



Plumpton Parish Council

Village Hall

Application to Hire

Village Hall Manager – Mrs Jane Donovan 18 Riddens Lane Plumpton Green BN7 3BH

jane-plumptonvillagehall@outlook.com 01273 891036 or 07747 050903

Hirer Details

Name	
Address	
Contact Numbers	
e-mail	
Organisation	

I/we would like to book the following:

<input type="checkbox"/>	Large Hall
<input type="checkbox"/>	Small Hall
<input type="checkbox"/>	Large and Small Halls
<input type="checkbox"/>	Committee Room
<input type="checkbox"/>	Whole Hall (including bar)
<input type="checkbox"/>	Village Green
<input type="checkbox"/>	Other items eg stage lighting, sound hearing loop. Please contact Manager to check availability

From _____ **to** _____

On

Event

Will alcohol be sold at the Event?

I confirm that I am over 21 years old and the authorised representative of the Organisation named above (where applicable)	
I confirm that I have read and agree to the Terms and Conditions of Hire attached to this form and will retain these for reference	
I enclose a deposit cheque for £100 payable to 'Plumpton Village Hall'	

Please sign and return the form to the Manager who will confirm the booking and return a copy for reference

Signed..... **Date**