

Notes of PPC Neighbourhood Plan Steering Group held in the Village Hall

23<sup>rd</sup> November 2016 at 7.30pm

**Present:** Nick Beaumont (Joint Acting Chair and chair for the meeting), Tony Hutson, Denise Miller, Chris Burgon (Secretary), Catherine Jackson (Joint Acting Chair), Simon Farmer, Simon Ward, Estelle Maisonnial (LDC)

**Apologies:** Reg Stone, Catherine Dampney

**Members of the Public:** 2

**1. Declaration of interests.** None

**2. Questions from the Public.**

- None

**3. Minutes and Matters Arising of the meeting held on the 2<sup>nd</sup> November 2016.**

- The minutes were agreed and signed by the Chair
- CB confirmed that the meeting on the 18<sup>th</sup> January coincided with the Pantomime and it would now be held in the Pavilion

**4. Update on the sites south of the railway.**

- **Race Course.** The agent for the Race Course explained that a revised plan for access at the northern end adjacent to the station had been discussed with ESCC representatives and their agreement in principle had been given. Written confirmation is now being sought as a matter of urgency. ESCC asked if lighting could be provided and parking for disabled people and this will be discussed further with them. It was confirmed that the plans would have no impact at all on Hills Driving School business and that Race Course Chief Executive will be meeting with Rodney Hills to reassure him on this matter.
- **South of the Railway.** CJ confirmed that she will be attending a meeting with the Agents, ESCC and LDC on the 7<sup>th</sup> December to discuss the issues of access and viability. Other members of the steering group are welcome to attend. The Agent for the Race Course will discuss with colleagues the feasibility of a footpath inside the race course boundary

**5. Revised Project Plan**

- SF presented the revised plan which is based on conservative estimates of the time likely to be taken by the remaining stages of the Neighbourhood Planning Process. The Steering Group approved the plan and it will now be added to the website. **Action:** CB will check with Alison Keech that she is able to prepare

the Consultation Statement.

## **6. AOB**

- The revised Terms of Reference for the Steering Group have been approved by the Parish Council
- Rob Banks has resigned from the Steering Group.
- Declarations of Interests are all now complete and are on the website
- SW will prepare a time line of steering group membership

**7. Dates of Future meetings: 15<sup>th</sup> December, 18<sup>th</sup> January, 15<sup>th</sup> February 15<sup>th</sup> March**

## **8. Steering Group Membership**

- The Chair asked the public to leave so that the steering group could discuss this matter in private. **Action:** CJ will write to the individual concerned and explain the Steering Group's position.