



PLUMPTON PARISH COUNCIL

Minutes of the Parish Council Meeting held in Village Hall, Plumpton on 11th December 2018 at 19.45.

Present: Cllr N Beaumont (Cllr NB) (Chair), Cllr Paul Stevens (Cllr PS), Cllr G Murphy (Cllr GM), Cllr Peter Morgan (Cllr PM), Cllr Chris Thompson (Cllr CT), Cllr Nick Satchell (Cllr NS) and Cllr C Jackson (Vice Chair) (Cllr CJ).

Absent: County and District Councillor Sarah Osborne (Cllr SO).

Anita Emery (Clerk & RFO).

Members of the Public: 0

1. To accept apologies for absence.
 - **It was noted that Cllr SO was absent.**
2. Declarations of pecuniary and disclosable interests in respect of matters to be discussed. Chair
 - **Cllr NS declared an interest in Nolands Farm.**
3. To Approve Minutes from Parish Council meeting held on 13th November 2018.
 - Cllr CT advised item 17.2 of the minutes was factually incorrect and should have stated Cllr CT had nothing to report on the VH due to the meeting not taking place until 15th November and was not to do with Cllr CT being absent from the PC meeting of 13th November. This was noted and accepted by Council.
 - **268: It was RESOLVED and AGREED that the minutes of the meeting held on 13.11.18 (subject to the above change) were an accurate account of the meeting and were signed by the Chair.**
4. Clerk's Report on any Matters Arising not covered elsewhere on the agenda.
 - Clerk confirmed car park and pavilion signs had been ordered and was awaiting delivery.
 - Clerk will rearrange the presentation with Thomas Broad for the new year. **Clerk to arrange.**
 - Clerk advised SSALC had put her in touch with a Clerk from Shipley in relation to Tree survey and will report back next month. Cllr PS wished to note that consideration needs to be made for Trees in the 2019/2020 budget. **This was duly noted by the Clerk.**
 - Clerk advised she had spoken with the VH Manager regarding obtaining a quote for a handyman for the jobs at the pavilion.



PLUMPTON PARISH COUNCIL

- Cllr PS reported a marked-out area had been suggested for the allocated land for Honeybees and the Honeybees manager was obtaining quotes for fencing. **Cllr PS to report back.**
5. Brief report from the County and District Councillor on matters affecting this Parish.
- Cllr Osbourne was absent from the meeting. It was noted a report was received from Maria Caulfield MP which mirrored the report sent to all residents.
 - Cllr NB reported both himself and Cllr PS met with Maria Caulfield and she is keen to attend a PC meeting.
6. Questions from Members of the Public – limited to a maximum of 10 minutes in total
- None
7. Planning Applications
- Cllr CJ reported a SDNP/18/05956/CND application had been received after the agenda was issued and was circulated prior to the meeting. Cllr CJ advised Councillors if they had an interest to declare. None received.
 - **269: It was RESOLVED and AGREED to support application SDNP/18/05956/CND.**
8. Correspondence
- No comments.
9. Finance Committee Report 13.11.18
- Cllr PS advised the FC met prior to the PC meeting which signed off expenses, minutes, bank reconciliations and year to dates, there was nothing to note on both income and expenditure.
- 9.1 To adopt and approve expenditure as itemised on the schedule for PC, VH & PF accounts
- 9.2 To adopt and approve year to date account 2018/19
- 9.3 To adopt and approve the Finance Committee Minutes of 13.11.18.
- **270: It was RESOLVED and AGREED to adopt items 9.1 to 9.3 of agenda dated 13.11.2018.**
- 9.4 To note and accept the interim internal auditor report.
- Cllr PS advised happy with internal auditor report which was duly noted and accepted by Council.



PLUMPTON PARISH COUNCIL

9.5 To approve final New Pavilion reconciliation (circulated prior to the meeting)

- Cllr PS advised there was a small deficit of £186 which was for the table and chairs that the sports clubs agreed to cover. Cllr NS to speak with sports clubs to ask how the deficit should be split between them. **Cllr NS to report back.**
- There will be additional expenditure on the pavilion as the overall state of the building is still in need of work based on the recent Fire Assessment and EICR report. Cllr NS is awaiting further quotes for cladding the remainder and further decorative works. Cllr PM queried the state of the right-hand corner of the skatepark which is rotten – Cllr PS confirmed this is part of phase 2 refurb. Cllr PS also noted the potential CIL money that the PC may receive from the Cala Homes development could help fund phase 2.
- Cllr PS asked Council to approve the pavilion phase 1 reconciliation of works in order to bring this to a close.
- Cllr PS asked if previous Cllr, Emma Elford was thanked for the hard work she had put into the project. **Cllr NB to arrange.**
- **271: It was RESOLVED and AGREED the Pavilion phase 1 refurbishment project reconciled and to close.**
- Cllr PS reported on the Budget preparation for 2019/2020. The PPC budget and precept needs to be formally approved at the January 2019 PC meeting which was accepted at the FC meeting earlier. Cllr PS noted to the Chairs of the VH and PF that those budgets do not need to be finalised at the same time but must realise those budgets are constrained by the PPC budget. Cllr PS wished Council to note that the PC's general reserves will be used to balance the budget and the precept is being increased by 1.2% which in turn calculates at £1.01 per annum based on households on Tax Band D rating.

10. Neighbourhood Plan Update

- Cllr NB reported Cala Homes received planning approval for Oakfields site – an article in local press advised LDC would receive in the region of £350k of which PPC would receive 25% to spend on capital projects, Cllr NB advised this figure needed to be clarified by LDC.
- LDC sent PPC notice that it now has a supply of deliverable housing land equivalent to 5.22 years (a surplus of 76 units) outside the South Downs National Park (SDNP) as at 1 October 2018. Neighbourhood Plans will benefit from the Council having regained its 5 Year Housing Land Supply since the policies of those Neighbourhood Plans will be afforded full weight at decision-making stage for the planning applications.
- Cllr NB is obtaining clarification on Riddens Lane housing numbers.
- Local Plan Part 2 was agreed by LDC to go to the examiner with a cut off date of 24th Jan in order to have the plan lodged to examiner. PC has applied for a position to speak.

11. Bandstand Update

- Cllr NB reported he had met with the manufacturer, there has been a delay on the production due to workload. Cllr PS asked to obtain a definite delivery date for April 2019. **Cllr NB to report back.**



12. Village Action Plan

- Cllr CJ nothing further to report. Treasurer has been advised to contact the Clerk re transfer of funds. Cllr CJ to remind the VAP treasurer to action.

13. To discuss defib training for the Parish.

- Cllr GM spoke with a local resident about training, who confirmed he can train on defibs but is not certified in first aid/CPR. Cllr PS wished to know if the PC would be exposed legally if training given to residents without first aid/CPR. Clerk advised two training sessions had been budgeted for 2019/2020 with a professional team who also teach basic CPR/first aid. After a short discussion it was agreed to go ahead with the professional team after April and Clerk to ask residents who would be interested in training via Facebook and posters on noticeboards. **Clerk to action.**
- Cllr PS advised he would investigate if the BHF or similar had any credit card sized instructions for defib that can be handed out to residents. Cllr PS to report back.

14. Environmental Policy

- Cllr GM produced a draft environmental policy for the PC to discuss and asked for PC to report back at the next meeting with any comments.
- Cllr CT reported the VH Mgr had asked LDC for a recycling bin for the VH and was advised as the VH is not commercial a recycling bin cannot be provided. Clerk to contact Scot Reid Head of Neighbourhood First and asked for two domestic recycling bins. **Clerk to action and report back.**

15. Committee/Working Group Reports.

15.1 Transport and Environment/Footpaths/Policing

- Cllr NB reported T&E met a couple of week ago. He now has 2 volunteers for the community speed watch but needs at least 6 for it to be viable. Will promote again in the New Year.
- Still not met with ES Highways hoping to confirm a date for February.

15.1.2 Trough on the Village Green

- Cllr NB advised after advertising for a while no further with moving the two troughs and wish PC to agree to breaking both up.
- **272: It was RESOLVED and AGREED to break up both troughs on the Village Green.**



15.2 Village Hall

- Cllr CT reported on the meeting of 15th November. The VH green grass cutting contractor advised he will not be picking up the grass cuttings as it is not financially viable and wishes to mulch. He has agreed to collect the first cut and mulch thereafter. If a pick up was needed for a special event then it would be an additional £30. On questioning by Cllr PS the Clerk confirmed the contract stated grass collecting to be included in the price. Cllr PS advised another contractor complained he was not offered the opportunity to quote on grass collection. If there was a material change to the existing contract would the previous supplier have been cheaper, if not then PC would be satisfied. **Clerk to investigate and report back and put on future agenda.**
- New chairs for the hall was discussed and were expensive, Cllr NS has found a potential supplier but is waiting to hear. **Cllr NS to report back.**
- The main hall floor needs sanding right back within the next two years and varnishing which will cost in the region of £4800-£5500. **Cllr NS to note for the VH budget.**
- The electrical regs need updating in 5 years, of which the circuit boards will need updating and changing back to metal. **Cllr NS to note for the VH budget.**

17.3 Playing Field/New Pavilion

- Cllr NS met with PF committee. Advised the fees have not been increased for many years and new charges for the clubs are being implemented. Junior FC fees are going up significantly, Cllr PS concerned on increase – Cllr NS confirmed it was at commercial rate.
- The lighting had been replaced internally. A quote had been received for the porch lighting and the fire exit lighting of £490 + VAT – Cllr NS asked for Councils approval.
- **273: It was RESOLVED and AGREED to proceed with electrical works of £490 + VAT for porch lighting and fire exit works.**
- Cllr NB reported he had met with the leader of Plumpton College metalsmithing department who had asked the students to report back before the Christmas holidays regarding slight design change.
- The recent EICR raised concerns. It was agreed to go to tender on all C2/C3 items of the report. Cllr PM to forward to Cllr NS a contractor name. **Cllr NS to action and report back.**
- Cllr CJ asked Cllr PS who was in charge of the defib at the pavilion – **Cllr NS to report back.**
- It was noted by the Clerk to drop the word 'New' on future agendas relating to the Pavilion and Playing Field. **Clerk to note.**



PLUMPTON PARISH COUNCIL

- Cllr GM had nothing to report.

17 Questions from Parish Councillors

- Cllr PS asked for an update on the Bench. Cllr NB reported he had met with the metalsmithing department and asked the students to report back before the Christmas holidays regarding slight design change. Cllr NB asked Council to think about the position of the bench on the green i.e. either facing towards green or road. **Cllr NB to report back.**

Cllr NB thanked Council for their efforts over the past year and asked to join him for a festive drink and mince pie after the meeting.

Meeting Closed 21.20

Dates of next meetings:

8th January 2018 – Finance Committee – 19:00 – Parish Council – 19:45

Anita Emery | Parish Clerk | 12th December 2018