on concrete slabs which are being donated. It was agreed that the PC would purchase the shed and the activity scheme would donate a figure – still to be agreed.



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- Cllr PM reported that himself and Cllr NS attended the second school council meeting of the year. School council have joined the LDC anti-idling campaign. All pupils will be entering a poster competition and asked Cllr PM and Cllr NS to judge the entries on 7th June. The winning poster will be re-produced and put up near school and the railway.

19.3.1 Playpark update

- Cllr PM reported he had spoken with Hags who built the playpark and also Chris Bibbs at LDC who recommended Playsafe to install new matting at £60 per sqm. Mr Bibbs confirmed the current matting still fulfilled the health and safety aspect of the park.

19.3.2 Playpark Health and Safety and Security.

- Cllr PM reported on the recent anti-social behaviour at the playpark which caused significant disruption and wished to thank Alistair Christie for supplying new sand and to Toby Elford for helping dig out the sandpit, it was agreed by all that a formal thank you be put into the Parish Magazine. It was recommended that a no glass policy be followed at the pavilion, Cllr NS and PM to raise this at next months playing field meeting along with CCTV installation. Cllr PM is to obtain further quotes on drainage for the play park, in line with standing orders.

20. Communications/Website

- Nothing to report.

21. Questions from Parish Councillors

- Clerk advised Council she was re-negotiating the current insurance for PPC, VH and PF and hoped to have a quote in the next few days.

22. Confidential item from Finance Committee (Members of the public are asked to leave the meeting.)

- Confidential item agreed.

Meeting Closed 22.07

Dates of next meetings:

21st May 2019 – Annual Parish Meeting – 19:30 Main Hall.

11th June 2019 – Finance Committee - 19:00, Parish Council - 19:45

Anita Emery | Parish Clerk | 15th May 2019



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Date: 10/05/2019

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Plumpton Parish Council

Current Bank Accounts List of Payments made between 10/04/2019 and 10/05/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
08/05/2019	Anita Emery	192010	59.99		Microsoft 365 subscription
08/05/2019	Anita Emery	192011	89.99		McAfee Antivirus
08/05/2019	Anita Emery	192012	36.94		Stationery expenses
08/05/2019	Creation Driveway	192013	1,370.00		Deposit for Bandstand path
08/05/2019	Fred Symes	192014	400.00		Tree removal on allotment
08/05/2019	East Sussex County Council	192015	310.80		ADDITIONAL URBAN CUTS
08/05/2019	Playing Field a/c	192016	7,242.00		1ST TRANCHE GRANT PAYMENT
08/05/2019	Anita Emery	192017	79.18		Clerk standing expenses
08/05/2019	SALARIES	192018	2,487.30		SALARIES
08/05/2019	HMRC	192019	448.14		PAYE/NIC MAY 2019
08/05/2019	East Sussex Pension Fund	192020	530.51		MAY PENSION CONTRIBUTIONS
09/05/2019	Barclays	CHG	1.80		BANK CHARGE
10/05/2019	Playing Field a/c	VAT TRANS	1,131.12		VAT REFUND 1.10-31.3.19
10/05/2019	Village Hall a/c	VAT TRANS2	757.17		VAT REFUND 1.10-31.3.19
Total Payments			14,944.94		

Date: 10/05/2019

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Plumpton Parish Council

Reserve Account

List of Payments made between 10/04/2019 and 10/05/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
10/04/2019	Current Bank Accounts	BANDSTAND	1,370.00		DEPOSIT FOR BANDSTAND PATH
Total Payments			1,370.00		



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Date: 13/05/2019

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Plumpton Village Hall

Current Account

List of Payments made between 01/04/2019 and 13/05/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
09/04/2019	Jane Donovan	192001	73.56		EXPENSES
09/04/2019	F DONOVAN	192002	15.00		CLEANING COVER
09/04/2019	Opus Energy	192003	429.73		ELECTRIC
09/04/2019	CJS Portsmouth	192004	165.37		CLEANING SUNDRIES
09/04/2019	BROOK HART	192005	135.00		VH GREEN CUT APRIL
09/04/2019	BT	192006	71.76		BROADBAND
13/05/2019	Business Stream	192007	103.97		WATER SUPPLY
13/05/2019	Opus Energy	192008	440.08		ELECTRIC 9.4-8.5.19
13/05/2019	Opus Energy	192009	704.65		ELECTRIC 9.3-8.4.19
13/05/2019	FRED SYMES	192010	250.00		TREE WORKS AROUND POND
13/05/2019	BT	192011	71.76		BROADBAND
13/05/2019	Jane Donovan	192012	81.55		VH MGR EXPENSES
13/05/2019	Public Works Loan Board	192013	2,495.75		LOAN PAYMENT
13/05/2019	CJS Portsmouth	192014	123.31		CLEANING SUPPLIES
Total Payments			5,161.49		



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Plumpton Playing Field

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Current Account

List of Payments made between 01/04/2019 and 13/05/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
09/04/2019	Lewes District Council	192001	27.14		LITTER BIN EMPTYING
09/04/2019	Lewes District Council	192002	15.00		PLAYPARK INSPECTION APRIL
13/05/2019	CJS Portsmouth	192003	116.71		CLEANING SUNDRIES
13/05/2019	OPUS ENERGY	192004	390.67		ELECTRIC 17.3-15.4
13/05/2019	Lewes District Council	192005	3.00		PLAYPARK UNDERPAID
13/05/2019	British Telecom	192006	60.60		BROADBAND
13/05/2019	PETER MANNINGTON	192007	840.00		VERTIDRAINING
13/05/2019	MPS ELECTRICS	192008	1,068.00		FINAL EICR WORKS
13/05/2019	Lewes District Council	192009	18.00		PLAYPARK INSPECTION MAY
13/05/2019	British Telecom	192010	60.60		BROADBAND APRIL
13/05/2019	Lewes District Council	192011	77.34		ANNUAL PLAYPARK INSPECTION
13/05/2019	OPUS ENERGY	192012	429.73		ELECTRIC MAR/APRIL

Total Payments 3,106.79