



VILLAGE HALL USER GROUP MEETING
MINUTES OF THE MEETING HELD ON 8TH MAY 2017

IN ATTENDANCE: Jane Donovan, Chris Thompson, Sue Akers, Karen & Malcom Beard, Carol Grant, Richard Taylor & Gill Wells.

1) APOLOGIES: Roger Blunden

2) REVIEW OF MINUTES: Minutes of the meeting held on the 8th March 2017 were agreed and signed.

3) MATTERS ARISING:

The new part for the broken heater in the Large hall has been received by Jeff, he will contact the V H Manger to arrange fitting.

Action V H Manager

V H Manager has three companies coming to requote for the curtains these should be with her shortly.

Action V H Manager

UK Landscapes are still to provide a schedule of work and have only completed one cut on the Green this year. VH Councillor is to contact them and bring this to the Parish Councils attention.

Action Chris Thompson

Tony Nicholls hasn't responded regarding the leaking guttering V H Manger to seek other Companies to provide quotes.

Action V H Manger

4) VILLAGE HALL MANAGERS REPORT:

The yearly PAT testing has been completed, the stage lighting is to be done later in the month.

The Hall will be closed on both the 4th May and 8th June for Elections, Users have been Informed of this.

A full fire risk assessment on the Hall is due.

The 6 monthly fire alarm and emergency lighting tests have been successfully completed.

This year's Hire increases have been put on the website and all regular Users have been Informed.

The fire-retardant certificate for the new stage curtains has now been received.

EON generation figures have been phoned through.

4 monthly deep clean of the Hall floors has been completed.

We are still waiting for LDC to get back to us, confirming that the dying Oak on the Green can be felled.

Andy has sprayed the VH boarders, free of charge, UK Landscapes had been asked to do this during their last visit, but didn't.

Jupps where the cheapest quote for the turf to be laid on the 13th May

A limb from a Willow tree by the pond has come down, Fred Symes has assessed the tree and there are a further two limbs which need removing, he will aim to do this ASAP and clear.

5) MAINTENANCE

Malcolm Beard has submitted the costings for decorating the Hall, room by room. Chris Thompson, V H Manager and Malcolm to liaise once the curtains have been decided on to work out a schedule of works around Users.

Action CT, MB and V H Manger

6) HEATING UPDATE

Chris is looking into which would be the best system to replace the existing faulty heaters in the small hall and will report back when she has investigated.

Action Chris Thompson

7) WISH LIST

Chris reported that the PC hope to complete the following during the coming year:

New curtains

Re decoration of all rooms

New Heating for the Small Hall

New card tables x 10

8) BORDER FEED BACK

Sue reported that the turf, kindly ordered by Chris, will be arriving on Friday 12th May ready

for laying by the working party on the Saturday afternoon. Posters will be displayed around the village asking for volunteers.

It was acknowledged that the area would need watering for possibly a number of weeks to ensure it takes.

Another working party will be organised in the coming weeks to add soil improver and top soil to the remaining border.

9) USER GROUP FEED BACK AND SUGGESTIONS

Sue reported that OART hope to do some, much needed, work on the pond area in the coming months.

There is a flickering light in the ladies' toilet.

Karen Beard asked that Jumble hirers be reminded not to hold on to unsold Jumble and pass it on to others as this causes an excess of Jumble which can't be coped with.

Meeting closed at 21.10pm

Date of next meeting 3RD July 2017