



VILLAGE HALL USER GROUP MEETING  
MINUTES OF THE MEETING HELD ON 5th SEPTEMBER 2016

IN ATTENDANCE: Jane Donovan, Chris Thompson, Sue Akers, Roger Blunden, Carol Grant, Richard Taylor & Gill Wells.

1) APOLOGIES: Malcolm and Karen Beard

2) REVIEW OF MINUTES: Minutes of the meeting held on the 13th June 2016, SA requested that more information be included regarding the proposed donation from the Pantomime Society. V H Manger to add this to the draft minutes, everything else was agreed.

3) MATTERS ARISING:

The new back stage curtains have been fitted but need lowering as there is a 3 inch gap. Buxtons will be back in the coming weeks to lower them.

4) VILLAGE HALL MANAGERS REPORT:

New toilet locks have now been fitted to the ladies toilet doors. Many thanks to Jim and Chris Thompson for organising and fitting these.

MB has agreed to varnish the front of the stage and main front doors, a suitable time for MB and a time not to interfere with Users is to be agreed.

Information gathered by the VH Manger regarding the new smart meter has been passed to the PC clerk to consider and take to the PC.

The LH floor has been re varnished.

The yearly fire extinguisher check has been successfully carried out.

The 6 Monthly Fire alarm and emergency light test is due to be done on 6/9/16

Notcutts have agreed to sponsor some plants for the borders; The V H Manager will arrange this once the borders have been cleared.

UK Landscapes have been contacted asking for a schedule of when they will begin border Maintenance.

The Jumble sale poster has gone missing the V H Manger has laminated another, it was decided by the group that an update to this poster was not needed, as only one item needed adding to it.

*Action V H Manger*

V H Manger is in the process of getting quotes for replacing the LH and SH curtains. So far she has received one from Buxtons for £1967.00. Fran Aldhurst has been asked to quote. One other quote is needed. The Group have suggested that the linings could be thermal/blackout. V H Manger will request additional quotes reflecting this.

*Action V H Manger*

H&S folder has been reviewed

COSHH folder is now located in the kitchen.

The 2017 Jumble dates are now nearly completed.

A revised "wish list" is needed before the PC start to discuss next year's budget.

This year's budget is to be obtained for the group so see. CT will obtain a copy and pass to the V H Manager to distribute to the User Group.

*Action Chris Thompson*

#### 5) HEATING

CT reported that she had met with an Engineer and that all the radiant heaters where working to full capacity apart from one which was slightly under. The engineer made the point that for the heaters to work the ceiling fans had to be put on to push the heat down towards the floor. He did recommend that more efficient radiant heaters designed for larger sports halls would improve the heating and has quoted £3,600.00 to install these.

It was also reported that Reg Stone was in talks with Network rail with regard to the replacement of the Hall heating as possible compensation towards the disruption caused earlier in the year. CT is the follow this up.

*Action Chris Thompson*

#### 6) WISH LIST

CT reported that the majority of last year's wish list had been achieved or was being worked on. The group where asked if there was anything they would like to add to the list in preparation for next year's budget. The suggestions where:

A new front door mat

New dinner set, a 100 of each

A new cloth for the CR table

New card tables.

#### 7) USER GROUP FEEDBACK AND SUGGESTIONS

SA reported that the Pantomime Society agreed at their AGM to donate £500, possibly more, per year towards specific projects at the Village Hall. Their Chairman, Dave Denny, is to meet with the PC

to discuss exact details. It was suggested by the group that this money be kept separate from all other V H funds.

The next V H Jumble sale is on 8th October and helpers and tombola prizes are needed.

*Action All*

SA is organising a working party to help clear the borders on the 18th September, posters have gone up asking for helpers. It was agreed that some of the money allocated for the borders should be spend on soil improver.

*Action SA and V H Manger*

NADFAS requested that V H Manager look into when the microphone for the sound system, which was taken away for repair, will be returned and if a lead enabling a laptop to be played through the system could be purchased. V H Manager to contact Nick Satchell/ James spiller for advice as to which lead is required.

*Action V H Manager*

SA reported that music had been played on the Green without a TEN being obtained. V H Manager is to ensure that all Hirers as are aware that a TEN is needed if they wish to play music outside.

*Action V H Manager*

It was suggested that next year there should be an increase in Hire fees for weddings. This will be looked into when next year's hire fees are discussed.

Meeting closed at 20.30pm

Date of next meeting 7th November 2016