



# PLUMPTON PARISH COUNCIL

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## Notes of the Finance Committee held in Plumpton Village Hall on 12th September 2017 at 19.00.

**Present: Cllr N Beaumont (Cllr NB), Cllr E Elford (Cllr EE).**

**Anita Emery (Clerk & RFO).**

**Members of the Public: 0**

**Unfortunately, the Finance Committee were not quorate for this meeting, so any financial decisions could not be made.**

1. To accept apologies for absence
  - **Cllr N Satchell tendered his apologies.**
2. Declaration of pecuniary and disclosable interests in respect of matters to be discussed.
  - None
3. To Approve Minutes from the Finance Committee meeting held on 11<sup>th</sup> July 2017.
4. Clerks Report on any Matters Arising from previous Meetings.
  - The Clerk confirmed HMRC had sent VAT rebate for last 6 months of 2015/2016 and all rebates were up to date.
  - Advised Annual Pension Returns for last two years had not been filed by previous Clerk and the Clerk is in the process of organising.
  - External Auditor had approved the Annual Return with no amendments to make for the following year. Clerk to publish on website and noticeboards by 30<sup>th</sup> September.
5. To approve expenditure as itemised on the schedule.
6. To approve bank statements and reconciliations
7. To approve year to date account 2017/18
8. To discuss and approve Small Grants Applications
  - As not quorate Cllr EE was happy for this to be discussed at the Parish Council Meeting that evening as deadline was before next Finance Committee Meeting.
9. Solar Panel Feed in Tariff
10. Questions from Parish Councillors

Meeting Closed 19:45 (Commenced 15 minutes late)

### **Dates of Next Meetings:**

10<sup>th</sup> October 2017 Finance 19.00 and Parish Council 19.45

Anita Emery | Parish Clerk | 13/09/2017