

Notes of PPC Neighbourhood Plan Steering Group held in the Village Hall  
19<sup>th</sup> January 2016 at 7.30pm

**Present:** Reg Stone (Chairman), James Garside, Faustina Bayo, Simon Farmer, Rob Banks, Tony Hutson, Denise Miller, Catherine Dampney, Mike Wood, Gail Murphy, Simon Ward, Chris Burgon.

1) **Housing Site Justifications.** FB suggested that the policy for each site needs to have a clearer more specific justification. This could come from information we already have in the site assessments or from the various consultations we have carried out. Some of the justifications will be common to all sites and these could be provided in a preface to the policies.

**Action:** DM will draft the justifications for completion in two weeks.

2) **Types of accommodation.** The justifications will also need to spell out the reasons for the types of accommodation we wish to see on each site.

**Action:** DM RS SW and CB to meet at 23 West Gate on 25<sup>th</sup> January at 7.30 to agree the balance of accommodation for each site and the justification.

3) **Green Spaces.** The Green spaces map needs to be changed to reflect the steering groups decision that there should be a Green Space to the north of the site chosen for housing in the field between Trillium and Inholms Farm.

**Action:** TH to ask CJ to make the change on the map

4) **Glenbeigh and Cala Homes.** RS will now send the up to date score sheet to them

**Action:** RS

5) **Green Routes.** Agreed that Policy 10 will now be taken out and moved to the end of the plan as one of the aspirations of the PC during the plan period .

**Action:** SW to make the changes to the draft plan

6) **Infrastructure Projects** FB advised that the plan should include a map for the proposal which shows the relevant boundaries of each proposal. The Steering Group were concerned that a map of this kind would be difficult to produce and very confusing. It has been done in other plans and FB will send examples.

**Action: FB**

7) **SEA.** Virtually complete. JG will send out the draft for comments this week. He advised that it is important to have some examples that show the SEA has influenced the development of the plan. References could be made in the policy sections. JG will highlight some points in the SEA which we could use.

**Action: JG**

8) **Land Use Planning Policies.** GM suggested that Paragraph 5.4 does not fit well in this section. After some discussion it was agreed it would stay but SW would draft a sentence to show we have taken these points into account in preparing the plan.

**Action: SW**

9) **Design Statement.** GM's draft discussed and agreed. Reference should be made to it in Policy 3. SW will draft a sentence to make this clear. SW will also remove the reference to "elderly" down sizers.

**Date of Next Meeting:** 8<sup>th</sup> February at 7.30pm. RS to confirm location

**Action: RS**