



**Minutes of the Meeting  
9<sup>th</sup> May 2017 at 19:00hrs  
Plumpton Village Hall**

No:	Item:	Member
<b>1</b> (09/05/2017)	<b>Welcome &amp; Apologies</b>	
	<p><b>In attendance:</b> Cllr Emma Elford [EE] - Chairman Cllr Nick Beaumont [NB] Cllr Nick Satchell [NS]</p> <p>Anita Emery – PPC Clerk &amp; RFO</p> <p><b>Members of the Public:</b> none</p> <p><b>Apologies:</b> Cllr Reg Stone</p>	
1.1	<b>To Agree the Business of the Meeting</b>	
	<ul style="list-style-type: none"> <li>agreed without change</li> </ul>	
1.2	Declaration of Interest to the Agenda 09/05/17 & Dispensations	
	<ul style="list-style-type: none"> <li>none disclosed or requested at the onset of the meeting</li> </ul>	
<b>2</b> (09/05/17)	<b>Agreement of Finance Committee minutes   11/04/17</b>	
	<b>PPC FC Resolution 096</b> (item 2   09/05/2017) It was RESOLVED and AGREED that the minutes of the meeting 11/04/17 are an accurate record of the meeting	<b>Clerk</b>
<b>3</b> (09/05/17)	<b>Approve Payments &amp; Statements</b>	
	<ul style="list-style-type: none"> <li>The Clerk summarised the account Statements to date.</li> </ul>	
	<b>PPC FC Resolution 097</b> (item 3   09/05/17) It was RESOLVED and AGREED that that Account Statements were an accurate account of the closing balance of all accounts	
	<ul style="list-style-type: none"> <li>The Clerk recommended the payments list for acceptance</li> </ul>	
	<b>PPC FC Resolution 098</b> (item 3   09/05/17) It was RESOLVED and AGREED that the Account payments scheduled would be released, Cllr Emma Elford and Cllr Nick Beaumont signed effects	<b>Clerk</b>
<b>4</b> (09/05/17)	<b>End of Year 2016/17 &amp; Audit Return</b>	
	<ul style="list-style-type: none"> <li>The Clerk reported that the inherited Year End Accounts were not fully complete and the Audit Return incomplete. The Clerk has contacted an independent accountant to help with the Year End Accounts and the submission of the Audit Return.</li> </ul>	<b>Clerk</b>
<b>5</b> (09/05/2017)	<b>Solar Panel Feed in Tariff</b>	
	<ul style="list-style-type: none"> <li>Cllr Nick Satchell (NS) reported that he had contacted the supplier for the relevant tariff and will report back on why the electricity earned is not being converted back into supply.</li> </ul>	<b>Cllr NS</b>
<b>6</b> (09/05/2017)	<b>Charity Accounts Returns</b>	
	<ul style="list-style-type: none"> <li>The Clerk reported that the Returns had not been completed.</li> <li>Cllr (NS) with the help of the Clerk to reconcile the Charity Accounts.</li> <li>Cllr Emma Elford (EE) suggested that the Clerk look into VAT relief and report back.</li> </ul>	<b>Clerk Cllr NS</b>
<b>7</b> (09/05/2017)	<b>Other Matters</b>	
	<ul style="list-style-type: none"> <li>None</li> </ul>	
<b>Date of next meeting – Tuesday 13<sup>th</sup> June 2017 at 19.00 at the Village Hall</b>		



# PLUMPTON PARISH COUNCIL | FINANCE COMMITTEE

---

Meeting Closed 19.45