



PLUMPTON PARISH COUNCIL

Annual Statutory Meeting Minutes of the Meeting 9th May 2017 at 19:45hrs, Plumpton Village Hall

No:	Item:	Member
1 (09/05/17)	Election of Chairman	
	PPC ASM Resolution 019 (item 1 09/05/17) It was RESOLVED and AGREED by majority that Cllr Nick Beaumont is elected as Chairman of Plumpton Parish Council for the year 2017/18. Cllr Beaumont duly signs the declaration of office	
2 (09/05/17)	Welcome & Apologies	
	In attendance: Cllr Nick Beaumont (NB) Cllr Chris Thompson (CT) Cllr Nick Satchell (NS) Cllr Emma Elford (EE) Cllr Catherine Jackson (CJ) Cllr Stephen Morris (SM) Cllr Gail Murphy (GM) Anita Emery (Clerk) Members of the Public: None	
	<ul style="list-style-type: none">It was noted that Cllr Reg Stone had tendered apologies to the meeting	
3 (09/05/17)	Declaration of Interest to the Agenda 09/05/17 & Dispensations	
	<ul style="list-style-type: none">No declared or requested at the onset of the meeting	
4 (09/05/17)	Election of Officers	
4.1	Vice Chairman	
	PPC ASM Resolution 020 (item 4.1 09/05/17) It was RESOLVED and AGREED by majority that Cllr Catherine Jackson is appointed Vice Chairman of Plumpton Parish Council for the year 2017/18.	
4.2	Representatives to sit on the Village Hall Committee	
	PPC ASM Resolution 021 (item 4.2 09/05/17) It was RESOLVED and AGREED by majority that Cllr Chris Thompson, Cllr Nick Satchell and Cllr Gail Murphy are appointed representatives on the Village Hall Committee for the year 2017/18.	
4.3	Representatives to sit on the Playing Field & Pavilion Committee	
	PPC ASM Resolution 022 (item 4.3 09/05/17) It was RESOLVED and AGREED by majority that Cllr Stephen Morris and Cllr Emma Elford are appointed representatives on the Playing Field & Pavilion Committee for the year 2017/18.	
4.4	Representatives to sit on the Finance Committee	
	PPC ASM Resolution 023 (item 4.4 09/05/17) It was RESOLVED and AGREED by majority that Cllr Emma Elford, Cllr Nick Beaumont and Cllr Nick Satchell are appointed representatives on the Finance Committee for the year 2017/18.	
4.5	Representatives to sit on the Planning Committee	
	PPC ASM Resolution 024 (item 4.5 09/05/17) It was RESOLVED and AGREED by majority that all councillors apart from the Chairman are appointed representatives on the Planning Committee	
4.6	Representatives to sit on the Transport & Environment Committee	
	PPC ASM Resolution 025 (item 4.6 09/05/17) It was RESOLVED and AGREED by majority that Cllr Nick Beaumont, Cllr Stephen Morris, Cllr Catherine Jackson and Cllr Gail Murphy are appointed representatives on the Transport & Environment Committee for the year 2017/18.	



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4.7	Representatives to sit on the Communications Working Group	
	PPC ASM Resolution 026 (item 4.7 09/05/17) It was RESOLVED and AGREED by majority Cllr Stephen Morris and Cllr Nick Satchell are appointed representatives on the Communications Working Group for the year 2017/18	
4.8	Representatives to sit on the Policing & Neighbourhood Watch Working Group	
	PPC ASM Resolution 027 (item 4.8 09/05/17) It was RESOLVED and AGREED by majority that Cllr Emma Elford, Cllr Nick Beaumont and Cllr Nick Satchell are appointed representatives on the Policing & Neighbourhood Watch Working Group for the year 2017/18	
4.9	Representatives to sit on the Plumpton Neighbourhood Plan Steering Group	
	PPC ASM Resolution 028 (item 4.9 09/05/17) It was RESOLVED and AGREED by majority that Cllr Nick Beaumont, Cllr Gail Murphy and Cllr Catherine Jackson as representatives on the Plumpton Neighbourhood Plan Steering Group for the year 2017/18	
4.10	Appointment of Two Councillors to represent on outside bodies	
	<ul style="list-style-type: none"> Council discussion on the importance and availability of members to attend outside agency meetings 	
4.10.1	SSALC	
	PPC ASM Resolution 029 (item 4.10.1 09/05/17) It was RESOLVED and AGREED by majority that any councillor available to attend SSALC meetings would be considered the appointed representative	
4.10.2	LDALC	
	PPC ASM Resolution 030 (item 4.10.2 09/05/17) It was RESOLVED and AGREED by majority that any councillor available to attend LDALC meetings would be considered the appointed representative	
4.11	Child protection representatives for Playing Field and Village Hall	
	PPC ASM Resolution 031 (item 4.11 09/05/17) It was RESOLVED and AGREED by majority that the clerk will research what the criteria are to fulfil PPC obligation to have an appointed child protection representative for Playing Field and Village Hall and report back at the next PPC Meeting 13/06/17.	clerk
4.13	Confirm trustees for King George V Playing Fields and Village Hall	
	PPC ASM Resolution 032 (item 4.12 09/05/17) It was RESOLVED and AGREED by majority that Cllr Catherine Jackson would research the Trustees and follow up at the next PPC Meeting 13/06/17	Cllr CJ
4.14	Confirm PC trustee for Thomas Travers Trust	
	<ul style="list-style-type: none"> The Clerk confirmed that this Trust had been wound up. 	
	PPC ASM Resolution 033 (item 4.13 09/05/17) It was RESOLVED and AGREED by majority to exclude from future agendas.	
5 (09/05/17)	For Approval:	
5.1	PPC Standing orders	
5.2	PPC Financial Regulations	
5.3	Code of Conduct	
	PPC ASM Resolution 034 (item 5.1, 5.2 & 5.3 09/05/17) It was RESOLVED and AGREED by majority that item 5.1, 5.2 & 5.3 were all approved.	
5.4	Clerk as Proper Officer and Responsible Financial Officer	
	<ul style="list-style-type: none"> The Clerk confirmed item agreed in the PPC minutes 19/04/17 	
6 (09/05/17)	Agreement of Previous ASM Minutes 10th May 2016	
	PPC ASM Resolution 035 (item 6 10/05/16) It was RESOLVED and AGREED by majority that the ASM Minutes of the meeting 10/05/2016 are	



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	an accurate record of that meeting	
6.1	Matters Arising	
7 (09/05/17)	Other Matters:	
	<ul style="list-style-type: none">• none required	
Date of next meeting – 8th May 2018		
Meeting Closed 20.05		