



Village Hall Councillors Committee meeting 06/02/2018

In attendance: Chris Thompson(Chair), Gail Murphy & Jane Donovan (VH Manager)

		Action
1.	Apologies for absence Councillor Nick Satchell	
2.	Minutes of the meeting held on and matters arising The Minutes of the meeting on 7 November 2017 were agreed and signed by the Chairman as a true record. There were no matters arising.	
3.	<u>Village Hall Managers Report</u> The heater in the large hall has been mended by Jeff Taylor. The gutters have been mended by Ally Christie. New light bulbs need to be bought for the lady's toilets. The quarterly FIT reading has been phoned through. The quarterly deep clean of the floors has been started and will be finished over the next few weeks as not to inconvenience hirers. The branch over hanging the ally by the pond has been removed by Fred Symes. The two pictures on loan from Richard Wells have been put up in the committee room. The new curtains have arrived and are due to be out up by Buxtons on the 20th February. The new crockery has been agreed and will be ordered shortly. The front and middle set of black stage curtains are also in a bad state, V H Manager thinks they are past being repaired. The cost of replacing these needs to be looked into. Zumba will be leaving the Hall at the end of February due to a fall in numbers.	
4.	<u>Village Hall Maintenance</u> The gutters need to be cleaned. CT to seek quotes. Front door entry card not working properly, timer needs replacing. JD is getting quotes.	CT
5.	<u>Village Green Maintenance</u> 2 quotes now received one more to come. Fred Symes will be trimming the tree next to houses soon. A member of the public asked about gravel or wood chips on the path by the houses, CT to investigate.	CT
6.	<u>2018-2019 Village Hall Budget</u> It was discussed and agreed that we would need more in the village green maintenance budget. It was agreed that we would put to the finance committee that £1500 be transferred from projects to village hall maintenance.	CT

7.	<u>Emergency Rescue Centre at Village Hall for Lewes District Council</u> There are quite a few issues to be clarified before we discuss at the next PC meeting. JD to seek further clarification as to what is involved.	JD
8.	<u>Matters to be raised at future Village Hall Councillors Committee Meetings</u> There were no matters to be raised at further meetings.	

These minutes are in draft form and, subject to any agreed amendments, will be ratified at the April Village Hall Councillors Committee meeting

Meeting closed at 17:50

Next meeting Tuesday 17th April 2018. Time TBC

DRAFT