



PLUMPTON PARISH COUNCIL

Minutes of the Finance Committee held in Plumpton Village Hall on 11th July 2017 at 19.00.

Present: Cllr E Elford (Cllr EE) (Chair), Cllr N Beaumont (Cllr NB), Cllr N Satchell (Cllr NS) & Cllr C Thompson (Cllr CT)

Anita Emery (Clerk & RFO).

Members of the Public: 0

1. To accept apologies for absence
 - None
2. Declaration of pecuniary and disclosable interests in respect of matters to be discussed.
 - None
3. To Approve Minutes from the Finance Committee meeting held on 9th May 2017.
 - **It was RESOLVED and AGREED that minutes of the meeting 9th May 2017 were an accurate account of the meeting.**
4. Clerks Report on any Matters Arising from previous Meetings.
 - The Clerk advised there are no minutes to approve for 13th June 2017 as the meeting was not quorate. The Clerk advised HMRC had approved the 2016/2017 VAT reclaim of £4503.57, breakdown - Village Hall £2580.45, Playing Field £652.30 and Parish Council £1270.82. The Clerk is in the process of sending to HMRC VAT reclaim October 2015 to March 2016.
5. To approve Expenditure and Statements as itemised on the schedule.

The Clerk advised there were two additional payments added to Playing Field Account totalling £790.00.

 - **It was RESOLVED and AGREED that the expenditure of 10th May – 13th June and 14th June – 11th July 2017 as per Appendix 1 & 2 would be released, Cllr EE, Cllr NB & Cllr NS signed to effect.**
 - **It was RESOLVED and AGREED that the Account Statements were an accurate account of the closing balance of all accounts. Cllr EE signed to effect.**
6. End of Year 2016/17 & Audit Return Update
 - The Clerk advised the accounts are currently with the external auditor and does not expect to hear back until September.



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7. Solar Panel Feed in Tariff

Cllr NS confirmed the Clerk has supplied the last four electricity and FIT statements and will report back once spoken with the installation company.

8. Charity Accounts Returns Update

- The Clerk reported that the Village Hall and Playing Field accounts for 2015/16 and 2016/17 were complete to be approved at the Parish Council Meeting that evening.

9. Other Matters

- Cllr EE asked the Clerk to provide the six month budget report at the September meeting.
- Cllr EE reported the grant application for the Pavilion refurbishment had been received and was duly signed by Cllr NB, Cllr EE and the Clerk. The Clerk received the grant forms for file.

Meeting Closed 19:45

Dates of Next Meetings:

8th August Finance 19.00

12th September 19:00 Finance, 19:45 Parish Council

Anita Emery | Parish Clerk | 12/07/2017