



Village Hall Councillors Committee meeting 19/07/2017

In attendance: , Chris Thompson(Chair), Nick Satchell & Jane Donovan(VH Manager)

		Action
1.	<p><u>Election of Village Hall Committee Chair</u></p> <p>Councillor Chris Thompson was nominated. It was unanimously agreed by the committee.. Councillor Thompson accepted the nomination.</p>	
2.	<p><u>Apologies</u></p> <p>Apologies for absence were received from Councillor Murphy.</p>	
3.	<p><u>Minutes of the meeting held on 4 April 2017 and matters arising</u></p> <p>The Minutes of the above meeting were agreed and signed by the Chairman as a true record.</p>	
4.	<p><u>Village Hall Managers Report</u></p> <p>Three curtain quotes have now been received. All are for blackout in the Large hall and lined in all other rooms.</p> <p>Curtain Craft:</p> <p style="padding-left: 40px;">SH £834.18 LH 1-3 doors £876.40 LH 4-6 DOORS £1146.65 LOBBY WINDOWS £376.82 CR? MT2?? TOTAL £2400.22 (INSTALLED)</p> <p>BUXTONS :</p> <p style="padding-left: 40px;">SH £460.20 LH £1617.20 LOBBY & TRACKING £274.04 + £122.20 = £396.24 CR £274 MT2 £174.46</p>	

	<p style="text-align: center;">TOTAL £2922.14 (Installed)</p> <p>CAMEO: £4078.81</p> <p>Fire extinguisher yearly check has been successfully completed</p> <p>Borders have been replanted, thank you to all that helped especially Sue and Andy</p> <p>FRA has been carried out and there are only a few issues to address: Door gap, (Trevor is quoting for) Paper over heater (sorted) Access to under stage (sorted) Lack of FR certs for curtains. This will be rectified when we have them replaced.</p> <p>Lightening protection needs checking yearly. (Ken has been phoned about this)</p> <p>Guttering (Ally Christie is looking into fixing this)</p> <p>Ongoing issues with UK Landscapes. Due to the 2nd poor cut it had to be recut as we had a production on the Green. Richard Wells kindly agreed to do this but it has cost the PC £70.</p> <p>10 new tables have been purchased for the Jumble teas.</p> <p>Oak tree has been removed by Fred along with some dangerous branches by the pond.</p> <p>Stage lighting PAT testing is due this month. James Spiller arranging a date.</p> <p>Decorating schedule still to be agreed with Malcolm Beard.</p> <p>User Group meeting was cancelled due to so many people being unavailable. Next meeting will be on Monday 4th September TBC</p> <p><u>Matters arising from Village Hall Managers Report</u></p> <p>Curtain quotes were discussed. Curtain Craft have not quoted for two rooms, the cost with these rooms added will be approximately the same. Buxtons have provided curtains previously, they are local and have proven reliable. It was agreed to use Buxtons for the replacement curtains. Cameo are too expensive. Colour swatches were viewed and it was provisionally agreed that sage green would be the preferred option. VH Chair to put quote before PC at the September meeting . If agreed, once the large hall has been painted, we will be able to order the curtains.</p> <p>The border to the side of the hall need replanting. It was agreed that we would remove all the existing plants and replant with ground covering roses. Will be organised once the border has finished flowering in the autumn.</p>	<p style="text-align: center;">JD</p> <p style="text-align: center;">JD</p> <p style="text-align: center;">CT</p> <p style="text-align: center;">CT/JD</p>
5.	<p><u>Village Green Maintenance update</u></p> <p>The contractors, UK Landscapes have not fulfilled the tender for the Village Green maintenance. The Parish Council have agreed that we will write to terminate the contract. The committee discussed using local contractors and the possibility of using different contractors for different parts of the contract i.e. grass, borders</p>	

