



PLUMPTON PARISH COUNCIL

Minutes of the Finance Committee held in Plumpton Village Hall on 8th January 2019 at 19.00.

Present: Cllr N Beaumont (Cllr NB), Cllr Catherine Jackson (Cllr CJ), Cllr Nick Satchell (Cllr NS Chair).

Absent: 1

Anita Emery (Clerk & RFO).

Members of the Public: 0

In the absence of Chair Cllr Stevens, Cllr Beaumont proposed Cllr Satchell to chair the meeting seconded by Cllr Jackson.

1. Apologies for absence
 - **Cllr Stevens had tendered his apologies and was accepted by FC**
2. Declaration of pecuniary and disclosable interests in respect of matters to be discussed.
 - None
3. To Approve Minutes from the Finance Committee meeting held 9th October 2018.
 - **169: It was RESOLVED and AGREED that the minutes of the meeting of 11th December 2018 were an accurate account of that meeting and were signed by the Chair.**
4. Clerks Report on any Matters Arising from previous Meetings.
 - Clerk advised the donation had been received by anonymous for the Soldier Silhouettes but was still waiting for the Racecourse donation. **Clerk to advise Cllr PS.**
 - Clerk reported the PC will received £87,500 in CIL money from the Oakfield development which will be paid in increments at the start of the build. Cllr NS asked the Clerk to define "start of the build" and in what increments will the money be paid. **Clerk to report back.**



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5. To approve expenditure as itemised on the schedules from 4th December to 7th January 2019.

- **170: It was RESOLVED and AGREED that the expenditure of 4th December 2018 to 7th January 2019 as per Appendix 1 (PPC £2,625.52), 2 (VH £2,784.05) and 3 (PF £1,131.50) would be released. Chair signed to that effect.**

6. To approve bank statements 4th December 2018 to 7th January 2019

- **171: It was RESOLVED and AGREED that the Account Statements were an accurate account of the closing balance of all accounts for 4th December 2018 to 7th January 2019. Chair signed to that effect.**

7. To approve year to date account to 7th January 2019

- 7.1 Report 1 - PPC
- 7.2 Report 2 - VH
- 7.3 Report 3 - PF

- **172: It was RESOLVED and AGREED that year to date accounts for PPC, VH & PF to 7th January 2019 were accurate.**

8. Budget and Precept

- Cllr NS confirmed the VH and PF budget will be ready for approval at February's meeting.

9. Community Infrastructure Levy

- See Clerks report 4 above

10. Questions from Finance Committee Members.

- None

Meeting Closed 19:15

Dates of Next Meetings:

12th February 2019 – Finance Committee – 19:00 – Parish Council – 19:45

Anita Emery | Parish Clerk | 9th January 2019



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Appendix 1

Page 1

Date: 07/01/2019

Plumpton Parish Council

Time: 12:09

Current Bank Accounts

List of Payments made between 12/12/2018 and 07/01/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
17/12/2018	East Sussex Pension Fund	181975	508.86		PENSION PAYMENTS
17/12/2018	HMRC	181977	116.46		PAYE/NIC
17/12/2018	Anita Emery	181978	63.34		STANDING EXP DEC
17/12/2018	Anita Emery	181979	791.66		CLERK SALARY
17/12/2018	Lewes District	181980	187.20		DOG BINS
17/12/2018	SSALC	181981	120.00		CLERK TRAINING
17/12/2018	Treaty Services Ltd	181982	378.00		WEBSITE ADMIN
07/01/2019	Nick Beaumont	181974	22.00		Expenses
07/01/2019	CATHERINE JACKSON	181976	438.00		DEFIB PADS
Total Payments			2,625.52		



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Appendix 2

Date: 07/01/2019

Page 1

Time: 13:36

Plumpton Village Hall

Current Account

List of Payments made between 04/12/2018 and 07/01/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
17/12/2018	BROOK HART	181980	130.00		VH GREEN CUT
17/12/2018	CANNON HYGIENE	181981	78.18		HYGIENE BIN
17/12/2018	F DONOVAN	181982	50.00		VH CLEANING COVER
17/12/2018	J DONOVAN	181983	31.33		EXPENSES
17/12/2018	Jane Donovan	181984	898.11		VH MANAGER SALARY
17/12/2018	PH BUXTONS	181985	77.39		NEW CURTAIN
17/12/2018	Plumpton Parish Council	TRANS	272.20		PENSION PAYMENT
24/12/2018	Opus Energy	181979	914.89		Electricity to 8.12.18
01/01/2019	BT	181986	70.20		BROADBAND
07/01/2019	MPS ELECTRICS	181987	96.00		C2 REMEDIAL WORKS
07/01/2019	CJS Portsmouth	181988	165.75		CLEANING SUPPLIES
Total Payments			2,784.05		



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Appendix 3

Date: 07/01/2019

Page 1

Time: 14:03

Plumpton Playing Field

Current Account

List of Payments made between 04/12/2018 and 07/01/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
17/12/2018	Chris Lambert	181968	126.80		CLEANER SALARY
17/12/2018	Cannon Hygiene	181969	41.18		HYGIENE BIN
17/12/2018	Lewes District Council	181970	27.14		LITTER BINS
17/12/2018	British Telecom	181971	63.84		BROADBAND
17/12/2018	Allen Upton	181972	85.00		FIT NEW VALVE IN PAV
01/01/2019	OPUS ENERGY	181967	451.79		ELECTRIC TO 15.12.18
07/01/2019	CJS Portsmouth	181965	165.75		CLEANING SUNDRIES
07/01/2019	PLUMPTON SIGNS	181966	170.00		PLAYPARK & PAV SIGNS
Total Payments			1,131.50		