



# PLUMPTON PARISH COUNCIL

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## Minutes of the Parish Council Meeting held in Plumpton Village Hall on 12<sup>th</sup> June 2018 at 20:00.

**Present:** Cllr N Beaumont (Cllr NB) (Chair), Cllr Paul Stevens (Cllr PS), Cllr C Jackson (Cllr CJ), Cllr Nick Satchell (Cllr NS), Cllr Chris Thompson (Cllr CT).

**Absent:** Cllr G Murphy (Cllr GM), and County and District Councillor Sarah Osborne (Cllr SO).

**Anita Emery (Clerk & RFO).**

**Members of the Public: 0**

Prior to the meeting there was a short presentation from Niki Wakelin of the Friends of Plumpton College.

Mrs Wakelin presented to Council a not for profit organisation called Friends of Plumpton College. Its main purpose is to help students funding for course fees. Mrs Wakelin handed to Council a leaflet. Mrs Wakelin wanted to make local Parish's aware of its services and to promote local activities. Mrs Wakelin asked Council if they could help make them more visible by advertising on the Parish's website and in the Parish Magazine. Cllr CJ would pass details on to the parish magazine. Cllr NB asked Clerk to pass on Action in Rural Sussex Small Business Hubs contact. Clerk to action.

1. To accept apologies for absence.
  - **Cllr Murphy tendered her apologies. It was noted that Cllr Osborne was not present.**
2. To Approve Minutes from Parish Council meeting held on 8<sup>th</sup> May 2018.
  - **234: It was RESOLVED and AGREED that minutes of the meeting held on 8.5.18 were an accurate account of the meeting and were signed by the Chair.**
3. Clerk's Report on any Matters Arising not covered elsewhere on the agenda.
  - Nothing to report
4. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.
  - **Cllr NS declared an interest in Nolands Farm.**
5. Brief Report from the County and District Councillor Sarah Osborne (Cllr SO) on matters affecting this Parish.
  - Nothing to report



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### 6. Questions from Members of the Public – limited to a maximum of 10 minutes in total

- None

### 7. Planning Applications

#### **LW/18/0365**

Plumpton Racecourse, Ashurst Lane, Plumpton, East Sussex BN7 3AL

Alterations to ground floor west elevation fenestration and brickwork and revisions to internal layouts.

- Cllr CJ presented the application to the Planning Committee. After a small discussion it was agreed to support the application.
- **235: It was RESOLVED and AGREED to support application LW/18/0365. Cllr CJ to report to LDC.**
- Cllr CJ advised the planning committee that two more applications had just been received and a separate meeting will be called to review.

### 8. Correspondence

- Item 9 – VOA for the solar panels for the VH – **Cllr NS to email Clerk.**

### 9. Finance Committee Report 12.6.18.

- Cllr PS reported on the Internal Auditors comments regarding the general reserves being too high and it is now time to start ear marking these reserves on repairs and projects. Audit report was good – Parish Council (subject to approval of method) to account for PAYE/NIC and to adjust VH and PF grants – start from April 2019.

- 9.1 To adopt and approve expenditure as itemised on the schedule for PC, VH & PF accounts
- 9.2 To adopt and approve year to date account 2018/19
- 9.3 To adopt and approve the Finance Committee Notes of 8.5.18

- **236: It was RESOLVED and AGREED to adopt items 9.1 to 9.3 of agenda dated 12.6.18.**

- 9.4 To approve Accounting statement 2017/2018.

- Clerk advised that although this was approved by Council last month for the sake of the external auditor it needed to minute again.
- **237: It was RESOLVED and AGREED to approve the Accounting statement for the year 2017-2018.**



9.5 To approve Annual Governance Statement 2017/2018

- **238: It was RESOLVED and AGREED that the Annual Governance Statement were read as correct by Cllr N Beaumont (Chair).**

10. Neighbourhood Plan Update

- Cllr NB reported that no date had yet been set for the development to start behind Oakfield since the planning process still going through LDC. No decision on the Strawlands outline planning application and no application lodged yet for the Riddens development.

11. Bandstand Update

- Cllr NB confirmed the order for the Bandstand is in with delivery date September potentially. Cllr CJ met with contractor about path and is obtaining quotes for grasscrete and brick paths. It was agreed the width of the path be 1.5m wide.

12. To discuss holding Parish Council meeting at Racecourse.

- Cllr NB reported that as the PC held a meeting at the College in January it would be a good idea to hold one at the Racecourse. Cllr NB asked remaining Council to agree to holding the September PC meeting there and to ask Mr Thompson to present. **Clerk to action.**

13. Village Action Plan

- Cllr CJ reported that the Village Action Plan was 10 years old and now was time to wind it up after achieving many things. Cllr CJ has created a list of assets and liabilities which had been circulated to Council. Cllr CJ asked if the PC can take on VAP's main assets and responsibilities being the Noticeboards, 3 x Defibs and the Apple press. There was also a walk book which is sold out and would need updating or could be uploaded to the website. Cllr CJ reported that the VAP steering committee will need to call a public meeting to obtain residents' approval to wind up the group. The PC agreed in principle and Cllr CJ would report back in September/October.

14. Review Risk Assessment.

- Cllr PS had reviewed with no comments and asked Clerk to circulate to remaining Council and to pass onto next agenda. **Clerk to action.**

15. Speed Limit Feasibility Study

- Clerk advised a resident had queried cost of feasibility study – resident came back after having read latest Parish Magazine report and was satisfied with the response.



## 16. Benches

- Cllr NB reported a resident has offered to pay for the replacement bench at Lentridge. Parish Council will cover the cost of delivery and installation. Cllr NB presented Council with two designs 1. Urban (recycled material) 2. Wooden bench.
- **239: It was RESOLVED and AGREED to go ahead with bench no 2 (wooden) and to form a working party to install.**

Cllr NB advised the College had a metal smith department who confirmed that they are happy to make a bench as a project (starting September) the cost would be around £200. It was requested that this replace the upturned cattle trough on the green. The College asked for a theme and for it to be linked to the College. Cllr NB advised correspondence had been received from SSALC asking Parish Councils to come up with ideas to commemorate the centenary of WWI. Cllr NB suggested the bench could possibly go towards this. Put on next months agenda. **Clerk to action.**

## 17. Committee/Working Group Reports.

### 17.1 Transport and Environment/Footpaths/Policing

- Nothing to report

### 17.2 Village Hall

- Nothing to report

### 17.3 Playing Field/New Pavilion

- Cllr NS and PS are attending the next Playing Field meeting in July with the main objective to settle the dates to be set for the sports clubs use of the playing field.
- Cllr NS is obtaining quotes for the remaining works on the Pavilion (i.e. last of the cladding)

#### 17.3.1 Playing Field and car park proposal

- Cllr CJ had nothing to report and it was agreed to take off future agendas.

#### 17.3.2 To discuss Trustees of Playing Field

- Clerk advised Council that having obtained the Declaration of Trust dated February 2007 from Fields in Trust. She had been advised by Fields in Trust that the sole Trustee of the Playing Field was Plumpton Parish Council and therefore only current Parish Councillors can be listed as Trustees on the Charities Commission return. Clerk had been advised by a previous Councillor that at the ASM in May 2012 this was overruled however as the Declaration of Trust was never changed Council agreed to keep the Trustees as Parish



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Councillors only. Clerk was to write to the three non-Councillors involved to advise of this decision. **Clerk to action.**

### 18. Communications/Website

- Nothing to report.

### 19. Questions from Parish Councillors

- Cllr NB asked about Parish Council elections. Clerk advised the date had passed and LDC had not called an election. Clerk to speak with LDC to confirm PC can now co-opt. It was agreed for Councillors to approach residents to co-opt and also try and co-opt younger people of the village.
- Cllr NS commented on the letter received from Ditchling about their fly problem. It was confirmed Plumpton does not have a fly problem. Clerk to write to Ditchling Fly Group. **Clerk to action.**

Meeting closed 21:15

### Dates of next meetings:

10<sup>th</sup> July 2018 – Finance Committee – 19:00 – Parish Council – 19:45  
Anita Emery | Parish Clerk | 13<sup>th</sup> June 2018