



# PLUMPTON PARISH COUNCIL

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## Minutes of the Parish Council Meeting held in Plumpton Village Hall on 13<sup>th</sup> February 2018 at 19.45.

**Present:** Cllr N Beaumont (Cllr NB) (Chair), Cllr Paul Stevens (Cllr PS), Cllr C Thompson (Cllr CT), Cllr C Jackson (Cllr CJ) and Cllr E Elford (Cllr EE),

**Absent:** County and District Councillor Sarah Osborne (Cllr SO), Cllr R Stone, Cllr N Satchell (Cllr NS), Cllr G Murphy (Cllr GM), Cllr S Morris (Cllr SM).

**Anita Emery (Clerk & RFO).**

**Members of the Public: 7**

1. To accept apologies for absence
  - **County and District Councillor Sarah Osborne (Cllr SO), Cllr R Stone, Cllr N Satchell, Cllr G Murphy and Cllr S Morris all tendered their apologies.**
2. To Approve Minutes from Parish Council meeting held on 9<sup>th</sup> January 2018.
  - **209: It was RESOLVED and AGREED that minutes of the meeting held on 9.1.18 were an accurate account of the meeting**
3. Clerk's Report on any Matters Arising not covered elsewhere on the agenda.
  - Clerk reported that LDC Environmental Health had visited Riddens Lane with regard to the statutory nuisance lighting and declared that this lighting was NOT a statutory nuisance. The officer did however state she would arrange for the light in question to be screened thus create less of a glare to the resident of the nearby property.
4. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.
  - None
5. Brief Report from the County and District Councillor Sarah Osborne (Cllr SO) on matters affecting this Parish.
  - Report received and circulated to Councillors prior to the meeting. Report available on request (please contact the Clerk). No comments made by the Parish Council.



## PLUMPTON PARISH COUNCIL

### 6. Questions from Members of the Public – limited to a maximum of 10 minutes in total

- MoP wanted to state that if a Councillor doesn't attend for six months they are then automatically struck off Council. MoP sympathised towards the Councillor who was on long term sick leave of absence but felt it was unfair on the Parish Council. Chairman noted and thanked the MoP.
- MoP wished to comment on the Bandstand decision and to make Council aware of its location and to consider its implications for outdoor theatre productions, such as the Rude Mechanicals. A suggestion was made by the MoP regarding pruning or even felling the willow trees. Cllr NB advised Council will consider and discuss at the next meeting. MoP suggested to consult with Plumpton College. **Clerk to agenda item.**
- MoP reported that a local resident had received a scam telephone call pretending to be HMRC threatening legal action for a debt. MoP requested this be published in the Parish Magazine, noticeboards and other social media sites. **Cllr PS confirmed he will call HMRC for their bulletin on this matter.**

### 7. Planning Applications

- Cllr CJ requested if anyone would declare any interest regarding the planning applications to do so. **None declared.**

#### LW/18/0019

##### **Byre Cottage, Station Road, Plumpton Green**

Demolish existing garage and erect two storey extension, new garage and alterations.

Cllr CJ reported the previous application was supported but the plans are different.

- **210: It was RESOLVED and AGREED to support the application. Cllr CJ to advise LDC.**

### 8. Finance Committee Report 13.2.18

- Cllr PS brought the PC's attention of the electricity bills for the VH and a virement of £1386 from VH deposit account to VH current was needed to cover the remaining two months.
- Cllr PS reported progression was being made with the Pavilion refurb and made the PC aware of the cash flow required to pay the builder and that funds would need to be borrowed from the Playing Field current and deposit accounts until the grant payments received. Builder is on a 14-day payment, and Leader (grant maker) repays invoices after seven weeks. PC happy to use PF funds as a stopgap.

8.1 To adopt expenditure as itemised on the schedule for PC, VH & PF accounts

8.2 To adopt year to date account 2017/18

8.3 To adopt the Finance Committee Minutes of 9.1.18

- **211: It was RESOLVED and AGREED to adopt items 9.1 to 9.3 of agenda dated 13.2.18.**



## PLUMPTON PARISH COUNCIL

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### 9. Neighbourhood Plan Update

- Cllr NB advised plan went to the independent examiner who required a few small changes, and that it has been passed to go to referendum on 8<sup>th</sup> March 2018.
- MoP advised the 60 page Plan is too long – Cllr NB advised a quick guide is being distributed to all homes in the parish.

### 10. Bandstand Update

- Cllr NB reported permission had been granted. Next step is to speak with the manufacturer of the stand. No schedule in place for the build yet.

### 11. Riddens Lane Nuisance Lighting

- Reported under agenda item 3 above. **To take off next months agenda.**

### 12. North Barnes Lane/Hastoe.

- Cllr CJ reported that herself and Cllr SM spoke with Hastoe and the agreement between Hastoe and the owner of the lane states clearly that the owner is responsible for commissioning an independent survey of the condition and the works required and that Hastoe will pay a 'reasonable share' of the repair costs. Cllr SM to speak with residents and to check their deeds regarding their responsibility for contributing to maintenance costs. Cllr CJ is waiting to receive a copy of the agreement from Hastoe. Cllr SM is to write to residents explaining the situation and seeking a collective approach to the owner to arrange for a survey and necessary repairs. **Cllrs SM/CJ to report back.**

### 13. Community Infrastructure Levy (CIL)

- Clerk advised £2894 is to be received in April with regards to the Riddens Close development. PC has to spend this money on something worthwhile in the Parish within 5 years. **Clerk to make an agenda item once money received from CIL.**

### 14. To approve Network Rail Grant of Easement.

- Clerk advised in order to fill out the Fields in Trust consent forms – the Grant of Easement needed to be approved by Council. Clerk advised a Public Notice was being put in the Mid Sussex Times next week and was on the VH noticeboard and will also be published on the Parish website. **212: It was RESOLVED and AGREED to approve the Network Rail Grant of Easement.**



## PLUMPTON PARISH COUNCIL

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15. To agree to split allotment plot 5 in half.

- Clerk explained the tenant found they were over producing and the plot was getting too much. Tenant asked to halve. **213: It was RESOLVED and AGREED split allotment plot 5 in half. Clerk to contact tenant and waiting list.**

16. To consider compliance arrangements for data protection regulations costs and policies.

- Clerk updated Council on the GDPR Training day she had recently attended. **The following would need to be actioned;**
- **Appoint external data protection officer and arrange policy on data protection**
- **Email accounts for all Cllrs for Parish Council business**
- **Arrange software upgrade to encrypt the PC laptop.**
- **Speak to website host regarding information held.**
- **Cleanse of paper records.**

17. Committee/Working Group Reports.

17.1 Transport and Environment/Footpaths

- Cllr NB reported good responses to the parking survey and advised that it would help the process if local residents showed their support for parking restrictions on their street. They can do so by going to the online form on the ESCC website :- <https://www.eastsussex.gov.uk/roadsandtransport/parking/controls/request-new-parking-controls/eastbourne-hastings-lewes/>
- If any residents would like to email a request for a new restriction or need to add any supporting evidence such as photographs etc. they can do so by contacting [parking.adminsupport@eastsussex.gov.uk](mailto:parking.adminsupport@eastsussex.gov.uk)
- Cllr NB to advise residents via the Parish Magazine.

17.2 Policing & Neighbourhood Watch Working Group

- Cllr NB had nothing to report and thanked the MoP for the information regarding the HMRC scam.

17.3 Village Hall

- Cllr CT advised there is a problem with the front door card opening. VH Manager to assess.
- F Symes will be trimming the tree on the path
- Cllr CT recommended gravel and woodchips be laid – something for consideration.
- New curtains are being hung Tuesday 20<sup>th</sup> February.
- Gutters need to be cleaned Cllr CT is obtaining a quote.
- Users Meeting took place, new crockery being purchased and old being upcycled to the Pavilion.



## PLUMPTON PARISH COUNCIL

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### 17.3.1 New Local Tenders

- Cllr CT reported two quotes received for the grass cutting on the Village Green and is waiting for the final quote.

### 17.4 Playing Field/New Pavilion

Cllr EE

- Cllr EE reported good progress being made on the Pavilion refurb – they are up to the maximum on expenditure but as per Cllr PS's Finance report the cash flow to support this is in hand. Project should be completed by end of March.
- Honeybees requested to fence off path through the Woodland Walk to stop dog walkers using it, so the children play safely. The Parish Council happy to approve.

### 17.4.1 Playing Field and car park proposal

- Cllr CJ reported she had applied to CIL for funding for the car park extension, but that grant-making bodies mostly give to deprived communities, so raising monies will be a challenge. The most the FA would contribute would be £10k. Cllr PS suggested approaching SDNPA to see what grants they are offering to support leisure activities within the national park. **Cllr CJ to follow this up.**

### 17.4.2 Post and Rail Fence repair.

- Clerk reported the contractor advised that the post and rail fence by the playing field is in need of extensive repair. Clerk asked Parish Council to approve works maximum cost would be £520. **214: It was RESOLVED and AGREED to repair post and rail fence at a maximum cost of £520.**

### 18. Communications/Website

Cllr SM

- Clerk advised Cllr SM had nothing to report.

### 19. Questions from Parish Councillors

- None

Meeting closed 21:00

### Dates of next meetings:

13<sup>th</sup> March 2018 – 18:30 Finance Committee –Parish Council – 19:45  
Anita Emery | Parish Clerk | 15<sup>th</sup> February 2018