

1. **Apologies:** Andrew Holdsworth; Jo Taylor; Sabino Petruccelli; Stephen Morris; Kelvin Speirs
2. **Attendees:** Emma Elford; Tina Lambert; Charlie Wycherley; George Martin; Luke Hayman; Jane Donovan; Judy Lawrenson; Stephen Bodsworth
3. The Minutes of the last meeting had been circulated prior to the meeting and were agreed.
4. **Matters Arising:** None
5. **Refurbishment:** Stephen Bodsworth joined the meeting to give feedback and answer any questions.
 - a) The full refurbishment will not be completed by Easter. The inside will be done by Easter – the kitchen and utility room. After Easter work to be finished will include cladding to Honeybees area; soffits and gable ends; insulation; cable and guttering (which leaks); concrete section outside the front of the kitchen; toilet in changing room (area quite rotten and structure beneath unknown);
 - b) There was discussion about the strip of flooring in the ‘hallway’ to the toilet – leave as it is for the time being.
 - c) Water heater in the kitchen – the one in place provides hot water but not boiling (not hot enough to make tea). Stephen has the one from the old kitchen to put in. It was suggested and agreed that a new one be installed and that Cricket and Stoolball share the cost – approximately £300.
 - d) All stuff in main room area needs moving between 4th and 17th April. It is important that it is cleared so that painting can be done. Empty rooms are far easier to paint.
 - e) Emma will make enquiries re getting someone to do the painting of the two rooms towards the front.
 - f) Plastering of wall in Honeybees needs to be done but when room is not in use. (The windows in Honeybees are being sorted and roller blinds fitted. TL has that in hand.)
 - g) Changing room will be finished by Saturday for the 2nd Team Cricket game.
 - h) Washing Machine may have been affected by recent freezing weather. AU to test outside. Might be best to purchase a new one.
 - i) Electric fed radiators are recommended by Stephen. There were several burst pipes caused by recent freezing weather. Cost – supplied and fitted – likely to be £300 each – in kitchen, utility room and hallway. Would help to dry out moist atmosphere.
 - j) It is important all users of the Pavilion raise their standards in caring for the newly refurbished Pavilion, regularly during and after use.
6. **User Reports:**

Football – Struggling to get fixtures because of the weather but training continues elsewhere. The Leagues are being restructured. There may not be a 2nd team next season which would mean one home game a fortnight. Discussion of equipment, goal posts etc now outside – to be cleared.

Cricket – 21st April is first game. Discussion about the nets etc – this is in hand. Mats will be cleaned by working party on 25th April. Shed roof in need of repair – sheet has blown off. Someone has tried to get in. Question raised – Is it a Parish Council shed? Cricket to repair doors to make safe. Sheet needs putting back to avoid further damage.

Stoolball – AGM tomorrow. Friendly matches towards the end of April with League fixtures starting early May. The Stoolball Club offered to do some ‘spring cleaning’ once refurbishment complete. Emma suggested this be the weekend before the final inspection. She will advise when this is to be.

Honeybees – At full capacity and currently can’t take any more youngsters. Currently registered for 22 per day but this is to increase to 30 per day. An additional full-time member of staff has been granted. The wooded area is looking good and is being maintained well. It is available for all to use. But dog fouling continues to be a problem. JD will order some signs to warn the public about this issue.

Activity Scheme – Have asked if they could have representation at Pavilion meetings. This was agreed.
7. **Maintenance:**
 - a) A College groundsman is coming to advise on how to look after the field – aerating/slitting would be a huge benefit. GM knows of someone who could do it but doesn’t know cost – he

will find out. Discuss at next meeting the condition of field and how to improve it. Would Cricket/Stoolball/Junior Football be prepared to share cost of ground improvement – will need doing sooner rather than later. Need to find out cost in first instance.

- b) Chairs and Tables – JD to obtain a quote. Scout hut have good ones. Looking at stackable chairs; to ask JT about most suitable size of tables to get; purchase a trolley to store tables on as well.
- c) Skate Park – needs cleaning/clearing. JD to inform.
- d) Alarm – has it been fixed yet?
- e) Full Risk Assessment – will need to be done once refurbishment complete.

8. AOB:

- a) The cost of Field/Pavilion to Users will be increased by 2% this year.
- b) Request re availability of Pavilion to hire for a party – it won't be ready by the date requested.
- c) We had a tour of the Pavilion – good to see progress made to date.
- d) Date of next meeting – 1st Wednesday in May (2nd May) 2018 at 7.30 in the Pavilion.