



PLUMPTON PARISH COUNCIL

Minutes of the Parish Council Meeting held in Plumpton Village Hall on 12th September at 19.45.

Present: Cllr N Beaumont (Cllr NB) (Chair), Cllr Catherine Jackson (Cllr CJ) (Vice Chair), Cllr Gail Murphy (Cllr GM), Cllr E Elford (Cllr EE), Cllr Chris Thompson (Cllr CT), Cllr Stephen Morris (Cllr SM), Cllr Paul Stevens (Cllr PS).

Absent: Cllr N Satchell (Cllr NS)

Anita Emery (Clerk & RFO).

Members of the Public: 1

1. To accept apologies for absence
 - **Cllr N Satchell tendered his apologies. It was noted that Cllr R Stone and County and District Cllr S Osborne were not present.**
2. To Co-opt Paul Stevens
 - **Res 174: It was RESOLVED and AGREED to co-opt Paul Stevens.** Cllr Stevens signed his Declaration of Office and took his place at the Council table.
3. To Approve Minutes from Parish Council meeting held on 11th July 2017
 - **Res 175: It was RESOLVED and AGREED** that minutes of the meeting 11/7/2017 were an accurate account of the meeting
4. Clerk's Report on any Matters Arising not covered elsewhere on the agenda.
 - The Clerk advised that Cllr SM can remain on Council whilst away studying and to submit his apologies to the Clerk on receipt of Agenda.
5. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.
 - None
6. Brief Report from the County and District Councillor on matters affecting this Parish.
 - No report received.



PLUMPTON PARISH COUNCIL

7. Questions from Members of the Public – limited to a maximum of 10 minutes in total

- No MoP present

8. Planning Applications

- Cllr CJ confirmed no applications to report on.

9. Finance Committee Report 12.9.17

- Cllr EE advised the Finance Committee were not quorate and 9.1 to 9.3 could not be adopted.
- Cllr EE informed the Parish Council of the year to date budget figures. It was noted that the budget for the Village Hall electricity had not been tracked correctly from previous year and suggest a virement of £3500 from the Village Hall savings account to the Village Hall Current account be made. **Res 176: This was unanimously agreed.**
- The Clerk advised Council that the PAYE/NIC had been paid solely by the Parish Council for all three employees two of whom are paid by the Village Hall and Playing Field Funds. Clerk unsure for how long. **Res 177: It was unanimously agreed** to back date to 5th April 2017 and refund the Parish Council for PAYE/NIC paid on behalf of the Village Hall and Playing Field employees.
- Cllr EE requested the Pavilion budget of £6100 be transferred to the New Pavilion Fund. **Res 178: This was unanimously agreed.**
- Cllr EE requested that 9.4 on the agenda be approved by the Parish Council rather than the Finance Committee due to deadlines. This was agreed.

9.1 To adopt expenditure as itemised on the schedule

9.2 To adopt year to date account 2017/18

9.3 To adopt the Finance Committee Minutes of 11.7.17

9.4 To adopt Small Grants Applications

- The Parish Council had received three small grant requests from St Peter and St James Hospice, The Monday Group and Plumpton & East Chiltonington Good Neighbours. After much discussion. **Res 179: it was unanimously agreed** that each entity received £200, £200 and £250 respectively. **Clerk to advise and distribute.**
- Cllr EE reported the Playpark needed repair and maintenance on the whole area. Cllr EE requested permission to spend up to £1500 on this area. **Res 180: This was unanimously agreed.**
- Cllr SM reported that the two goal posts on the field were at the end of their life. Cllr SM requested approval to replace both posts at a cost of £600. **Res 181: This was unanimously agreed.**



10. Neighbourhood Plan Update and Steering Group

- Cllr NB reported the consultation period ended on 31st July. There had been adjustments to the green space policy and the Racecourse had been taken out. Cllr CJ reported the final plan had been sent to all Councillors for their approval at tonight's Parish Council Meeting. Once approved Cllr CJ and Cllr NB endeavour to send to LDC as soon as possible.

10.1 To approve and carry the final Neighbourhood Plan version to Lewes District Council. **Res 182: This was unanimously agreed.**

11. Bandstand Update

- Not heard back from pre-planning yet.

12. SDNPA Infrastructure Business Plan

- Cllr GM reported that SDNPA were looking for enquiries from Council about funding over the next 5 years within the SDNPA. After a lengthy discussion, **Cllr CJ advised she would submit form for parking at the Pavilion.**

13. Wells Chase Lighting

- Cllr NB reported Council had received a complaint from a resident about an external light. The Clerk had written to the tenant and managing agent and had received no response. Cllr NB reported that the light is still causing a nuisance. **Clerk was to call the managing agent and to also speak with Environmental Health about statutory nuisance.**
- Cllr GM asked about the light complaint on Riddens Lane. The Clerk reported that LDC had been out to fix but the resident affected advised it was no better. **Clerk to contact LDC again.**

14. Committee/Working Group Reports

14.1 Transport and Environment/Footpaths

- Cllr NB reported Network Rail had met with Cllr CJ and Cllr NS to advise they would be laying new cables near the level crossing, which will happen in October. Network Rail confirmed that they are replacing the broken single gate to the Tennis Club track and the signal box may receive a coat of paint.
- Cllr NB reported that D Richards offered to repair the bench by Wells Chase and the Haddens at Inholms Farm have offered to replace the bench at the top of the village.
- There was a discussion about the proposed litterpick. Cllr PS reported that ESCC had litterpicked the road down from the Plough recently. It was decided to change the plan to litterpick the Recreation Ground on 19th November. Cllr SM confirmed he had leaflets for the litter pick day and suggested 10am meet at the Pavilion on 19th November. Exact start time to be confirmed pending a check there are no other activities booked for that morning. **Cllr SM to check with the Village Hall Manager.**
- Cllr NB reported he would chase ESCC for the Village Hall sign and also the sign by double bend.



PLUMPTON PARISH COUNCIL

- Cllr NB asked Cllr CT about the complaint regarding the compost. Cllr CT confirmed nothing more was being added to it and it would mulch down.

14.2 Policing & Neighbourhood Watch Working Group

- Nothing to report

14.3 Village Hall

- Cllr CT reported that nothing was raised at the meeting. Cllr CT reported that the small and large hall had been decorated. The gutter is being mended. Cllr CT reported the users group meeting were happy.
- Cllr CT advised the jumble sale is taking place on 14th October and asked councillors for help on the day and also asked for Tobola prizes.
- Cllr CT reported that Fred Symes would take down the falling ivy. The border on the other side of the Hall will have ground cover roses planted soon.

14.3.1 UK Landscapes/New Local Tenders

- Cllr CT reported that UK Landscapes had confirmed the termination of the contract. **Res 183: It was unanimously agreed** to use local contractors. The Clerk, Village Hall Manager and Cllr CT are to meet to arrange local contractors and confirm their liability insurance. **Meeting to be arranged by the Clerk.**
- Cllr CT had obtained quotes for cutting the hedge bordering properties alongside the Westgate footpath at all varying from £380 to £800. **Res 184: It was unanimously agreed** to proceed with Oliver at £380 who also has liability insurance in place.
- Cllr CT reported that the storage heaters in the small hall have come to the end of their life. Quote received for £2250 for removal and installation. Cllr CT will obtain another two quotes and report back to the Clerk who will pass onto Council at the next Parish Council Meeting.
- Cllr CT reported that the Ouse & Adur Rivers Trust (OaRT) are going to clear the pond at the Village Hall and they were looking for volunteers on 8.10.17 and again in November (date TBC).

14.3.2 To approve Large Hall soft furnishings

- Cllr CT reported she had obtained three quotes for curtains scaling from £2800 up to £4078. Cllr CT requested to the Parish Council to approve using the local company Buxton for the cost of £2800. Buxton supplied the stage curtains. **Res 185: This was unanimously agreed.**
-

14.4 Playing Field/New Pavilion

Cllr EE

- Cllr EE reported she was meeting Steve Bodsworth to finalise the Pavilion refurbishment. Work to start in October and must be finished in April 2018.
- Cllr EE reported the playpark is having a maintenance overhaul. New goal posts being installed on the Rec. Cllr EE will speak with the Cricket Club about the state of the nets.



PLUMPTON PARISH COUNCIL

14.4.1 To adopt Committee Minutes of 12th July 2017

Res 186: This was unanimously agreed.

14.4.2 Playing Field and car park proposal

- Cllr CJ reported she had obtained a quote for new car park resurface, costing £31k for grass crete and £24k for shingle finish. Cllr CJ is awaiting further quotations. Cllr EE advised to look into obtaining a grant to support the costs. Cllr PS advised to approach CIL for budget from LDC.

14.5 Communications/Website

Cllr SM

- Cllr SM reported he will put more posters up around the village advertising Parish website and Facebook page.

15. Questions from Parish Councillors

- None

Meeting closed 21.25

Dates of next meetings:

10th October – Finance Committee – 19:00 Parish Council – 19.45

Anita Emery | Parish Clerk | 13.9.17